

**OFFICIAL BUDGET FORMS**

**CITY OF COTTONWOOD - FINAL**

**Fiscal Year 2022**



***“Inspiring a Vibrant Community”***

## **CITY OF COTTONWOOD - FINAL**

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RESOLUTION NUMBER 3103

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2021-2022 AND ESTABLISHING AN EXPENDITURE LIMITATION.

WHEREAS, in accordance with the provisions of Arizona Revised Statutes (A.R.S.) Title 42, Chapter 17 Articles 1-5, the City Council of the City of Cottonwood, Arizona, on June 15, 2021, made an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year; and

WHEREAS, in accordance with said sections of said title, and following due public notice, the Council met on June 15, 2021, at which meeting any citizen was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses; and

WHEREAS, publication has been duly made as required by law of said estimates, together with a notice that the City Council would meet on June 15, 2021, for the purpose of hearing citizen's comments; and

WHEREAS, the document outlining said expenditures/expenses for the ensuing year is on file with the office of the City Clerk of the City of Cottonwood, Arizona, is hereby referred to, adopted, and made a part hereof as fully set forth in this resolution as the official annual budget of the City of Cottonwood for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA:

THAT, the said estimates of revenues and expenditures/expenses and accompanying schedules, as now increased, reduced, or changed are hereby adopted as the budget of the City of Cottonwood, Arizona, for fiscal year 2021-2022, and establishing an expenditure limitation of \$120,593,060.

PASSED AND ADOPTED BY THE CITY COUNCIL AND APPROVED BY THE MAYOR OF THE CITY OF COTTONWOOD, YAVAPAI COUNTY, ARIZONA, THIS 6TH OF JULY 2021.

Doug Hulse Vice mayor  
Doug Hulse, Vice Mayor

ATTEST:

  
\_\_\_\_\_  
Marianne Jiménez, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Steven B. Horton, Esq.  
City Attorney

**CITY OF COTTONWOOD - FINAL**  
**Summary Schedule of Estimated Revenues and Expenditures/Expenses**  
**Fiscal Year 2022**

Fiscal Year	S c h	FUNDS							
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Fiduciary Fund	Enterprise Funds Available	Internal Service Funds	Total All Funds
2021 Adopted/Adjusted Budgeted Expenditures/Expenses*	E 1	43,419,755	14,317,670	2,011,050	1,201,340	298,125	18,220,910	0	79,468,850
2021 Actual Expenditures/Expenses**	E 2	42,596,210	12,933,475	2,008,470	1,190,500	285,105	16,633,315	0	75,647,075
2022 Fund Balance/Net Position at July 1***	E 3	11,790,640	4,555,085	360,160	1,180,125	276,305	26,179,915		44,342,230
2022 Primary Property Tax Levy	B 4	0							0
2022 Secondary Property Tax Levy	B 5								0
2022 Estimated Revenues Other than Property Taxes	C 6	47,611,920	12,832,950	1,645,725	621,075	13,000	13,526,160	0	76,250,830
2022 Other Financing Sources	D 7	0	0	0	0	0	0	0	0
2022 Other Financing (Uses)	D 8	0	0	0	0	0	0	0	0
2022 Interfund Transfers In	D 9	0	1,614,450	0	0	0	0	0	1,614,450
2022 Interfund Transfers (Out)	D 10	1,549,180	65,270	0	0	0	0	0	1,614,450
2022 Reduction for Amounts Not Available:	E 11								
LESS: Amounts for Future Debt Retirement:									0
Future Capital Projects		1,634,825	233,830	360,260	681,200	280,505	22,135,165		25,325,785
Maintained Fund Balance for Financial Stability		446,300							446,300
Amounts for Operating Reserve Policies		5,771,120							5,771,120
									0
2022 Total Financial Resources Available	E 12	50,001,135	18,703,385	1,645,625	1,120,000	8,800	17,570,910	0	89,049,855
2022 Budgeted Expenditures/Expenses	E 13	59,402,560	17,388,035	2,005,885	1,801,200	289,305	39,706,075	0	120,593,060

