



**CITY OF COTTONWOOD
HISTORIC PRESERVATION COMMISSION
COUNCIL CHAMBERS
826 N. Main St.
Cottonwood, Arizona 86326**

AGENDA

Wednesday, March 23, 2022
6:00 p.m.

I. CALL TO ORDER

A. Roll Call

B. Approval of Minutes: January 26, 2022 Meeting

II. INFORMATIONAL REPORTS AND UPDATES:

A brief summary of current events by Chairperson, Commission members, and/or staff. (The public body does not propose, discuss, deliberate, or take legal action on any matter brought up during this summary unless the matter is properly noticed for legal action.)

III. CALL TO THE PUBLIC

This is the time for the public to comment on any matter that does not appear on the agenda. Commission members may not discuss items not identified on the agenda. Pursuant to A.R.S. §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or scheduling the matter for consideration at a later date. Comments are limited to five minutes for each person.

Information on the above agenda items may be obtained in person from the Community Development Department, 111 N. Main Street in Cottonwood, or by calling (928) 634-5505.

A verbal comment period will be provided during each hearing item. The Chair may impose a time limit on each speaker. The Commission will not consider written materials submitted less than three working days before the meeting.

Pursuant to A.R.S. § 38-431.02(B) the Commission may vote to go into executive session on any agenda item pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion and consultation for legal advice with the City Attorney.

The Cottonwood Council Chambers is accessible to the handicapped in accordance with Federal "504" and "ADA" laws. Those with needs for special typeface print or hearing devices may request these from the Planning Technician at 634-5505 (TDD 634-5526). All requests must be made at least 24 hours before the meeting.

IV. SPECIAL PRESENTATIONS: NONE

V. OLD BUSINESS:

1. Consideration of an application for a Landmark Certificate from Steve and Denise Schley to Landmark a property at 922 N. 2nd St. (Tabled from the 1-26-2022 meeting)

VI. NEW BUSINESS:

1. **Plaques for Landmarking** – Discussion and possible action for the purchase of two brass plaques for recently Landmarked properties. (Could be three if the current Landmark application is approved.)

VII. DISCUSSION ITEMS:

1. Cottonwood Historic Property Tour – Committee Presentation

- a. Sponsorship
- b. Transportation
- c. Move to May to coincide with Historic Preservation Month?

2. Landmarking – Committee Presentation

3. Budget Items

- a. Balance in the Memorial Brick Account (Funds Club House Improvements)
- b. Balance in the Small Grant Account (Funds earned from the CHPT)

4. Small Grant Program (50/50)

- a. Terms of the Grant
- b. Length of time
- c. Ownership

5. HPC Bylaws

- a. Possible changes to the Bylaws

VIII. SUGGESTED TOPICS FOR FUTURE MEETINGS:

IX. ADJOURNMENT

Information on the above agenda items may be obtained in person from the Community Development Department, 111 N. Main Street in Cottonwood, or by calling (928) 634-5505.

A verbal comment period will be provided during each hearing item. The Chair may impose a time limit on each speaker. The Commission will not consider written materials submitted less than three working days before the meeting.

Pursuant to A.R.S. § 38-431.02(B) the Commission may vote to go into executive session on any agenda item pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion and consultation for legal advice with the City Attorney.

The Cottonwood Council Chambers is accessible to the handicapped in accordance with Federal "504" and "ADA" laws. Those with needs for special typeface print or hearing devices may request these from the Planning Technician at 634-5505 (TDD 634-5526). All requests must be made at least 24 hours before the meeting.