



"Inspiring a Vibrant Community"

Community Development Department
 111 N Main St.
 Cottonwood, AZ 86326
 Phone: (928) 634-5505
 Email: building@cottonwoodaz.gov

RESIDENTIAL IMPROVEMENT PERMIT APPLICATION

CONSTRUCTION ADDRESS	CLASS OF WORK:					
	ELECTRICAL:		MECHANICAL:		PLUMBING:	
	HVAC:		GAS LINE:		ROOF:	
ASSESSOR'S PARCEL NUMBER	SEWER:		DEMOLITION:		FENCE:	
_____ - _____ - _____	OTHER:					
PROJECT VALUATION:						
\$	SUBDIVISION (If Applicable):					

PROPERTY OWNER NAME & MAILING ADDRESS:	SETBACKS	
	FRONT:	REAR:
	SIDE (L):	SIDE (R):
	HEIGHT:	TOTAL SQ. FOOTAGE:
*SETBACKS MUST BE ACTUAL SETBACKS OF PROJECT, NOT REQUIRED SETBACKS OF ZONING DISTRICT.		

DESCRIPTION OF PROJECT AND USE OF BUILDING(S)
_____ _____ _____ _____

SIGNATURE: This submittal contains a true and accurate depiction of all intended improvements. Any changes which have been made since Design Review approval are highlighted in writing and attached (if applicable).		
_____ <i>Name (printed)</i>	_____ <i>Signature of Contractor – Owner – Architect – or Agent (circle)</i>	_____ <i>Date</i>

OFFICE USE ONLY				
Approvals	Approved	Date	Staff	Special Conditions/Comments
Planning and Zoning				
<ul style="list-style-type: none"> Outdoor Lighting Historic Preservation 				
Fire Department				
Engineering/Flood District				
Public Works				
Utilities Department				
Business License/Business Insurance				
Building Safety				

Note 1: Permit approval does NOT authorize any construction or land use which violates any codes, deed restrictions or prior hearing actions.
Note 2: Building permit shall comply with the 2018 IBC, and the 2017 NEC. REV 7/19

