

City of Cottonwood
Historic Preservation Commission Regular Meeting
Minutes
August 22, 2018 6:00 P.M.
Council Chambers 826 N. Main Street, Cottonwood, Arizona
86326

1. CALL TO ORDER

Chairman Vernosky called the meeting to order at 6:00 p.m.

2. ROLL CALL

Historic Preservation Commission Members Present:

Michael Mathews
Felicia Coates
Jacob Mickle
Marie Palowoda
Kathryn Turney
Christian Vernosky, Chairman

Historic Preservation Commission Members Absent:

Tim Elinski, Vice Chairman

Staff Members Present:

Jim Padgett, Planner
Berrin Nejad, Community Development Director
Jacqueline Robinson, Administrative Assistant, Recorder

3. APPROVAL OF MINUTES FOR May 23 and June 27, 2018 REGULAR MEETING

Motion: *To approve the minutes from 05/23/2018 and 6/27/18 with changes.*
Made by: *Commissioner Mathews*
Second: *Commissioner Turney*
Vote: *Unanimous*

4. INFORMATIONAL REPORTS AND UPDATES

- a. **Brewery** – The City has been having discussions with the architect and things are starting to progress with the old church building. The project will be brought before HPC and P&Z for design review.
- b. **2018 application for grant** – The City received notification last week that we are being awarded the Certified Local Government (CLG) grant funds again this year.

We will bring before council in order to receive matching funds. We will place Phase II on the agenda for next month so that Commission can discuss.

5. CALL TO THE PUBLIC

No comments.

6. OLD BUSINESS-

- a. HOME TOUR 2018 UPDATE – Ryan Bigalow gave an update on the people that he has spoken to, a simpler version of the home tour, using local kayak companies to shuttle people around, and reusing some homes. Willard/Eden architectural theme tour has been suggested. The City website is available, Facebook can be redone, and we can send a *Save the Date* out for Saturday November 3rd. Walking on Main is on the 10th. The historic resource survey done in 1986 could be used as property potentials and possibly we can use the new survey. Glenda Farley, Ryan Bigalow, and Commissioner Turney are going to meet and go over the project.
- b. BRICK PROGRAM - Commissioner Turney - The bricks are being printed right now. John Carter would like to put the information on the City's website regarding the bricks. Commissioner Turney will send pdf of the brick program to Commissioner Coates to get to John Carter.
- c. Revised Landmark Designation Rack Card - Commission Coates - At the last meeting everyone had agreed to the content and publishing it on a rack card and printing. Jim Padgett will put the final product together and email to the Commission to review. Places to put the cards were discussed.

7. NEW BUSINESS-

- a. **Presentation from Hezekiah Allen regarding USDA Grant Application**

A couple of local vendors have created some pieces that warm up the spaces. There have been some changes to the restrooms based on gender. The grant request has been put in and awarded to us in the amount of \$88,500.00. The first item is sound insulation. A contractor came out from Phoenix and we can piggyback off of the Mohave contract.

- b. **Presentation from Hezekiah Allen regarding Grand Opening of the Cottonwood Clubhouse**

The team and staff thought we should push off the grand opening for a little while until we have a finished product. We are waiting for scope of work from contractor. Commissioner Turney asked him to address how we can sell more bricks. Hez Allen said if we can partner through Red Dot Club and Mingus Valley Wrestling we can infiltrate the community. We would offer a small percentage to them for their assistance in fundraising for each brick sold. Commissioner Turney opened a discussion regarding percentages and payments so a decision could be made. Commissioner Mathews

suggested \$20 per brick. Other members suggested \$15. It would only include the bricks that they sold also. Commissioner Mathews asked if any of these organizations/people have tried to sell anything that has a price point of \$100. We need to make sure everyone understands the history of Cottonwood and the building to inform the citizens they are soliciting to. The Commission discussed where others bricks would go if they sold more than 400.

The City would recommend that they ask the fundraisers to sell 300 bricks. It was suggested that the non-profit draw up the Memorandum of Understanding.

Chairman Vernosky made a motion to accept Hezekiah Allen's suggestion to investigate and negotiate with some non-profits to assist with selling the bricks for \$15.00 as their commission amount .

Motion Seconded by: Commissioner Palowoda

Motion Carried: Unanimous.

Hezekiah Allen asked that Commissioners come and see the stripe that is around the stage and would like them to consider repainting it. It is presently an Aztec blue, which is an alternate to the original design. Commissioner Turney is looking for some old photos to put on the wall. The paint that was done recently was not done in the original design execution. They will check with the original architects and discuss repainting.

The Commission will apply for a permit for a banner for the fundraising of bricks. Commissioner Palowoda shared a sketch she made of the building and bricks.

c. Mural on City Administration Building .

The applicant was requested by City staff to design artwork to enhance the north side of the Administration building at 827 N. Main St. The signage will also include information and directions to the restroom facilities located on the north side exterior of the building.

On the large flat wall section between the two restrooms, a mural is proposed that illustrates Cottonwood's image as the "Heart of Arizona Wine Country". The mural would also include the City logo. The dimensions of the mural would be 8' wide by 9' high (72 sq. ft.).

The signage for the restrooms will all be in a black font. The larger sign facing Main Street would identify the Public Restrooms, and smaller directional signage facing Pima Street will identify the Men's and Women's rooms.

Jim Padgett, City of Cottonwood Planner, gave an overview of project and showed the board members where the murals will be placed. Planning and Zoning approved the project 6 - 1. This will go to City Council for final approval.

Commissioner Mathews asked about maintenance and weathering and how the vote from Planning and Zoning ended.

The artist, Marilyn Brown gave a short presentation to the Commission and asked how they would feel if she approached the business owners or artists to see if the older murals in town can be freshened up.

Chairman Vernosky asked if the paint would have a difficult time sticking to the synthetic stucco. Ms. Brown said there shouldn't be any problem. She explained in more detail to the Commission how the mural would be placed on the wall.

Commissioner Coates mentioned that visibility of the mural could be an issue. She suggested maybe placing it facing Main Street?

Commissioners agreed the lettering was a little too large and asked if it could be scaled down.

Jim Padgett stated that the murals will be paid for out of Economic Development's budget and will probably be from a grant.

Commissioner Mickle brings up an interesting point for the HPC. Having murals can change the feel and look for downtown. Should the Commission put a limit on how many murals are allowed downtown? Discussion ensued. Should they tell the story of the community? Should there be an historical time limit on the murals, i.e. 1900's, 1920's etc? Should we put this on our Strategic Plan for 2019.

Berrin Nejad stated that putting this into the strategic plan is good idea but we should try and do these things sooner. Possibly the Commission can make up some guidelines and use examples from other communities, cities. Planning & Zoning Commission recommended taking the pathway that is sketched in the mural and changing it to the river instead. HPC Commission members liked that idea.

8. DISCUSSION ITEMS:

- a. Draft Phase 1 Historic Resources Survey

We received our first draft from Jen Levstik. We emailed an electronic copy of the survey to Commission members. Please read and give comments by September 14, to Jim Padgett. We will invite Jen Levstik to the next meeting, September 26, to address comments. She could also answer by email.

ADJOURNMENT

Motion: *To adjourn*
Made by: *Commissioner Mathews*
Second: *Chairman Vernosky*
Vote: *Unanimous*

The meeting was adjourned at 7:30 p.m.