



**City of Cottonwood
Personnel Board Meeting Minutes**

The City of Cottonwood Personnel Board met Wednesday, February 22, 2017 in the City of Cottonwood City Hall Conference Room, 827 N. Main Street.

Board Members

Present

Absent

Ruben Jauregui – Council Representative	X	
Ed Kiyler – Citizen at Large (Chairperson)	X	
Steve Dockray – Citizen at Large (Vice Chair)	X	
Sandra Jacobs – Employee	X	
Rick Contreras - Employee	X	
Jim Wixom – Employee	X	
Iris Dobler – Outgoing Employee/Board Secretary	X	
Amanda Wilber – Incoming Employee/Board Secretary	X	

- I. Call to order - The meeting was called to order by Vice Chair Steve Dockray at 8:15 AM. Self-introductions by all in attendance.
- II. Roll Call – All members were in attendance.
- III. Call to the Public – There was no one from the public present.
- IV. Approval of Minutes from Previous Board Meeting - The board reviewed the minutes from the December 16, 2016 meeting. Motion to approve was made by Rick Contreras and seconded by Sandra Jacobs. Motion carried unanimously.
- V. Review Nominations and Select Employee of the year, 2016. Seven individuals were nominated:
 - Larry Dawson, nominated by Cheryl Miskiel
 - Tyler Dietel, nominated by Chelsey Shepherd and Jordan Lewis
 - Ben Kramer, nominated by Mike Kuykendall
 - Monica Kuhl, nominated by Melanie Corsette
 - Mark Larremore, nominated by Jim Wixom
 - Jennifer Mathe, nominated by Steve Gesell, Jody Makuch, and Gary Eisenga
 - Steve Trautman, nominated by Rick Contreras
 - Brandon Wacker, nominated by Cheryl Miskiel

After each member voted, Monica Kuhl was selected as employee of the year.

- VI. Date and Time of Next Board Meeting – Will be scheduled as needed, tentatively March 24, 2017.
- VII. Adjournment – Sandra Jacobs motioned to adjourn; seconded by Ruben Jauregui at 8:35 AM.

Respectfully Submitted,

Amanda Wilber, Personnel Board Secretary