

SUMMARY MINUTES OF THE **WORK SESSION MEETING** OF THE COTTONWOOD AIRPORT COMMISSION OF THE CITY OF COTTONWOOD, ARIZONA, HELD **FEBRUARY 15, 2017 @ 6:00 PM** AT THE COUNCIL CHAMBERS, 826 N. MAIN ST., COTTONWOOD, ARIZONA.

ROLL CALL

Roll call was taken at 6:00 pm as follows:

Commission Members Present

Jim Moeny, Chairman
Bill Wade, Vice Chairman
Bill Tinnin, Commission Member
Ron Krumm, Commission Member
Vernon Reed, Commission Member

Staff Members Present

Morgan Scott, Development Services Operations Manager
Kelly Jobe, Administrative Assistant-Public Works

PLEDGE OF ALLEGIANCE TO THE FLAG

Chairman Moeny led the Pledge of Allegiance.

CALL TO THE PUBLIC

NO PUBLIC ATTENDANCE

DISCUSSION ITEM: AIRPORT COMMERCIAL STANDARDS

Morgan Scott suggested go over any errors or omissions. Vernon Reed pointed out a few wording errors. He stated to have something added to the section 1.7 on Commercial Signage. It was agreed that the signage must not infringe on any FAA regulations.

Other changes included:

The Fee section – it was agreed that there only be one option for the fees.

The Appeal section - the time limit was changed from 10 days to 30 days.

The Application process – the city needs to respond with an approval or denial within 30 days.

The SASO General Requirements were revised, the requirements in Non-Tenant Commercial Operators section 7-2 b, will read the same for the SASO General requirements in section 8-2 c.

Aircraft Component & Accessory Repair Service and Sales section - manufacturing repair service and sales will be added.

Morgan stated the revisions will be made and the document will be brought back to the March 1st meeting for a vote.

Adjournment

A motion to adjourn by Commission Member Bill Tinnin, 2nd by Vice Chairman Bill Wade, all approved. Meeting adjourned at 7:05 pm.