

A G E N D A

REGULAR MEETING OF THE COTTONWOOD AIRPORT COMMISSION, TO BE HELD **WEDNESDAY, September 5, 2018 AT 6:00 P.M.**, LOCATED AT THE **COTTONWOOD COUNCIL CHAMBERS LOCATED AT 826 N. MAIN STREET, COTTONWOOD, ARIZONA.**

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE TO THE FLAG

IV. APPROVAL OF MINUTES – REGULAR MEETINGS OF WEDNESDAY, JULY 11, 2018

V. BRIEF SUMMARY OF CURRENT EVENTS BY COMMISSION, FBO, AND AIRPORT MANAGER -- THE PUBLIC BODY DOES NOT PROPOSE, DISCUSS, DELIBERATE OR TAKE LEGAL ACTION ON ANY MATTER BROUGHT UP DURING THIS SUMMARY UNLESS THE SPECIFIC MATTER IS PROPERLY NOTICED FOR LEGAL ACTION UNDER THE NEW OR OLD BUSINESS SECTION OF THIS AGENDA.

VI. CALL TO THE PUBLIC -- *This portion of the agenda is set aside for the public to address the Commission regarding an item that is not listed on the agenda for discussion. However, the Commission cannot engage in discussion regarding any item that is not officially listed on the agenda for discussion and/or action (A.R.S. §38-431.02.A. (H).) Therefore, pursuant to A.R.S. §38-431.01.G., action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.*

Comments are limited to a 3-minute time period.

VII. NEW BUSINESS

1. Presentation by Skydiving companies who are interested in operating at the airport. No Action at this time.
2. FBO Amendment to contract: As many of you know the City recently had the fuel tank cleaned and during the cleaning it was discovered that the tank is not a lined tank. This means that the tank will need to be cleaned about every 3 to 5 years. Please see the draft amendment attached.
 - a. Suggested motion: I move to recommend to the City Council to amend the lease with Wiseman Aviation which will require the Airport to maintain the interior the 100LL Avgas fuel tank.

3. 1983 (100 year) lease: As you know there are many portions of the 1983 lease that are not being complied with. I have drafted a plan for correcting the issues with the 1983 lease, but before bringing the plan to the Commission I would like to ask the Commission to designate 2 members of the Airport Commission to participate on the committee to review the plan, make appropriate fair changes and bring the revised plan back to the Commission for a recommendation to the City Council. My goal is to have the plan approved by the Committee and to the Commission for a vote at the regular meeting in December. Preferably the Committee would consist of the following:
 - a. 2 Airport Commission members
 - b. A 1983 lease tenant
 - c. 2 members of the community not connected to the airport, but who understands real estate law and/or real estate development/investments
 - d. A member of the mortgage/banking community who understands how the changes in the lease will impact loans on the property
4. Hanglider/Paraglider Proposal: I received a request from the AZHPA to relocate their landing operations from inside the fence to the drop zone location. Attached is their proposal and my response.
5. Sid Lloyd (Kestrel Aviation) request to amend Commercial Standards
6. Non-Airworthy Aircraft: Discuss a modification to the Airport Rules Ordinance which would require all aircraft to be registered, airworthy and insured within a defined time period of either arriving at the airport or becoming delinquent.
 - a. The FAA published a document on June 9, 2016 called the 'Non-Aeronautical Use of Airport Facilities Designated for Airport Use' (FR Doc. 2016-14133). In this policy the FAA mandated that Airports restrict the use of airport facilities not being used for aeronautical purposes. The policy also specifically listed '*long term storage of derelict aircraft*' as a non-permissible use of aviation facilities.
 - b. This would free up space for airworthy aircraft.
 - c. If the commission would like to consider this modification they may want to consider a longer period of time for experimental and home built aircraft than for damaged aircraft.
 - d. No Motion at this time, just direction to staff on drafting language within the aircraft storage permit

VIII. ADJOURNMENT

Pursuant to A.R.S. § 38-431.02(B) the Commission may vote to go into executive session on any agenda item pursuant to A.R.S. § 38-431.03(A) (3) and (4) for discussion and consultation for legal advice with the City Attorney.

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The Cottonwood Council Chambers is accessible to the handicapped in accordance with Federal "504" and ADA laws. Those with needs for special typeface print or hearing devices may request these from the Public Works Department at 634-8033 (TDD 634-5526). All requests must be made at least 24 hours before the meeting.