

**SUMMARY OF THE MINUTES OF THE COTTONWOOD
PARKS AND RECREATION COMMISSION
November 26, 2019**

Present:

Ann Shaw, Chair
Edna Ahrens, Vice-Chair
Kimberly Bird
Donna Fulton
Doug Hulse
John Kubrock

Absent:

Amber Bahm

Also Present:

Hez Allen, Parks and Recreation Manager
Robin Babbitt, Information and Business Specialist
Jak Teel, Parks and Recreation Superintendent

CALL TO ORDER

Commissioner Shaw called the meeting to order at 5:01 pm at the Cottonwood Recreation Center Conference Room.

MINUTES – OCTOBER 1, 2019 REGULAR MEETING

Commissioner Shaw asked for a motion to accept the minutes of the October 1, 2019 meeting. Commissioner Hulse motioned to approve the minutes as written. Commissioner Kubrock seconded the motion. Motion carried unanimously.

CALL TO THE PUBLIC

(This portion of the agenda is set aside for the public to address the Commission regarding an item that is not listed on the agenda for discussion. However, the Commission cannot engage in discussion regarding any item that is not officially listed on the agenda for discussion and/or action (A.R.S. 38-431.02(H).) Comments are limited to a 5 minute time period.)

None.

OLD BUSINESS

A. MONTHLY REPORT INFORMATION FOR OCTOBER 2019

Mr. Allen asked if there were any comments on the October reports. The group discussed the increase in revenues and whether it might be related to the new fee structure or not.

NEW BUSINESS

A. PARKS AND RECREATION COMMISSION APPOINTMENT – AMBER BAHM

Mr. Allen stated that Dr. Amber Bahm was appointed to fill the seventh seat on the commission. She was sent a welcome packet and meeting packets for this meeting and the previously scheduled one.

B. REQUEST FOR QUALIFICATIONS – PARKS, RECREATION & OPEN SPACE MASTER PLAN

Mr. Allen explained that the Park Master Plan would be a large plan under the General Plan. It will be vetted through public engagement, include a 3 to 5 year strategic plan and a 10-year master plan. He asked the Commissioners if they would be willing to sit on either the selection committee or the project team. They all volunteered. He continued discussing the general timeframe for the project.

C. RECREATION CENTER MARKETING UPDATES AND SUGGESTIONS

Commissioner Bird stated she wanted to assist with social media marketing. She discussed some of her ideas further and set up an appointment with Ms. Babbitt.

D. LEAGUE OF AMERICAN BICYCLISTS – BICYCLE FRIENDLY COMMUNITY DESIGNATION

Mr. Allen thanked Josh Frewin, Christina Anderson and the other staff and volunteers who helped with all of the work needed to win this higher designation. Cottonwood, along with only a few other Arizona cities, has been awarded the Silver designation from the League of American Bicyclists. He reviewed the many items that were completed or in the works to qualify for this higher designation.

E. WALKIN' ON MAIN RE-CAP

Mr. Teel updated the commission on Walkin' on Main. He stated that final numbers weren't ready yet but the feedback from merchants, the Wine Consortium and attendees was very positive.

F. RECENT & UPCOMING PARKS AND RECREATION PROGRAMS/SPECIAL EVENTS

Mr. Teel reviewed the upcoming events including CYAC's Angel Tree and Santa visit, adult volleyball tournament, youth basketball camp, New Year's Eve event and more.

G. STAFF RECOGNITIONS

Mr. Allen wanted to recognize Lisa Wright, Front Desk Supervisor, for winning the City of Cottonwood Employee of the Quarter for the first quarter of FY 2020. She was nominated by one of her cashiers for her patience, calm demeanor and helpfulness.

H. FUTURE AGENDA ITEM SUGGESTIONS

Commissioner Bird stated that the Center for Universal Light hosts a meditation each fall. She

would like to discuss the possibility of creating a larger concert event with possible city involvement.

Commissioner Fulton wanted to see an update on the tennis center court resurfacing project.

Commissioner Ahrens asked that the final Thunder Valley Rally numbers be included after they are presented to City Council.

ADJOURNMENT

Commissioner Hulse motioned to adjourn the meeting. Commissioner Ahrens seconded the motion. Meeting was adjourned at 5:45 pm.