

ROLL CALL

Roll call was taken 6:02 pm as follows:

Commission Members Present

Jim Moeny, Chairman
Bill Wade, Vice Chairman
Bill Tinnin, Commission Member
Ron Krumm, Commission Member
Vernon Reed, Commission Member

Staff Members Present

Morgan Scott, Development Services Operations Manager
Kelly Jobe, Administrative Assistant-Public Works

PLEDGE OF ALLEGIANCE TO THE FLAG

Chairman Moeny led the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion was made to table minutes for February 1, 2017 meeting until the next meeting for corrections. All approved.

CALL TO THE PUBLIC –

Larry Minch – stated he received a call today from attorney Bill Sims offering to put the same wording in his lease as the GRL Lease if Larry would agree to have a new contract regarding his lease. Larry stated he could not get the exact same wording in his lease unless he agrees to allow the city to put some type of wording in his lease. Larry stated he was not given a timeline as to when this new insertion in his lease would take affect if he did agree to the changes.

BRIEF SUMMARY OF CURRENT EVENTS

Brief Summary of events is presented by - Morgan Scott, Development Services Operations Manager – Morgan advised the commission and public that the City has a new website. Eric Brunner has requested a change in his lease to add Commercial Operations.

OLD BUSINESS

- 1. Commercial Operating Procedures** – Morgan stated the reason for developing this policy is protect the citizens and users of the Airport from absorbing any risk of companies doing business on the Airport. Also, to hold all business to the same standard and to create an economic engine. Morgan suggests that any independent contractor be held to the same standard as other business owners operating on the Airport.
Public Comment – Sid Lloyd – He stated he is in the process of starting a business in light sport aviation. He is looking forward to having these standards published. He has reviewed the policy and has some concerns. 1. The tone of the document seems negative and punitive. 2. Section 2-5 regarding the fees that will not be established at this time. He stated this should not be in this document at all and no fees should be required to be

paid to the City. 3. The amount of insurance that is required. He stated he could not get the five million dollar insurance policy that is stated in this new policy. He stated that the insurance requirements should go with the business size and liability. He asked if the City really wanted to create more business. He stated that the country has just made a move to deregulate, this policy needs to be and can be rewritten to be more appealing for businesses to want to come to the Airport.

Morgan Scott - advised Sid that these requirements do not apply to him being outside the secured Airport area.

Sid Lloyd – stated he still holds the same opinion on the standards and the same opinion on the same three issues.

Morgan Scott – stated he would support striking out the percentage fee.

Vernon Reed - stated he agreed to take out the fee, he said that it just poisons the entire document. He stated that striking it from the document would be best.

Morgan Scott - commented on the tone of the document, he stated that it is a legal document and not a creative writing document. He is not sure why the tone is in question.

Jim Moeny – stated the tone is very harsh and is improper and needs to become more civilized.

Morgan - stated he has never seen a regulatory document friendly.

Bill Tinnin - the document is not conducive to bring in any business to the Airport.

He stated he still has issues with the insurance requirements. He stated that the City needs to not be so consumed with the fear of being sued.

Bill Wade – stated there could be a better pre-ambule in the beginning of this document.

He stated he would like to see the business percentage rate be stricken from the document. He stated maybe there could be a user fee on the activity of the business. He also still has a concern with the amount of the insurance and would like to see some flexibility.

Morgan Scott – stated that the citizens and the Airport users would absorb any costs with liability that will not be covered if appropriate insurance is not required.

Jim Moeny – He suggests that under these guidelines, he feels that the insurance requirements are keeping businesses from coming to the Airport.

Eric Brunner - Stated his company is looking at some new ventures. He stated it was tough to compete with entities that did not carry insurance. He stated hopefully there could be a happy balance found. Insurance is necessary; he has a lot to lose. He recommends that the insurance requirements should be based on the type of business that will be done. He completely disagrees with the percentage fees proposed in the document.

