



"Inspiring a Vibrant Community"

COTTONWOOD PUBLIC LIBRARY ADVISORY BOARD MEETING Minutes

Wednesday, May 19, 2021 @ 5:00 PM
Cottonwood Public Library—
Dede Ewald Room and GoToMeeting.com,
Cottonwood, AZ

Agenda

I. Call to Order	Meeting called to order at 5:00 P.M. by president Margo Mitchell
II. Roll Call	Present: Susan Cox, Connie Gilmore, Kathy Hellman, Margo Mithell, Judy Paulus, Paula Thompson, Library Director Ryan Bigelow Absent:
III. Call to the public	There were no public requests to address the Board.
IV. Approval of Minutes	Judy moved that the minutes of the regular meeting of April 21, 2021 be accepted as stated. Susan seconded. <i>Minutes approved as written.</i>
V. Library Director's Report	<p>1. Monthly statistics on program attendance, circulation, volunteer hours and other performance indicators.</p> <p>Ryan reported that kids are coming back to story time, which has moved to the Tot area for more space.</p> <p>There are ads on radio 102.9 and 105.7 promoting the Summer Reading Program and a PSA for the Bookmarks.</p> <p>Jeff Clark is attending Operation Graduation meetings. He and Jan are going to provide E-sports at Operation Graduation.</p> <p>The library received a \$26,000+ grant for a digital media lab to encourage kids to be content creators, not just consumers. There will also be collaboration with local businesses. The lab will be in the computer room in the Teen Zone.</p>

	<p>The library also received another \$4000 for more hot spots, which will double the number of hot spots from 5 to 10.</p> <p>The library got \$21,821 from the American Rescue Plan Act. There are specific areas of funding, including “Workforce Development and Skills.” Many people don’t have the computer skills to fill out job applications, which are now mostly online, even if the jobs don’t necessarily involve computer skills.</p> <p>There is now a “jobs posting” board next to the Jobs computers.</p> <p>Ryan submitted City Council communication for no more late fees as of July 1. There is no specific date yet for the Library Board discussion.</p> <p>The library received a grant eight months ago to improve the sidewalks. Construction costs have increased significantly. Susan asked about a potential donation of materials from SRMG.</p>
<p>VI. Unfinished Business</p>	<p>1. Volunteer appreciation barbecue: Saturday, April 24 from 2-4 PM at Garrison Park.</p> <p>The event was well-attended. Ryan thanked the Library Board for providing cookies. It was a fun event, and there was positive feedback. It was more manageable and sustainable than previous luncheons. Gioia Q. provided music.</p> <p>2. Future Volunteer Opportunities and Volunteer Strategic Plan</p> <p>Ryan reviewed the Volunteer Strategic Plan and outlined the following categories: Valued, Utilized, Community Narrative, Recruitment. Each category has action items. Elizabeth is hoping to build a bridge between volunteers and staff. There was a general discussion of volunteer recruitment.</p> <p>3. Summer Reading Program Planning</p> <p>This year’s theme is “Tails & Tales.” Registration is open now. Participants will go on “missions” to earn points, as well as reading for points. There will be virtual and in-person programs, including virtual trips to Out of Africa and the police department. Joyce got 30 gardening kits from Gardens for Humanities, which include a notebook, seed packets, etc. Youth Services is also reaching out to local schools.</p>
<p>VII. New Business</p>	<p>There was no new business.</p>

VIII. Future Agenda Items & calendar updates	<p>Volunteer list: we would like to create a list of volunteer opportunities in the community, as well as a list of things volunteers can do at the library. Please bring ideas to the next meeting or submit them to Ryan, with contact information, before the next meeting and he will compile them.</p> <p>Nature Conservancy: Discussion of their review of the library property for water savings.</p>
IX. Adjournment	<p><i>Next meeting:</i> June 16, 5 PM at the Cottonwood Public Library <i>Judy moved we adjourn. Paula seconded. Motion approved unanimously.</i> Meeting adjourned at 5:57 P.M.</p>

*Respectfully submitted,
Connie Gilmore, Secretary*