

**NOTICE OF PUBLIC MEETING OF THE
PUBLIC SAFETY PERSONNEL RETIREMENT BOARD
OF DIRECTORS OF THE CITY OF COTTONWOOD**

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Public Safety Personnel Retirement Board of the City of Cottonwood and to the general public that the Public Safety Personnel Retirement Board of Directors for the Fire Department of the City of Cottonwood will be holding a meeting, which is open to the public on:

December 9, 2022

3:15 PM

Public Safety –Police Department Conference Room
199 S Sixth Street
Cottonwood, Arizona

The agenda for the meeting is as follows:

1. Call to order
2. Roll call
3. Oath of Office – *Ron Collis – Read and sign the Oath of Office for the Board*
4. Approval of Fire Board Minutes – *Action Requested: Discussion and vote to approve the Fire Board minutes from the February 3, 2022 Public Safety Personnel Board Meeting.*
5. Induction of new City of Cottonwood Police Officers into Public Safety Retirement – *Action Requested: For discussion and vote to authorize membership applications of new members, with the exception that no application of disability retirement may be filed based on pre-existing conditions.*
 - a. *Kaeden Purinton – 09/07/2022– no pre-existing conditions*
 - b. *Sterling Doerksen – 09/05/2022 – no pre-existing conditions*
 - c. *Matthew Denkinger – 12/22/2022 - no pre-existing conditions*
 - d. *Thomas Woodward – 12/26/2022 – no pre-existing conditions*
6. Call to Public
7. Adjournment

A copy of the agenda for the meeting will be available at the City of Cottonwood Finance Department, 816 North Main Street, Cottonwood, Arizona, at least twenty-four (24) hours in advance of the meeting

Dated: December 8, 2022
CITY OF COTTONWOOD



Kirsten L. Lennon, Financial Services Director
Secretary, Public Safety Personnel Retirement Board

Pursuant to the American with Disabilities Act, the City of Cottonwood Fire Public Safety Personnel Retirement Board endeavors to ensure the accessibility of its meeting to all persons with disabilities. Should an individual require an accommodation for the meeting, please contact Kirsten Lennon at (928)634-0060. Requests should be made as early as possible to allow time to arrange the accommodation.

Pursuant to A.R.S. Section 38-431.03(A) the City of Cottonwood Public Safety Retirement Board may vote to convene in executive session to discuss or consider confidential records exempt by law from public inspection. The Board will take action on these items in open session.

MINUTES OF THE MEETING OF THE CITY OF COTTONWOOD PUBLIC SAFETY RETIREMENT FIRE BOARD, HELD FEBRUARY 3, 2022 AT 2:00 PM AT THE CITY OF COTTONWOOD PUBLIC SAFETY BUILDING POLICE DEPT MEETING ROOM, 199 S 6TH ST., COTTONWOOD, ARIZONA.

The meeting was called to order by Tosca Henry at 2:24 P.M. Roll call was taken as follows:

Board Members Present

Kirsten Lennon, Secretary
Ben Kramer, Fire Dept.
Jeff Boyd, Fire Dept.
Tosca Henry, Chairperson
Kent Hellman, Civilian
Diane Joens, Civilian- By Phone

Board Members Absent

Approval of Minutes – Member Kramer moved to approve the minutes from the July 14, 2021 board meeting. The motion was seconded by Member Boyd and the vote was carried unanimously in favor of approving the minutes.

Review of 2021 Actuaries – Secretary Lennon stated that as a reminder the City of Cottonwood bonded to fully fund the PSPRS Fire unfunded liability. That the actuaries that are presented for FY 2021 reflect that bonding and show all tiers as fully funded. Secretary Lennon also stated that the employer rates for FY 2023 are not increasing but that the employee rates for Tier 2 members are decreasing in FY 2023. This rate decrease was a planned decrease by the main PSPRS board. Member Kramer moved to accept the Actuaries and Member Boyd seconded the motion and it was carried unanimously in favor of acceptance.

Review and Adoption of the December 2021 PSPRS Model Uniform Rules – Secretary Lennon stated that the Board needs to adopt the new PSPRS Model Uniform Rules and that the Board had adopted the old Rules previously. She also stated that the changes to the Rules were due to the new rules in acted in the State Legislature for January 2022. Member Kramer stated that he felt the changes were minimal and just more clearly defined the role of the Board. Member Kramer moved to accept the updated PSPRS Model Uniform Rules, the motion was seconded by Member Boyd and the vote was carried unanimously in favor.

Discussion on engaging Ryan, Rapp, Underwood and Pacheco as Board Attorneys – Chairperson Henry asked if anyone had questions and asked Secretary Lennon to give some information on the engagement of a board attorney. Secretary Lennon stated that the board needed to engage an attorney according the updated statutes from the state governing the PSPRS board. She also stated that the attorney would start attending meetings via Teams or Zoom. Member Joens asked if we had to follow the City's procurement policy and Secretary Lennon stated that since this firm was solely for the PSPRS board and has no real affiliation with the City of Cottonwood that we could just choose a Firm. Chairperson Henry stated that the City would need to budget for the fees that are involved with the board having an attorney on retainer and Secretary Lennon stated that she would add that to the budget in FY 2023. Member Kramer moved to engage Ryan, Rapp, Underwood and Pacheco as the PSPRS Fire boards attorney and to authorize Secretary Lennon to sign the engagement letter. The motion was seconded by Chairperson Henry and the vote was carried unanimously in favor.

Call to Public- The call to the public was made.

Adjournment

There being no further business Chairperson Henry moved to adjourn the meeting at 2:33 pm and it was seconded by Member Kramer and the vote was carried unanimously in favor and the meeting was adjourned.

Attest:



Kirsten Lennon, Secretary