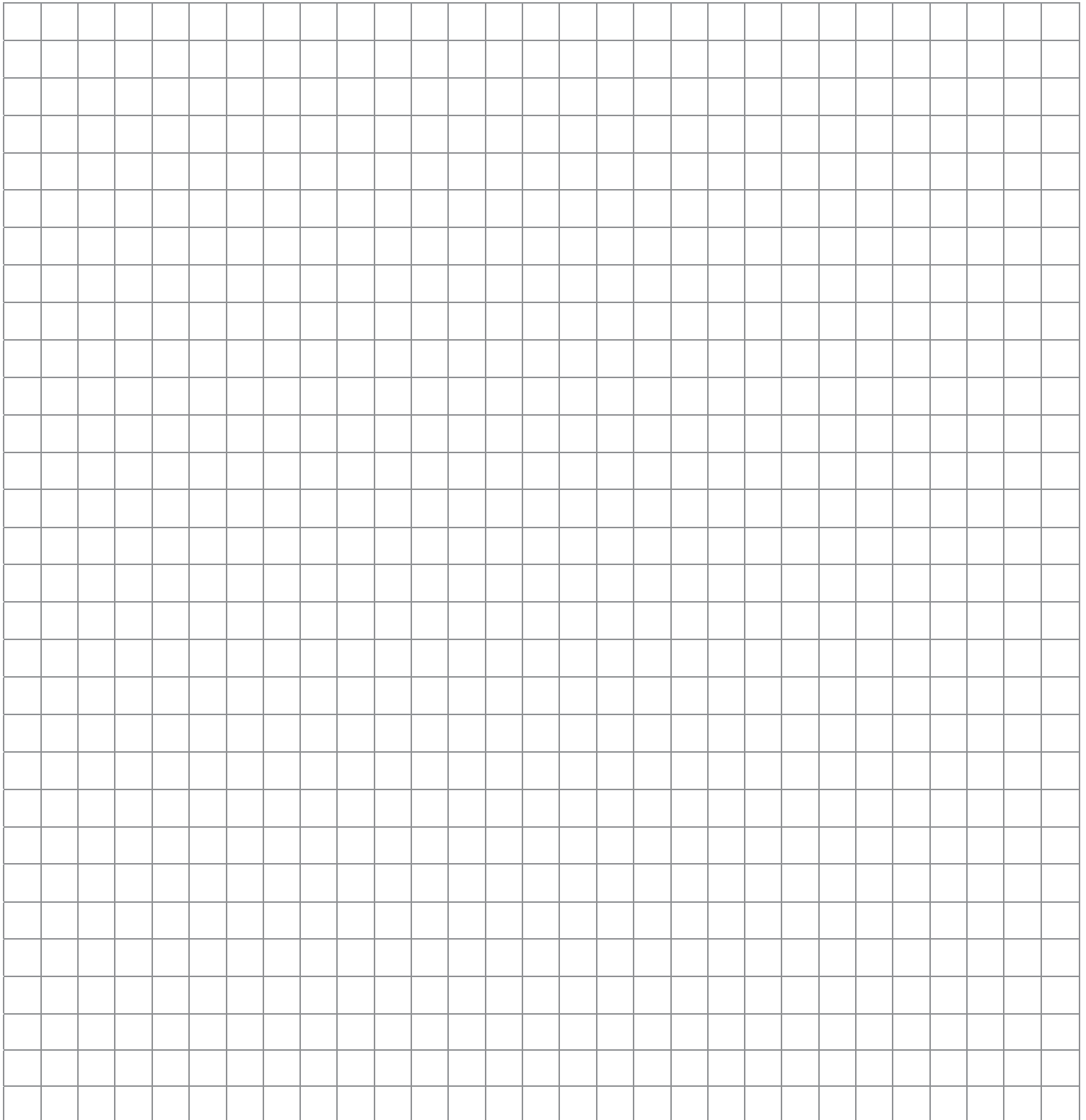


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CITY OF COTTONWOOD

Permit Application Plot Plan

PROVIDE A SCALED DRAWING (1 INCH EQUALS 20 FEET) WHICH SHOWS LOT LINES, DIMENSIONS, SETBACKS, EXISTING AND PROPOSED STRUCTURES, AND NORTH ARROW.



CONTRACTOR/CONTACT SUPPLEMENTAL FORM

LICENSED CONTRACTOR VERIFICATION

Licensed Contractor Information:

Name: _____ City Business License No.: _____

ROC License No.: _____ License Class: _____

I will be using the additional licensed contractors listed below:

Contractor/Company	License Number	ROC	Class	Business License No.
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

I am exempt from Arizona contractors' license laws on the basis of the license exemptions contained in A.R.S. § 32-1121A., namely:

- A.R.S. § 32-1121A.5 – I am the owner/builder of the property and the property will not be sold or rented for at least one year after completion of this project.
- A.R.S. § 32-1121A.6 – I am the owner/developer of this property and I will contract with a licensed general contractor to provide all construction services. All contractor's names and license numbers will be included in all sales documents.
- Other _____
(please specify)

I understand that the exemption provided by A.R.S. § 32-1121A.14 (the Handyman Exemption) does not apply to any construction project which requires a building permit and/or the total cost of materials and labor are \$1000 or more.

Owner/Agent Printed Name: _____	Owner/Agent Signature: _____
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Falsification of information on this document for the purpose of evading State licensing laws is a Class II misdemeanor pursuant to A.R.S. § 13-2704.

PRIMARY CONTACT INFORMATION (REQUIRED)*

Name:
Address:
Phone Number:
Fax Number:
Email:

Only the primary contact above will be notified of submittal status or permit approval.

Cottonwood Community Development
111 N. Main Street, Cottonwood, Arizona 86326
Phone: 928.634.5505
Email: building@cottonwoodaz.gov

AGENCY CONTACT INFORMATION

City of Cottonwood Departments:

Planning and Zoning Information
(928) 634-5505

Building Safety/Inspections
(928) 634-5505 ext. 3317

Fire Inspections
(928) 634-2741

Public Works – Engineering Division
(928) 634-8033

Code Enforcement
(928) 340-2164

Utilities
(928) 634-0186

Business License
(928) 634-0060

Miscellaneous Departments:

Registrar of Contractors
(602) 542-1502

Yavapai County Flood Control
(928) 639-8151

Blue Stake
811

Yavapai County Assessor
(928) 639-8121

Yavapai County Health Dept.
(928) 639-8134

State of Arizona
Office of Manufactured Housing
(602) 364-1003