

A G E N D A

REGULAR MEETING OF THE COTTONWOOD AIRPORT COMMISSION, TO BE HELD WEDNESDAY, January 2 , 2012 AT 6:00 P.M., AT THE COTTONWOOD COUNCIL CHAMBERS BUILDING, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE TO THE FLAG

IV. APPROVAL OF MINUTES – REGULAR MEETINGS OF NOVEMBER, 2012.

V. BRIEF SUMMARY OF CURRENT EVENTS BY AIRPORT COMMISSION AND/OR STAFF MEMBERS. THE PUBLIC BODY DOES NOT PROPOSE, DISCUSS, DELIBERATE OR TAKE LEGAL ACTION ON ANY MATTER BROUGHT UP DURING THIS SUMMARY UNLESS THE SPECIFIC MATTER IS PROPERLY NOTICED FOR LEGAL ACTION. THE ITEMS LISTED BELOW MAY BE DISCUSSED AND LEGAL ACTION TAKEN OR DIRECTION GIVEN:

1. GPS/IFR Approach
2. Beacon and windsock
3. AWOS
4. Minimum operating Procedures
5. Runway overlay project
6. Solar Panel Production
7. On-call design consultant
8. Apron Seal
9. Air Traffic Pattern map

VI. CALL TO THE PUBLIC -- *This portion of the agenda is set aside for the public to address the Commission regarding an item that is not listed on the agenda for discussion. However, the Commission cannot engage in discussion regarding any item that is not officially listed on the agenda for discussion and/or action (A.R.S. §38-431.02.A.(H).) Therefore, pursuant to A.R.S. §38-431.01.G., action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. (Comments are limited to a 3-minute time period.)*

VII. OLD BUSINESS

1. Discussion and possible recommendation to City Council of moving Airport Commission meetings to quarterly instead of monthly.

VIII. NEW BUSINESS

1. Wall of Honor Nominations
2. Review and recommendations of the proposed airport mechanic contract.

IX. ADJOURNMENT

Pursuant to A.R.S. § 38-431.02(B) the Commission may vote to go into executive session on any agenda item pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion and consultation for legal advice with the City Attorney.

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The Cottonwood Council Chambers is accessible to the handicapped in accordance with Federal "504" and ADA laws. Those with needs for special typeface print or hearing devices may request these from the Public Works Department at 634-8033 (TDD 634-5526). All requests must be made at least 24 hours before the meeting.

Chairman Moeny called the meeting to order at 6:00 p.m.

ROLL CALL

Roll call was taken as follows:

Commission Members Present

Jim Moeny, Chairman
Bill Tinnin, Vice Chairman
Ron Krumm, Commission Member

Commission Members Absent

Rex Williams, Commission Member

Staff Members Present

Morgan Scott, Development Services Operations Manager
Dan Lueder, Development Services General Manager
Sharon Caldwell, Senior Administrative Assistant-Utilities

PLEDGE OF ALLEGIANCE TO THE FLAG

Chairman Moeny led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Jim Moeny asks the Commission for approval of the 9-5-12 Minutes. Bill Tinnin motions to approve, Ron Krumm seconds the motion. All approved.

BREIF SUMMARY OF CURRENT EVENTS

Brief Summary of events is presented by- Morgan Scott, Development Services Operations Manager

- Apron Seal. That job is actually under FAA investigation right now. They have asked us to determine both a short term and long term solution. Short term solution, we have begun sweeping more regularly and have contacted a vacuum sweeping company as opposed to a bristle sweep which has a tendency to create more of a problem. Starting middle to end of next week the vacuum company will begin. Long term solution, first: FAA is looking into us contacting the contractor, second: moving forward with ACIP funds. Should the situation not get resolved with the contractor the FAA is willing to commit up to a million dollars as early as next year.
- On-call design consultant. Is with the FAA for review right now
- Airport Mechanic. Hoping to get it reviewed very soon, Dan Lueder explained more details on how the contract will work.
- AWOS. Waiting on the on-call design consultant, their first project will be the AWOS.
- GPS Approach- No more information at this time, expects to be published by next spring. ADOT will be painting the GPS approach
- Beacon and windsock- with the city procurement department now, should advertise as early as next week.

Call to the Public

Al Paxia, Inquired about the AWOS, if it has a time table. Morgan Scott informed there is not a time line, waiting on the airport on-call design consultant contract to be approved by the FAA. Mr. Paxia also made comment that he does not what the meetings changed to quarterly but to stay on monthly schedule.

NEW BUSINESS

- 1) Moving Airport Commission meetings to quarterly instead of monthly.
A motion to table this to a future time was made by commission member Ron Krumm. Motion was seconded by vice chairman Bill Tinnin. All approved.
- 2) Air traffic pattern map.
Morgan Scott discussed some complaints with local residents south of the airport. Spoke with FAA safety representative and another airport and their recommendation was putting together an air traffic pattern map and we hope to have it out before the end of the year. Chairman Jim Moeny requested a draft before taking to the public.
- 3) Wall of Honor Nominations.
A motion to table this to a future meeting was made by Chairman Jim Money. Motion was seconded by commission member Ron Krumm. All approved

Adjournment

A motion to adjourn was made by commission member Ron Krumm. Motion was seconded by vice chairman Bill Tinnin. All approved