**SUMMARY MINUTES** OF THE **REGULAR MEETING** OF THE COTTONWOOD AIRPORT COMMISSION OF THE CITY OF COTTONWOOD, ARIZONA, HELD SEPTEMBER 5, 2018 @ 6:00 PM AT THE COUNCIL CHAMBERS 826 N. MAIN ST., COTTONWOOD, ARIZONA.

## I. **CALL TO ORDER** (02:58)

**Summary Minutes:** 

Chairman, Jim Moeny called the regular meeting to order at 6:00 p.m.

## II. **ROLL CALL (03:05)**

**Summary Minutes:** 

COMMISSION MEMBERS PRESENT: Jim Moeny, Chairman; Bill Wade, Vice Chairman; Vernon Reed, Commission Member; Tim Pebler, Commission Member.

COMMISSION MEMBERS ABSENT: Bill Tinnin, Commission Member.

# III. PLEDGE OF ALLEGIANCE TO THE FLAG (03:31)

**Summary Minutes:** 

Chairman Moeny led the pledge of allegiance.

### IV. APPROVAL OF MINUTES (04:12)

REGULAR MEETING OF JULY 11, 2018

**Summary Minutes:** 

The Commission approved the minutes as presented.

# V. <u>BREIF SUMMARY (04:40)</u>

BRIEF SUMMARY OF CURRENT EVENTS BY COMMISSION, FBO, AND AIRPORT MANAGER – THE PUBLIC BODY DOES NOT PROPOSE, DISCUSS, DELIBERATE OR TAKE LEGAL ACTION ON ANY MATTER BROUGHT UP DURING THIS SUMMARY UNLESS THE SPECIFIC MATTER IS PROPERLY NOTICED FOR LEGAL ACTION UNDER THE NEW OR OLD BUSINESS SECTION OF THIS AGENDA.

## **Summary Minutes:**

Airport Manager, Morgan Scott updated the Airport Commission regarding maintenance on the AWOS. Vernon Reed and Jim Moeny volunteered not only their time but expert knowledge, the AWOS is functioning better. However, we are still waiting for the wind sensor component which should arrive any time.

VI. <u>CALL TO THE PUBLIC - (05:34)</u> This portion of the agenda is set aside for the public to address the Commission regarding an item that is not listed on the agenda for discussion. However, the Commission cannot engage in discussion regarding any item that is not officially listed on the agenda for discussion and/or action (A.R.S. §38-431.02.A. (H).) Therefore, pursuant to A.R.S. §38-431.01.G., action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

Comments are limited to a 3-minute time period.

#### **Summary Minutes:**

Several residents from Pine Shadows Residential Community shared concerns regarding the noise and flight patterns for take-offs and landings from the airport. They would like the commission to consider some research material they have gotten from the Aircraft Owners and Pilots Association (AOPA). They requested to be put on the agenda for the next meeting so the commission can respond to them.

# VII. <u>NEW BUSINESS - (018:18)</u>

1. <u>Presentation by Skydiving companies</u> who are interested in operating at the airport. No Action at this time. (18:42)

### **Summary Minutes:**

Nathaniel Crawford introduced himself, he is an outdoor adventure guide, is currently residing in Maricopa, Arizona. Mr. Crawford would like to set up a business and be part of the community. Would like to help increase the revenue and provide great outdoor experiences for people that are visiting our airport community.

#### 2. FBO Amendment to contract. (21:48)

#### **Summary Minutes:**

Orville Wiseman (FBO) is enroute to the meeting. We will come back to this item when he arrives.

### Summary Minutes – Continued (55:48)

Orville Wiseman (FBO) arrived, discussion re airport fuel tank, it is not lined and therefore extra maintenance will be needed. It is suggested that the City amend the FBO Contract, to reflect that the City will be responsible for the payment of maintenance to the fuel tank. Commission approved amendment unanimously.

### 3. 1983 (100 year) Lease: (**22:10**)

# **Summary Minutes:**

Morgan Scott came before the Commission to ask for two (2) commissioners to volunteer to sit on a committee being formed to assist in drafting an action plan to correct issues pertaining to the 1983 (100 year) Lease. The two commissioners who volunteered are, Jim Moeny and Vernon Reed. Morgan Scott will also be on the committee. There was continued discussion regarding why this is being reviewed now and who is asking for this review.

# 4. Hanglider/Paraglider Proposal. (1:14:54)

#### **Summary Minutes:**

Morgan Scott was approached by the Arizona Hanglider/Paraglider Association regarding possible landing options at the airport. Discussion opened up various options for consideration. Commission directed Morgan Scott to have a meeting with the association to discuss options that have been presented and to find out if they have any other suggestions that could be considered by the Airport Commission.

#### 5. SID LLOYD (KESTREL AVIATION). 1:36:29

## **Summary Minutes:**

Sid Lloyd stated, he supports the Commercial Operating Standards for businesses. He explained the Commercial Operating Standards and had an idea of how to be a better competitor by suggesting a flat fee of \$100 for Commercial Operators. There was discussion and the Commission directed Morgan to draft the proper paperwork and bring it before the Commission, so they could present it to the City Council for approval.

#### 6. NON-AIRWORTHY AIRCRAFT. (1:49:38)

### **Summary Minutes:**

Morgan opened discussion regarding Airport Operating Rule that addresses Non-permissible use of an Airport facility re aircraft that is inoperable being stored at the airport facility. Commission directed that enforcement of our Operating Rules needs to be done, before Commission even thinks about making another new rule regarding this issue.

# VIII. ADJOURNMENT (1:53:15)

### **Summary Minutes:**

The regular meeting was adjourned at 7:53 p.m.