



"Inspiring a Vibrant Community"

COTTONWOOD PUBLIC LIBRARY ADVISORY BOARD MEETING

Minutes

Wednesday, April 17, 2019 @ 5:00 PM
 Dede Ewald Room, Cottonwood Public Library
 100 South Sixth St., Cottonwood, AZ

Agenda

I. Call to Order	Meeting called to order at 5:00 P.M. by president Margo Mitchell
II. Roll Call	Present: Connie Gilmore, Henry Mellon, Margo Mitchell, John O’Neill, Judy Paulus, Joe Stack, Joyce Read, Youth Services, Library Manager Ryan Bigelow, City Manager Ron Corbin Absent:
III. Call to the public	There were no public requests to address the Board.
IV. Approval of Minutes	Judy moved that the minutes from February 20, 2019 and March 20, 2019 be accepted as stated. Joe seconded. <i>Minutes approved as written.</i>
V. Library Manager’s Report	<p>1. Monthly statistics on program attendance, circulation, volunteer hours and other performance indicators.</p> <p>On March 12, Youth Services hosted their annual Sci Tech Festival that included a 3-D printer, animals, recycling station, and other science-related activities. Attendance for the event was 166. On March 23, library staff put on the 4th annual Verde Valley Comic Expo. The event drew 586 participants and raised nearly \$2,600 for the Summer Reading Program.</p> <p>Outreach was significantly higher last month. Joe commended the library staff on outreach.</p> <p>2. Comic Expo event review.</p> <p>There were 50 vendors. The library surveyed them and got 15 responses. Questions included how well their products</p>

	<p>sold, rating the venue, the application process, and other feedback. The survey responses will be a basis for next year’s planning process. Ryan also surveyed attendees as they entered. Where were they from? (Across the Verde Valley), How did they hear about it? (Facebook was the largest source, but many other sources of information as well.)</p> <p>Margo asked about the number of attendees: 586. Each attendee had a wristband for accurate accounting. The overall profit was about \$2600, which goes to the Bookmarks for the Summer Reading Program.</p> <p>3. Ozobot demonstration by Joyce Read.</p> <p>Joyce explained that we have a class set of Ozobots and kids can learn basic programming with markers. We all experimented with the Ozobots.</p> <p>4. Library Advisory Board opening update.</p> <p>Susan Cox will appear before City Council on May 7.</p> <p>5. Community Garden progress and plans.</p> <p>There are two boxes for raised beds on the south side of the building. This is a product of working with Yavapai County and University of Arizona. There will be a planting party in early May. Master Gardeners will adopt it and it features low water usage.</p> <p>6. Volunteer Luncheon review.</p> <p>Liz did a great job organizing the luncheon. It was well-attended, and people had a good time.</p>
VI. Unfinished Business	<ol style="list-style-type: none"> 1. Strategic Plan – Update and progress on each of the seven strategic priorities. Ryan reviewed the Strategic Priorities and the projects and accomplishments for each item.
VII. New Business	<ol style="list-style-type: none"> 1. Summer Reading Program changes and updates. 2. Joyce explained some of the summer reading program activities. There will be two Star Parties, Ozobot minicamps, and more, including Bookshelf Bingo for two age levels. Each time a bingo is turned in they will be eligible for a prize. “A Universe of Stories”

	<p>is the theme. Registration will be online, but the focus is on having fun reading and fun at the library.</p> <p>Margo asked about a summer reading program for adults. It will be a Bookshelf Bingo-type of activity.</p> <p>Joe asked about activities for teens. There will be different programs for that age group.</p>
VIII. Future Agenda Items & calendar updates	<p>Next meeting—May 15, 2019, 5:00 PM.</p> <ol style="list-style-type: none"> 1. Summer Reading Program – registration opens May 20. 2. Strategic plan updates
IX. Adjournment	<p><i>Joe moved we adjourn. Judy seconded. Motion approved unanimously.</i></p> <p>Meeting adjourned at 6:00 P.M.</p>

Respectfully submitted,
 Connie Gilmore, Secretary