

**SUMMARY OF THE MINUTES OF THE COTTONWOOD
PARKS AND RECREATION COMMISSION
August 28, 2018**

Present:

Doug Hulse, Chair
Ann Shaw, Vice-Chair
John Croslin
Gary Foresman
Trevor Gottschalk

Absent:

Edna Ahrens

Also Present:

Richard Faust, Community Services General Manager
Robin Babbitt, Administrative Assistant
Dr. Bob Richards, Bicycle Advisory Committee
Jean Swesey
Moraine Windham
Terri Clements

CALL TO ORDER

Commissioner Hulse called the meeting to order at 5:00 pm at the Cottonwood Recreation Center Conference Room.

MINUTES – JUNE 26, 2018 REGULAR MEETING

Commissioner Hulse asked for consideration of the June 26, 2018 minutes. Commissioner Shaw motioned to approve the minutes as written. Commissioner Gottschalk seconded the motion. Motion carried unanimously.

CALL TO THE PUBLIC

(This portion of the agenda is set aside for the public to address the Commission regarding an item that is not listed on the agenda for discussion. However, the Commission cannot engage in discussion regarding any item that is not officially listed on the agenda for discussion and/or action (A.R.S. 38-431.02(H).) Comments are limited to a 5 minute time period.)

None.

OLD BUSINESS

A. MONTHLY REPORT INFORMATION FOR JUNE AND JULY 2018

Mr. Faust reviewed the June and July monthly reports and asked if there were any questions. There were none.

B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH JULY)

Mr. Faust asked the Commissioners if there were any questions on the utility usage graphs. There were none.

NEW BUSINESS

A. PRESENTATION: JEAN SWESEY (RECREATION CENTER MEMBERSHIP FEE POLICY – DIFFERENTIAL RATES)

Jean Swesey spoke to the commission regarding the recreation center's membership fee policy. Her points included removing the rate difference between Cottonwood residents and non-residents, increasing promotions, and catering to families.

Mr. Faust and the commission discussed some of these items with Ms. Swesey and others present and why the fee structure is how it is.

B. PRESENTATION: TERRI CLEMENTS (RECREATION CENTER MEMBERSHIP FEE POLICY – DIFFERENTIAL RATES)

Terri Clements spoke to the commission regarding the recreation center's membership fee policy. She feels that Cottonwood residents have more of a buy in to the center and hence they should continue receiving rates lower than non-residents. She also believes the center would benefit from raising fees.

Mr. Faust and the commission discussed these items with Ms. Clements further.

C. NORRIS DESIGN TEAM: RIVERFRONT TRAILHEAD AND DESIGN PROJECT – UPCOMING MEETINGS AND INFORMATION

Mr. Faust stated that the Norris design team met with staff August 14 to discuss the Riverfront trailhead project. They have a tentative stakeholders meeting scheduled for September 18. He reviewed some of the planned project details with the commission.

D. BICYCLE PLAN UPDATE REVIEW AND REQUESTED APPROVAL

Mr. Faust briefly reviewed the draft version of the 2018 updated bicycle plan. It includes Cottonwood's plans to implement strategies to reach Silver status through the national organization.

Dr. Richards stated that the Bicycle Advisory Committee was requesting approval of the draft from the commission. He stated that the update is a more complete document than the previous one and gives staff more direction.

After discussion, Commissioner Croslin motioned that they approve the document. Commissioner Shaw seconded. Motion passed unanimously.

E. REVIEW OF DEPARTMENTAL PROGRAMMING – SUMMER YOUTH CAMPS, LEARN TO SWIM PROGRAM, FANTASTIC FAMILY FOURTH OF JULY, DIVE-IN MOVIES, MOVIES IN THE PARK

Mr. Faust reviewed the attendance for recent programming including summer camp, learn to swim, Fantastic Family Fourth of July and the Cottonwood Summer Cinema Series.

F. UPCOMING PARKS AND RECREATION SPECIAL EVENTS/PROGRAMS

Mr. Faust listed the current and upcoming events and programs including the continuation of Old Town Music and the Market, Thunder Valley Rally, and Walkin' on Main.

Extra Comments: Commissioner Foresman asked if he could discuss sustainability certification through the Sustainability Alliance at the next meeting.

ADJOURNMENT

Commissioner Croslin motion to adjourn the meeting. Commissioner Gottschalk seconded the motion. Meeting was adjourned at 6:18 pm.