**EXPENDITURE LIMITATION COMPARISON**

**1** Budgeted expenditures/expenses  
**2** Add/subtract: estimated net reconciling items  
**3** Budgeted expenditures/expenses adjusted for reconciling items  
**4** Less: estimated exclusions  
**5** Amount subject to the expenditure limitation  
**6** EEC expenditure limitation

2021	2022
\$ 79,468,850	\$ 120,593,060
79,468,850	120,593,060
\$ 79,468,850	\$ 120,593,060
\$	\$

  The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

\* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

\*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

\*\*\* Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**CITY OF COTTONWOOD - FINAL**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2022**

SOURCE OF REVENUES	ESTIMATED REVENUES		ACTUAL REVENUES*	ESTIMATED REVENUES
	2021	2021		
<b>GENERAL FUND</b>				
<b>Local taxes</b>				
City Sales Tax	\$ 12,906,350	\$ 16,003,760		16,422,730
Bed Tax	235,025	361,685		368,920
Utility Tax	290,180	375,775		383,290
Franchises	397,000	398,320		407,180
<b>Licenses and permits</b>				
Business Licenses	85,000	90,900		90,900
Construction Permits	280,000	285,600		286,000
Planning & Zoning Fees	121,180	120,075		127,000
<b>Intergovernmental</b>				
Federal Revenue	258,920	353,070		348,825
State Revenue	2,923,780	3,036,550		3,037,410
County (including Motor Vehicle Tax)	824,360	933,450		937,585
Other Entities				
<b>Charges for services</b>				
Dispatch & Spillman Services	919,300	919,300		965,270
Recreation Fees	787,500	432,560		958,700
Animal Control Fees	3,000	500		800
Other Services				
<b>Fines and forfeits</b>				
Municipal Court	240,040	237,020		236,550
<b>Interest on investments</b>				
Interest Income	25,000	80,000		65,000
<b>In-lieu property taxes</b>				
<b>Contributions</b>				
Voluntary contributions	4,000	2,000		2,000
<b>Miscellaneous</b>				
Miscellaneous Income	194,335	260,280		423,160
Lease Proceeds				
Rentals	9,600	13,600		13,600
Other Financing Sources	1,259,300	22,439,900		22,537,000
<b>Total General Fund</b>	\$ 21,763,870	\$ 46,344,345	\$ 47,611,920	

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**CITY OF COTTONWOOD - FINAL**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2022**

SOURCE OF REVENUES	ESTIMATED REVENUES		ACTUAL REVENUES*	ESTIMATED REVENUES		
	2021	2021				
<b>SPECIAL REVENUE FUNDS</b>						
<b>HIGHWAY USER REVENUE FUNDS</b>						
Fuel Tax	\$ 1,037,110	\$ 1,125,250		1,058,260		
Additional Sales Tax	1,245,815	1,356,975		1,391,215		
Federal Grants	390,750	413,745				
State Grants						
Other Income	18,000	750,070		309,195		
<b>Total Street Maintenance &amp; Construction</b>	<b>\$ 2,691,675</b>	<b>\$ 3,646,040</b>	<b>\$ 2,758,670</b>			
<b>COTTONWOOD AREA TRANSIT SYSTEM</b>						
Intergovernmental						
State Grant	\$ 2,596,930	2,703,560		2,074,900		
City Sales Tax	166,495			308,280		
Other Entities	496,635	50,000		292,070		
Charges for services						
Fare Box	\$ 223,850	-		51,350		
Miscellaneous						
Other Income	\$ 1,025			-		
<b>Total Cottonwood Area Transit System</b>	<b>\$ 3,483,910</b>	<b>\$ 2,754,585</b>	<b>\$ 2,726,600</b>			
<b>LIBRARY FUND</b>						
Intergovernmental						
County Library	\$ 168,210	164,740		163,810		
Charges for services						
Collection Income	\$ 18,000	5,020		2,500		
Interest on investment						
Interest Income	\$ 60	200		200		
Miscellaneous						
Other Income (including grants)	\$ 17,500	\$ 4,000		1,062,870		
<b>Total Library Fund</b>	<b>\$ 203,770</b>	<b>\$ 173,960</b>	<b>\$ 1,229,380</b>			
<b>CEMETERY</b>						
Charges for services						
Sale of Grave Liners	\$ 200			600		
Uses of monies & properties						
Other Income	100,400			434,700		
<b>Total Cemetery</b>	<b>\$ 100,600</b>	<b>\$</b>	<b></b>	<b>435,300</b>		
<b>AIRPORT</b>						
Intergovernmental						
Federal Grants	277,735	281,240		421,160		
Charges for services						
Fuel Sales & Oil Sales	\$					
Uses of monies & properties						
Rental & Leases	\$ 97,745	100,600		166,595		
Other Income	85,550			191,415		
<b>Total Airport Authority</b>	<b>\$ 461,030</b>	<b>\$ 381,840</b>	<b>\$ 779,170</b>			
<b>OTHER GRANTS</b>						
Intergovernmental Revenues						
<b>Total Other Grants Fund</b>	<b>\$ 2,474,350</b>	<b>\$ 1,566,845</b>	<b>\$ 2,910,715</b>			
<b>COMMUNITY DEVELOPMENT BLOCK GRANTS</b>						
Intergovernmental						
Federal Grants	\$ 266,900	47,540		1,993,115		
Other Entities	-					
<b>Total Community Development Block Grants</b>	<b>\$ 266,900</b>	<b>\$ 47,540</b>	<b>\$ 1,993,115</b>			
<b>Total Special Revenue Funds</b>	<b>\$ 9,682,235</b>	<b>\$ 4,482,685</b>	<b>\$ 12,832,950</b>			

