

**SUMMARY OF THE MINUTES OF THE COTTONWOOD
PARKS AND RECREATION COMMISSION
October 23, 2018**

Present:

Doug Hulse, Chair
Ann Shaw, Vice-Chair
Edna Ahrens
John Croslin

Absent:

Gary Foresman

Also Present:

Richard Faust, Community Services General Manager
Hez Allen, Recreation Services Supervisor
Robin Babbitt, Administrative Assistant

CALL TO ORDER

Commissioner Hulse called the meeting to order at 5:02 pm at the Cottonwood Recreation Center Conference Room.

MINUTES – SEPTEMBER 25, 2018 REGULAR MEETING

Commissioner Hulse asked for a motion to accept the minutes of the September 25, 2018 meeting. Commissioner Shaw motioned to approve the minutes as written. Commissioner Croslin seconded the motion. Motion carried unanimously.

CALL TO THE PUBLIC

(This portion of the agenda is set aside for the public to address the Commission regarding an item that is not listed on the agenda for discussion. However, the Commission cannot engage in discussion regarding any item that is not officially listed on the agenda for discussion and/or action (A.R.S. 38-431.02(H).) Comments are limited to a 5 minute time period.)

None.

OLD BUSINESS

A. MONTHLY REPORT INFORMATION FOR SEPTEMBER 2018

Mr. Faust reviewed the September monthly report and asked if there were any questions. There were none. He also reviewed the fiscal year totals.

B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH SEPTEMBER)

Mr. Faust asked the Commissioners if there were any questions on the utility usage graphs. There were none. He discussed some of the adjustments recently made to the HVAC system stating they hoped this would help stabilize facility temperatures and reduce costs.

C. NORRIS DESIGN TEAM – RIVERFRONT TRAILHEAD & DESIGN PROJECT – UPCOMING MEETINGS AND UPDATES (HEZ ALLEN)

Mr. Faust stated that the stakeholder meeting for the park project was Tuesday, November 27. He suggested starting the commission meeting early that day and having commissioners attend that meeting. The commissioners agreed to the schedule change.

Mr. Allen gave a brief synopsis of the project and grant process that has occurred thus far. He gave the commissioners information on the upcoming meetings for the public and for stakeholders.

The group discussed the importance of having strategic and master plans for the community.

NEW BUSINESS

A. ELECTION OF OFFICERS – CHAIRPERSON AND VICE-CHAIRPERSON

Commissioner Hulse explained that since he was elected to serve on the City Council, he was advised to step down as chairperson of the Parks and Recreation Commission. He asked for nominations.

Commissioner Croslin nominated Commissioner Shaw for Chairperson. Commissioner Ahrens seconded the nomination. No other nominations were made. The commissioners voted unanimously to elect Commissioner Shaw as Chairperson.

As Commissioner Shaw had been the Vice Chairperson, she asked for nominations for Vice Chair.

Commissioner Croslin nominated Commissioner Ahrens as Vice Chairperson. Commissioner Hulse seconded the nomination. Hearing no other nominations, the commission voted unanimously to elect Commissioner Ahrens Vice Chairperson.

B. PUBLIC SERVICE ANNOUNCEMENT – PARKS AND RECREATION COMMISSION

Mr. Faust stated that there were three commission seats needing to be filled. Commissioner Ahrens term is expiring and she is expected to be reappointed at an upcoming Council meeting. Commissioner Gottschalk's term has expired and he is not reapplying.

C. REVIEW OF DEPARTMENTAL PROGRAMMING – OLD TOWN MUSIC AND THE MARKET, THUNDER VALLEY RALLY

Mr. Allen stated that the new Old Town Music and the Market schedule worked out well for

patrons, vendors and musicians. Not holding the market during July and August meant no cancellations due to Monsoon rains. They hope to grow the event next year when participants are more aware of the new schedule.

Mr. Allen stated they are still waiting on verification of funds and invoicing for Thunder Valley Rally. He was hesitant to report numbers until they were finalized.

The commission discussed the TVR event including possible future partnering with the Old Town Association and Chamber of Commerce.

D. UPCOMING PARKS AND RECREATION SPECIAL EVENTS/PROGRAMS

Mr. Faust listed the current and upcoming events and programs including the Fall Classic disc golf tournament, Historic Home Tour, Walkin' on Main, Santa visit, Toys for Tots and Youth Basketball.

ADJOURNMENT

Commissioner Croslin motion to adjourn the meeting. Commissioner Hulse seconded the motion. Meeting was adjourned at 5:54 pm.