

ROLL CALL

Roll call was taken 4:02 pm as follows:

Commission Members Present

Jim Moeny, Chairman
Bill Wade, Vice Chairman
Bill Tinnin, Commission Member
Ron Krumm, Commission Member

Commission Members Absent

Vernon Reed, Commission Member

Staff Members Present

Morgan Scott, Development Services Operations Manager
Kelly Jobe, Administrative Assistant-Public Works

PLEDGE OF ALLEGIANCE TO THE FLAG

Chairman Moeny led the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion was made by Commission Member Bill Tinnin to approve minutes for Nov 9 & Dec 7, 2016 meetings, Commission Member Ron Krumm second. All approved.

CALL TO THE PUBLIC

No comment from the public.

BRIEF SUMMARY OF CURRENT EVENTS

Brief Summary of events is presented by - Morgan Scott, Development Services Operations Manager:

Morgan advised commission that City Council had voted on the standardization of all commission/committee meetings in having scheduled time and locations that do not change. The motion did not pass however, Morgan suggested the Airport Commission decide on a date and time that is appropriate and accessible for all members, city staff and public to attend. This will be on February 1st Agenda.

OLD BUSINESS

1. Draft proposal from Mike Mongini – Morgan went over the 1st of several parts of the proposal. The initial phase pertained to the removal of dirt from the south side of the Airport in which Mr. Mongini would do at no cost to the city.

Public Comment: Al Gradajin wanted to know how far south he would be grading. Al said it seemed like a “Win, Win” proposal to have all the dirt removed at no cost to the city. He stated that it could set the area up for potential hangar space.

Commission Member Tinnin was concerned with the dust control during the dirt removal. Morgan had stated there are city codes in place and would be enforced with this operation. Vice Chairman Bill Wade stated he had concerns with approving the entire proposal too quickly as it may result in issues arising in the future.

Morgan stated that this is the initial proposal that involved several options that is being reviewed and will be brought back to the commission when agreements are ready to be reviewed.

2. Letter to non-worthy aircraft owners - Morgan shared a copy of the letter that would be going out to tenants with aircraft that fall in this category. Commission suggested that they be sent via certified mail. Morgan stated that they will be sent out certified mail.
3. Completion of Apron - Morgan reported that the construction company for the project will be wrapped up by Monday, Jan 9th. He stated the numbers for the spaces have changed.
4. Commercial Operating Standards - Morgan stated this was the first draft brought to the Commission. He stated the city will have a 3rd party consultant and a 3rd party insurance company review the policy as well. Commission stated they would like to see a public meeting held to discuss this draft before it is recommended to city council. Morgan stated he would like to see the section on agriculture spraying replaced with banner towing.

Vice Chairman Bill Wade suggested that the exceptions should be in the front of the document to have a better understanding for first time readers. Morgan stated the city would like to get this document finalized as soon as possible so an RFP can be developed and possibly get business (s) investing in the airport. Commissioner Bill Tinnin stated the city does not provide any “give a ways” to bring in new businesses. This item will be added to the February 1st agenda for revisions. Morgan stated the revisions will be made and he will announce a date for a public meeting.

5. Reversion Policy (Long term Lease) - Morgan said the attorney Bill Sims suggested within the last 15 months of the lease, the hangar space be advertised to see what the market is. He also suggested that the city retrieve a cost of the removal of the building. Then to sit down with the current tenant and negotiate.

Public Comment: Al Gradajin stated there should be a public meeting held with all concerned current hangar owners. Al said that the communication with the stakeholders and city staff is a big issue at this time.

Chairman Jim Moeny said it is vital that the document be presented to the stakeholders before it is recommended to city council. He requested time to review the document and hold a public meeting with the stakeholders. He suggested this item be tabled until future commission meeting.

6. Commission Booklet - Morgan stated the booklet presented to all commission members was created as a resource to utilize and have all information available to them regarding the Airport. He stated it is a working document and he would like to have all members bring to every meeting for reference. Any comments and or suggestions on additions to the book would be welcome.

NEW BUSINESS

1. Information on the Vineyard Subdivision - Morgan provided a document titled “Surface and Overhead Avigation Easement” that the FAA will require the subdivision to abide by. This easement will be recorded against the property to make sure homeowners are aware of the Airport activity. If a title search is conducted on this property, this document will be on there. Commission agrees this is a necessity for being this close to the airport.

Adjournment

A motion to adjourn by Commissioner Bill Tinnin, 2nd by Commission Member Ron Krumm, all approved. Meeting adjourned at 5:36 pm.