

**SUMMARY OF THE MINUTES OF THE COTTONWOOD  
PARKS AND RECREATION COMMISSION  
January 22, 2019**

Present:

Doug Hulse, Chair  
Ann Shaw, Vice-Chair  
Edna Ahrens  
John Croslin

Absent:

Gary Foresman  
Donna Fulton

Also Present:

Richard Faust, Community Services General Manager  
Hez Allen, Recreation Services Supervisor  
Robin Babbitt, Administrative Assistant

**CALL TO ORDER**

Commissioner Shaw called the meeting to order at 5:07 pm at the Cottonwood Recreation Center Conference Room.

**MINUTES – OCTOBER 23, 2018 REGULAR MEETING**

Commissioner Shaw asked for a motion to accept the minutes of the October 23, 2018 meeting. Commissioner Croslin motioned to approve the minutes as written. Commissioner Ahrens seconded the motion. Motion carried unanimously.

**CALL TO THE PUBLIC**

(This portion of the agenda is set aside for the public to address the Commission regarding an item that is not listed on the agenda for discussion. However, the Commission cannot engage in discussion regarding any item that is not officially listed on the agenda for discussion and/or action (A.R.S. 38-431.02(H).) Comments are limited to a 5 minute time period.)

None.

**OLD BUSINESS**

**A. MONTHLY REPORT INFORMATION FOR NOVEMBER AND DECEMBER 2018**

Mr. Faust asked if there were any questions on the monthly reports for November and December.

Commissioner Ahrens asked why the December revenues were so low.

Ms. Babbitt explained that it was left over from the closure week in November and that some contract checks came in late.

**B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH DECEMBER)**

Mr. Faust asked the Commissioners if there were any questions on the utility usage graphs. There were none.

**NEW BUSINESS**

**A. PARKS AND RECREATION COMMISSION APPOINTMENTS OF EDNA AHRENS AND DONNA FULTON – COUNCIL RESOLUTIONS #2973 AND #2974**

Mr. Faust stated that Council filled two of the three open commission seats. Commissioner Ahrens was reappointed for another three years. Donna Fulton was appointed as a new commissioner.

**B. YAVAPAI COUNTY COMMUNITY HEALTH ASSESSMENT – COTTONWOOD RIVERFRONT TRAILS & RECREATION MASTER PLAN (PRESENTATION BY HEATHER KLOMPARENS, YAVAPAI COUNTY)**

This item was tabled until February as Ms. Klomprens was unable to attend due to a last minute scheduling conflict.

**C. NORRIS DESIGN INC – DEVELOPMENT OF 2019 RIVERFRONT PARK MASTER PLAN OPTIONS**

Mr. Allen reviewed the two park designs that came out of the beginning of the master plan process. These maps included property boundaries and floodways. He gave a history of Norris' other trail plan and discussed the public meetings held for this process.

The commissioners discussed some of the options for the park including the proposed locations for the dog park, community garden and parking. They also discussed safety issues and traffic flow around the proposed ball fields.

The group discussed some of the proposed details of the park design further. Mr. Allen suggested the board look it over more thoroughly and send comments to Ms. Babbitt for discussion and possible approval at the February meeting. If approved, the designs would be presented to Council.

**D. UPCOMING PARKS AND RECREATION PROGRAMS/SPECIAL EVENTS**

Mr. Faust listed the current and upcoming events and programs including Looking Good Cottonwood seminars, youth basketball, co-ed volleyball, the Brian Mickelsen Memorial and Easter Egg Hunt.

**ADJOURNMENT**

Commissioner Croslin motion to adjourn the meeting. Commissioner Hulse seconded the motion.  
Meeting was adjourned at 6:03 pm.