



"Inspiring a Vibrant Community"

COTTONWOOD PUBLIC LIBRARY ADVISORY BOARD MEETING

Minutes

Wednesday, September 15, 2021 @ 5:00 PM
 Cottonwood Public Library—
 Dede Ewald Room and Microsoft Teams,
 Cottonwood, AZ

Agenda

I. Call to Order	Meeting called to order at 5:05 P.M. by chair Judy Paulus
II. Roll Call	Present: Connie Gilmore, Kathy Hellman, Judy Paulus, Paula Thompson, Library Director Ryan Bigelow Absent: Susan Cox
III. Call to the public	There were no public requests to address the Board.
IV. Approval of Minutes	Judy moved that the minutes of the regular meeting of June 16, 2021 be accepted as stated. Paula seconded. <i>Minutes approved as written.</i>
V. Library Director's Report	<p>1. Monthly statistics on program attendance, circulation, volunteer hours and other performance indicators.</p> <p>The Comic Book Club returned to the Teen Zone study room with Youth Services' Marc Quisumbing. The Comic Book Club meets every Wednesday from 4-5 PM. Participants are given an art prompt and tasked with creating a one-page story based on the prompt.</p> <p>The Library circulation in August was the highest since the onset of Covid. There continues to be a drop in computer use, although it seems to be holding steady at the current level.</p> <p>2. Sidewalk update The new sidewalk is completed. Ryan hopes that school groups will return and utilize the safer pedestrian access to the library. The parking lot has not been</p>

	<p>full since Covid, but the sidewalk will also make it safer for those who park at the Rec Center. There will be new signage.</p> <p>3. Summer Reading Program collaboration with Dinocrew Entertainment</p> <p>Overall, the Summer Reading Program numbers were down, but there was a great final program held at the Rec Center with Dinocrew, a mobile exhibit that featured lots of hands-on activities related to dinosaurs. At least 160 people attended.</p>
VI. Unfinished Business	<p>1. Boards and Commissions Reorganization Update</p> <p>Deputy City Manager Rudy Rodriguez presented a proposal to the City Council to eliminate several Boards and transition to Work Groups, including the Library Advisory Board. It is a work in progress, and still needs to be formally approved by the Council. The work groups will be project-based, with no official quorums or minutes needed, although work group activities should be recorded in informal minutes. The focus will be on events and programs that a broader group of volunteers could get involved with. Ryan would like to keep a regular meeting date. Paula suggested getting Bookmark members and other Library volunteers involved, as well as the current LAB.</p> <p>2. Future Volunteer Opportunities and Volunteer Strategic Plan</p> <p>Possible volunteer opportunities include:</p> <p>National Night Out at the Kids Park Tuesday, October 5. The library will have a booth with information. Judy (and possibly Paula) volunteered to help.</p> <p>Trunk or Treat on October 31, which Parks & Rec sponsors with library help.</p> <p>Book Fair, Saturday 11/20/21 at the CCC (Judy and Connie volunteered)</p> <p>Christmas parade float ???</p>
VII. New Business	There was no new business to discuss.
VIII. Future Agenda Items	Future volunteer opportunities
IX. Adjournment	<p><i>Next meeting: October 20, 2021 @ 5 PM at the Cottonwood Public Library.</i></p> <p>Connie moved we adjourn. Paula seconded. <i>Motion approved unanimously.</i></p> <p>Meeting adjourned at 5:47 P.M.</p>

Respectfully submitted,
Connie Gilmore, Secretary