



"Inspiring a Vibrant Community"

COTTONWOOD PUBLIC LIBRARY ADVISORY BOARD MEETING Minutes

Wednesday, June 16, 2021 @ 5:00 PM
Cottonwood Public Library—
Dede Ewald Room and GoToMeeting.com,
Cottonwood, AZ

Agenda

I. Call to Order	Meeting called to order at 5:00 P.M. by chair Judy Paulus
II. Roll Call	Present: Susan Cox, Connie Gilmore, Kathy Hellman, Margo Mithell, Judy Paulus, Paula Thompson, Library Director Ryan Bigelow, Deputy City Manager Rudy Rodriguez Absent:
III. Call to the public	There were no public requests to address the Board.
IV. Approval of Minutes	Paula moved that the minutes of the regular meeting of May 19, 2021 be accepted as stated. Margo seconded. <i>Minutes approved as written.</i>
V. Library Director's Report	<p>1. Monthly statistics on program attendance, circulation, volunteer hours and other performance indicators.</p> <p>Ryan briefly reviewed statistics. In-person programming is increasing. Seventy-one people came for Canine Story Time in the park.</p> <p>The Library participated in Operation Graduation. Jeff played e-sports video games with graduates on a large inflatable screen. Op Grad was held at the fairgrounds.</p> <p>Ryan and Joyce will be at the Fairgrounds for the upcoming Community Resource Fair.</p> <p>2. Late fee forgiveness</p>

	<p>The City Council unanimously approved Late Fee Forgiveness. The library has had positive reactions. Some people still donate, which goes to the Bookmarks.</p> <p>Ryan will be on Inside Cottonwood next week. The YLN director Corey Christians will also be there to help explain late fee forgiveness in the YLN.</p> <p>3. Sidewalk update</p> <p>Financing will be in the next fiscal year. There will be a pre-construction meeting next week with a contractor. Susan contacted SRMG about the possibility of getting cement donated.</p> <p>4. Presentation to Margo Mitchell for 9 years of service to the Library Advisory Board</p> <p>Margo is moving on to “other things” and will no longer be serving on the Library Advisory Board. Ryan presented her with a plaque and “her” gavel.</p> <p>Rudy said the future structure of the board will be discussed during the Council work session in July.</p>
<p>VI. Unfinished Business</p>	<p>1. Future Volunteer Opportunities and Volunteer Strategic Plan</p> <p>There was a general discussion of volunteer opportunities both within the library and in the community. The library FB page and website features volunteers.</p> <p>Susan presented some ideas for volunteering within the library. Judy suggested more of Liz’s skills classes for volunteers.</p> <p>Paula put together an extensive list of community volunteer opportunities.</p>
<p>VII. New Business</p>	<p>Review and discussion of The Nature Conservancy report and action items.</p> <p>TNC did a study and made a proposal for water utilization and conservation. The Public Works Department will be involved. There were five opportunities outlined: Rain Basins, Retention Basin Enhancements, Expanded Edible Garden, Parking Area Landscape Planters, and Permeable Surfacing.</p> <p>Ryan would like to pick a starting place. This could be a work group with small goals moving to a longer-range plan.</p>

VIII. Future Agenda Items & calendar updates	Library volunteer opportunities—Ryan will review with staff and report. TNC projects
IX. Adjournment	<i>There will be no meeting in July.</i> <i>Next meeting: August 11, 5 PM at the Cottonwood Public Library</i> <i>Connie moved we adjourn. Susan seconded. Motion approved unanimously.</i> Meeting adjourned at 5:57 P.M.

*Respectfully submitted,
Connie Gilmore, Secretary*