



# City of Cottonwood, Arizona

## NOTICE OF FORMAL SOLICITATION

*"Inspiring a Vibrant Community"*

**SOLICITATION TYPE:**

**COMMODITY/SERVICE SOUGHT:**

**SOLICITATION INVITATION NO.:**

**BID DUE DATE AND TIME:**

**LOCATION:**

**INVITATION FOR BIDS**

**Sidewalk Improvement Project – Monte Tesoro Drive  
FY24-PW-02**

**Thursday, September 28, 2023 at 2:00 p.m., Local AZ time**

**City of Cottonwood**

**Administrative Services Department**

**821 N. Main Street**

**Cottonwood, Arizona 86326**

Notice is hereby given that the City of Cottonwood ("City") will accept bids with the intention of entering into a contract for the **Sidewalk Improvement Project - Monte Tesoro Drive** in Cottonwood, AZ (the "Project"). This work is to construct a sidewalk, curb and gutters along Monte Tesoro Drive per the plans and specifications included. Bids shall be enclosed in a sealed envelope clearly identified as **IFB #FY24-PW-02, Sidewalk Improvement Project - Monte Tesoro Drive**. The name and address of the entity submitting the Bid shall also be clearly marked on the sealed envelope. It is the sole responsibility of the entity submitting the Bid to see that their Bid is received at the proper time. The Bid shall be submitted to the **City of Cottonwood Purchasing Division located at 821 North Main Street, Cottonwood, AZ 86326 by the time and date listed above**, at which time all bids shall be opened and the name of each bidder and the amount of its bid shall be publicly read. **Late bids will not be considered and will be returned unopened.**

Solicitation documents are available via the Public Purchase website at [www.publicpurchase.com](http://www.publicpurchase.com), any questions on how to obtain solicitation documents please contact Lisa Lau at [llau@cottonwoodaz.gov](mailto:llau@cottonwoodaz.gov).

A pre-bid meeting will be held on Monday, **September 18, 2023 at 10:00 a.m.** at the project site (Monte Tesoro Drive and Fir Street intersection). Although this meeting is not mandatory, it is highly recommended that all interested firms attend.

Each proposal shall be accompanied by a certified check, cashier's check or surety bond for ten percent (10%) of the amount of the bid as a guarantee that, if selected, the bidder will enter into a contract to construct the Project in accordance with the plans and specifications. Any surety bond submitted in compliance with this requirement shall be executed by a surety company or companies holding a certificate of authority to transact surety business in Arizona issued by the director of the Department of Insurance pursuant to Arizona Revised Statutes Title 20, Chapter 2, Article 1; shall follow the form prescribed in Arizona Revised Statutes Section 34-201; and all liabilities on the bond shall be determined in accordance with that section as if it were copied at length therein.

The City of Cottonwood will select a contractor based on the lowest responsible and responsive bid. In accordance with Arizona Revised Statutes Section 34-201(A) (4), the City reserves the right to reject any or all bids or to withhold the award for any reason the City determines.

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**PUBLISHERS AFFIDAVIT REQUIRED**