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**CITY OF COTTONWOOD - FINAL**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2022**

SOURCE OF REVENUES	ESTIMATED REVENUES		ACTUAL REVENUES*		ESTIMATED REVENUES	
	2021	2021	2021	2022		
<b>Fiduciary Funds</b>						
<b>EXPENDABLE TRUST FUNDS</b>						
Health & Benefits Trust Fund	\$ 700		\$ -		\$ -	
Alternative Pension Fund	\$ 20,000		\$ 13,000		\$ 13,000	
<b>Total Expendable Trust Funds</b>	<b>\$ 20,700</b>		<b>\$ 13,000</b>		<b>\$ 13,000</b>	
<b>DEBT SERVICE FUNDS</b>						
<b>Local Taxes</b>						
City Sales Tax	\$ 1,644,160		\$ 1,644,160		\$ 1,645,625	
<b>Charges for services</b>						
Water User Fees - Debt Service	\$ -		\$ -		\$ -	
<b>Interest</b>						
Interest Income	\$ 650		\$ 100		\$ 100	
<b>Total Debt Service Funds</b>	<b>\$ 1,644,810</b>		<b>\$ 1,644,260</b>		<b>\$ 1,645,725</b>	
<b>CAPITAL PROJECTS FUNDS</b>						
<b>Intergovernmental</b>						
Federal Grants	\$ -		\$ -		\$ -	
State Grants	\$ -		\$ -		\$ -	
County Revenue	\$ 143,000		\$ 50,690		\$ 315,000	
City Sales Tax	\$ 241,525		\$ 286,090		\$ 294,675	
<b>Miscellaneous</b>						
Other Income	\$ -		\$ -		\$ -	
Interest Income	\$ 3,150		\$ 11,400		\$ 11,400	
<b>Total Capital Projects Funds</b>	<b>\$ 387,675</b>		<b>\$ 348,180</b>		<b>\$ 621,075</b>	
<b>ENTERPRISE FUNDS</b>						
<b>WASTEWATER</b>						
City Sales Tax	\$ -		\$ -		\$ -	
User Fees	\$ 3,355,530		\$ 3,839,335		\$ 4,116,500	
Interest Income	\$ 26,000		\$ 10,230		\$ 12,000	
Other Financing Sources	\$ 84,500		\$ 141,335		\$ 160,800	
Other Income	\$ -		\$ -		\$ -	
<b>Total Wastewater Enterprise</b>	<b>\$ 3,466,030</b>		<b>\$ 3,990,900</b>		<b>\$ 4,289,300</b>	
<b>WATER</b>						
City Sales Tax	\$ -		\$ -		\$ -	
User Fees	\$ 7,907,550		\$ 8,302,765		\$ 8,528,095	
Interest Income	\$ 195,550		\$ 67,370		\$ 80,400	
Clarkdale Reimbursements	\$ -		\$ -		\$ -	
Other Income	\$ 624,215		\$ 630,965		\$ 628,365	
<b>Total Water Enterprise</b>	<b>\$ 8,727,315</b>		<b>\$ 9,001,100</b>		<b>\$ 9,236,860</b>	
<b>Total Enterprise Funds</b>	<b>\$ 12,193,345</b>		<b>\$ 12,992,000</b>		<b>\$ 13,526,160</b>	
<b>TOTAL ALL FUNDS</b>	<b>\$ 45,692,635</b>		<b>\$ 65,824,470</b>		<b>\$ 76,250,830</b>	