Larry Minch – stated the agenda reads “Commercial Operating Procedures” the document does not specify “Commercial.” He wanted to know if this document was indeed for commercial operations only, if so, he would like the title to reflect that this document is for Commercial Businesses. He stated the Airport is part of the National Transportation system, as is Main Street. If the business owners on Main Street do not have to pay a percentage, why should the businesses on the Airport. He does not understand why the City would charge the gross percentage fee to the businesses. He would like the title of the document in discussion to be amended to include “Commercial Operating Procedures.”

Jim Moeny – requested that Morgan amend the title to include Commercial Operating Procedures. He asked Morgan if the policy had been run by the FAA for review.

Morgan – stated that it has not been seen by the FAA, as they will not be making any input on the policy. He stated it has been reviewed by an aviation attorney. He stated

that the only section in the policy that addresses a private entity was to include Aircraft Clubs.

Bill Wade - stated it would be worthwhile to bring in the risk management into a meeting to discuss the insurance. The city's insurance should cover the routine and minimum requests that the Airport community have asked for. He believes that the city is overreacting to the balloon incident.

Jim Moeny – stated that risk is just a part of running the city.

Bill Tinnin - stated that an example of the insurance requirements would be having the Cardinal Fly In, there would be group of people flying into the Airport, and a Hangar Tenant wanted to have food available for the event.

Morgan Scott – advised the group has been told they can hold the event.

Ron Krumm moved to table the Commercial Operating Procedures until it can be further reviewed. Bill Tinning 2nd. All approved

2. Draft Proposal for land trades – Mike Mongini – Morgan Scott – stated they have ordered a survey and that is all there is to update at this time.
3. Letter to Non –Airworthy Aircraft – Certified Letters have been sent out. We have had one of the three owners respond. The owner that responded gave a hard date of when he would have his plane in compliance. If the other owners do not respond by March 15th and/or bring their aircraft into compliance within 30 days from notice, their fees increase by tenfold.

NEW BUSINESS

1. **Vernon Reed – Economic Development Meeting with Casey Rooney** – Vernon stated he has not been able to attend the meeting yet but is anxious to attend the next scheduled meeting. This will be moved to April Meeting.
2. **Report on Traffic Pattern meeting with property owners** – Jim Moeny stated he attended the meeting with the residents and they listed to the concerns of the early morning touch and go's. He believes the issues have been resolved.
Eric Brunner – stated if there is ever a complaint on helicopter operations, to please notify him. He would like to be involved in any flight pattern adjustments needed to be made.
Tom Clark - resident of Grey Fox, stated there are issues with early morning touch and go's and planes coming over about 400 – 500 feet. He suggests being proactive on the corridor issues, especially with the new subdivision going in north east of the Airport.
3. **Discussion of the proposed Helicopter patterns** – Morgan Scott – stated he has a map that Guardian Air proposed.
Bill Wade – stated that the flight pattern should be approved, established, and published.
Eric Brunner – stated that reporting points should be the first phase on arrivals and departures. This would avoid contact issues. He stated he had a concern with an R-44 helicopter from Prescott hover taxi to the fuel farm. This is not safe practice at all for any Airport. He suggested having communication with all pilots and the community in a flight pattern.
Jim Moeny – suggested adding the flight pattern to the AFD.
Eric Brunner – would like to see if Guardian's chief pilot or base manager would like to meet and help design the pattern. Another option maybe to look at a secondary frequency.

Bill Wade – suggested Mr. Brunner and the Hospital schedule a meeting to help come up with the best and safest flight practices and bring to the board.

Eric Brunner – expressed the importance of having the patterns and practices published in the AFD. Then a courtesy letter sent to local flight schools.

Eric Brunner – suggested having an inspector from the Scottsdale Flight Standards Office sit in for mediation and discussion, he recommends Vince Whiting who is a helicopter inspector.

Adjournment

A motion to adjourn by Bill Tinnin, 2nd by Ron Krumm, all approved. Meeting adjourned at 7:15 pm.