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**CITY OF COTTONWOOD - FINAL**  
**Other Financing Sources/(Uses) and Interfund Transfers**  
**Fiscal Year 2022**

**CITY OF COTTONWOOD - FINAL  
Expenditures/Expenses by Fund  
Fiscal Year 2022**

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED	ACTUAL EXPENDITURES/ EXPENSES*	BUDGETED EXPENDITURES/ EXPENSES
	2021	2021	2021	2022
<b>GENERAL FUND</b>				
Administration	\$ 657,140	\$ _____	\$ 651,765	\$ 584,540
Human Resources	283,765		321,540	311,225
City Council	5,218,385	(3,846,830)	255,410	13,855,300
Natural Resource Project				
City Clerk	261,780		275,435	269,300
Finance	489,685		460,365	487,260
IT Services	1,134,250		1,111,300	1,423,400
Purchasing	113,360		118,445	116,460
Community Development	642,865		694,860	774,355
Economic Development	390,210		316,830	393,740
Municipal Court	568,245		502,755	584,520
Legal	404,460		396,495	426,805
Non-Departmental	477,965		777,065	940,900
Engineering	362,850		453,255	429,800
Building Maintenance	535,040		591,380	886,580
Custodial				
Public Works	234,620		225,615	215,020
Police	6,065,570	15,000,000	21,871,445	21,711,390
Ordinance Enforcement	225,080		222,370	228,595
Communications	1,845,200		1,716,075	1,857,200
Fire	3,518,670	5,000,000	8,654,900	10,132,820
Parks & Recreation	612,475		353,335	744,855
Recreation Center	1,191,580		1,040,255	1,161,280
Transfer Station	1,500		1,255	1,500
Pool	127,020		175,625	170,150
Youth Center	139,450		75,740	146,385
Operating Transfers	1,765,420		1,332,695	1,549,180
<b>Total General Fund</b>	<b>\$ 27,266,585</b>	<b>\$ 16,153,170</b>	<b>\$ 42,596,210</b>	<b>\$ 59,402,560</b>
<b>SPECIAL REVENUE FUNDS</b>				
Highway User Revenue Fund-HU	\$ 5,778,415	\$ _____	\$ 6,614,410	\$ 5,876,915
Cottonwood Area Transit-CAT / LYN	3,483,910		2,967,900	2,756,715
Library	1,063,630		1,073,945	1,229,380
Cemetery	208,850		63,000	435,300
Airport Fund	212,490		264,820	358,010
Grants	3,303,475		1,901,860	4,738,600
Community Development Block Grant	266,900		47,540	1,993,115
<b>Total Special Revenue Funds</b>	<b>\$ 14,317,670</b>	<b>\$ _____</b>	<b>\$ 12,933,475</b>	<b>\$ 17,388,035</b>
<b>DEBT SERVICE FUNDS</b>				
Debt Service	\$ 2,011,050	\$ _____	\$ 2,008,470	\$ 2,005,885
<b>Total Debt Service Funds</b>	<b>\$ 2,011,050</b>	<b>\$ _____</b>	<b>\$ 2,008,470</b>	<b>\$ 2,005,885</b>
<b>CAPITAL PROJECTS FUNDS</b>				
Capital Projects Fund	\$ 1,201,340	\$ _____	\$ 1,190,500	\$ 1,801,200
<b>Total Capital Projects Funds</b>	<b>\$ 1,201,340</b>	<b>\$ _____</b>	<b>\$ 1,190,500</b>	<b>\$ 1,801,200</b>
<b>FIDUCIARY FUNDS</b>				
Volunteer Firefighter Fund	\$ 234,090	\$ _____	\$ 216,475	\$ 220,675
Health Fund	64,035		68,630	68,630
<b>Total Permanent Funds</b>	<b>\$ 298,125</b>	<b>\$ _____</b>	<b>\$ 285,105</b>	<b>\$ 289,305</b>
<b>ENTERPRISE FUNDS</b>				
Wastewater Treatment	\$ 7,344,940	\$ _____	\$ 7,632,215	\$ 8,353,670
Water System Operations	27,029,140	(16,153,170)	9,001,100	31,352,405
<b>Total Enterprise Funds</b>	<b>\$ 34,374,080</b>	<b>\$ (16,153,170)</b>	<b>\$ 16,633,315</b>	<b>\$ 39,706,075</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 79,468,850</b>	<b>\$ _____</b>	<b>\$ 75,647,075</b>	<b>\$ 120,593,060</b>

\* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

**CITY OF COTTONWOOD - FINAL**  
**Full-Time Employees and Personnel Compensation**  
**Fiscal Year 2022**

FUND	Full-Time Equivalent (FTE)	Employee Salaries and Hourly Costs	Retirement Costs	Healthcare Costs	Other Benefit Costs	Total Estimated Personnel Compensation
	2022	2022	2022	2022	2022	2022
<b>GENERAL FUND</b>	150	\$ 10,256,436	\$ 2,740,620	\$ 1,272,174	\$ 275,000	\$ 14,544,230
<b>SPECIAL REVENUE FUNDS</b>						
Airport	1	\$ 94,670	\$ 11,750	\$ 27,440	\$ 133,860	
Highway User Revenue fund -HURF	6	\$ 231,450	\$ 33,340	\$ 67,640	\$ 103,550	\$ 435,980
Cottonwood Area Transit - CAT/Lynx	19	\$ 967,480	\$ 119,870	\$ 228,840	\$ 133,350	\$ 1,449,540
Library	8	\$ 403,810	\$ 43,907	\$ 113,480	\$ 34,983	\$ 596,180
<b>Total Special Revenue Funds</b>	<b>33</b>	<b>\$ 1,602,740</b>	<b>\$ 197,117</b>	<b>\$ 409,960</b>	<b>\$ 271,883</b>	<b>\$ 2,615,560</b>
<b>DEBT SERVICE FUNDS</b>		\$	\$	\$	\$	\$
		\$	\$	\$	\$	\$
		\$	\$	\$	\$	\$
<b>Total Debt Service Funds</b>		\$	\$	\$	\$	\$
<b>CAPITAL PROJECTS FUNDS</b>		\$	\$	\$	\$	\$
		\$	\$	\$	\$	\$
		\$	\$	\$	\$	\$
<b>Total Capital Projects Funds</b>		\$	\$	\$	\$	\$
<b>PERMANENT FUNDS</b>		\$	\$	\$	\$	\$
		\$	\$	\$	\$	\$
		\$	\$	\$	\$	\$
<b>Total Permanent Funds</b>		\$	\$	\$	\$	\$
<b>ENTERPRISE FUNDS</b>						
Wastewater Treatment	11	\$ 610,080	\$ 75,710	\$ 201,620	\$ 4,240	\$ 891,650
Water System Operations	25	\$ 1,364,640	\$ 170,020	\$ 431,980	\$ 18,580	\$ 1,985,220
<b>Total Enterprise Funds</b>	<b>36</b>	<b>\$ 1,974,720</b>	<b>\$ 245,730</b>	<b>\$ 633,600</b>	<b>\$ 22,820</b>	<b>\$ 2,876,870</b>
<b>INTERNAL SERVICE FUND</b>		\$	\$	\$	\$	\$
		\$	\$	\$	\$	\$
		\$	\$	\$	\$	\$
<b>Total Internal Service Fund</b>		\$	\$	\$	\$	\$
<b>TOTAL ALL FUNDS</b>	<b>219</b>	<b>\$ 13,833,896</b>	<b>\$ 3,183,467</b>	<b>\$ 2,315,734</b>	<b>\$ 569,703</b>	<b>\$ 20,036,660</b>