

AGENDA

REGULAR MEETING OF THE COTTONWOOD AIRPORT COMMISSION, TO BE HELD WEDNESDAY, MARCH 7TH, 2012 AT 6:00 P.M., AT THE COTTONWOOD COUNCIL CHAMBERS BUILDING, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE TO THE FLAG
- IV. APPROVAL OF MINUTES – REGULAR MEETINGS OF JANUARY 12TH, 2012
- V. BRIEF SUMMARY OF CURRENT EVENTS BY AIRPORT COMMISSION AND/OR STAFF MEMBERS. THE PUBLIC BODY DOES NOT PROPOSE, DISCUSS, DELIBERATE OR TAKE LEGAL ACTION ON ANY MATTER BROUGHT UP DURING THIS SUMMARY UNLESS THE SPECIFIC MATTER IS PROPERLY NOTICED FOR LEGAL ACTION.
- VI. UNFINISHED BUSINESS
 - 1. LPV (GPS) approach (es)
- VII. NEW BUSINESS
 - 1. Update on Apron Seal
 - 2. Displaced Threshold
- VIII. CALL TO THE PUBLIC -- *This portion of the agenda is set aside for the public to address the Commission regarding an item that is not listed on the agenda for discussion. However, the Commission cannot engage in discussion regarding any item that is not officially listed on the agenda for discussion and/or action (A.R.S. §38-431.02.A.(H).) Therefore, pursuant to A.R.S. §38-431.01.G., action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. (Comments are limited to a 3-minute time period.)*
- IX. ADJOURNMENT

*** No Packet materials on these items**

Pursuant to A.R.S. § 38-431.02(B) the Commission may vote to go into executive session on any agenda item pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion and consultation for legal advice with the City Attorney.

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The Cottonwood Council Chambers is accessible to the handicapped in accordance with Federal "504" and ADA laws. Those with needs for special typeface print or hearing devices may request these from the Public Works Department at 634-8033 (TDD 634-5526). All requests must be made at least 24 hours before the meeting.

Chairman Moeny called the meeting to order at 6:00 p.m.

ROLL CALL

Roll call was taken as follows:

Commission Members Present

Jim Moeny, Chairman
Bill Tinnin, Vice Chairman
Rex Williams, Commission Member
Hal Cope, Commission Member
Ron Krumm, Commission Member

Commission Members Absent

None

Chairman Moeny welcomes newest Commission Member Ron Krumm.

Staff Members Present

Morgan Scott, Development Services Operations Manager
Susan Monroe, Administrative Coordinator- Airport/ Public Works

PLEDGE OF ALLEGIANCE TO THE FLAG

Chairman Moeny led the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion was made by Commission member Bill Tinnin to accept Minutes from the 12-15-11 meeting. Motion was seconded by Rex Williams with correction to adjournment approval.

BREIF SUMMARY OF CURRENT EVENTS

Morgan Scott welcomes new Commission Member Ronald Krumm.
Mr. Scott provides the commission with an update on the following items:
-Responses for electricity for the covered tie downs were mostly negative
-Parking at the transient spaces will remain at 12 hours maximum.
-AWOS, FAA is requesting a cost estimate for the AWOS project and a letter from an engineer stating that the location will meet all device requirements. A full procurement process will be needed in the future.
-Overlay Project (handout provided).
-Update on Beacon/Windsock grant. Application must be submitted within 6 months.
-Monument Sign. A painter has been selected to complete the sign. Cost for supplies is lower than what was anticipated.
-New keypad is in place and is working without any problems.
-Traffic counters. So far have been unable to locate anyone with aircraft counters. Will continue to look into this.
-City crews cleared the vegetation beside taxiway A to provide 50' of clearance.
-Striping was re-installed on apron.
-Radio was reset and lights should be easier to turn on runway now.
-Update on Apron seal and striping warranty (handout). Intention is to have Contractor back to the airport and correct issues.

-Clarification that the spaces by the electrical room are transient spaces and are not for rent, these spaces may be used by airport tenants for up to 12 hours to access the electrical outlet.

UNFINISHED BUSINESS

#1 LPV/GPS Approach- (handout) Morgan Scott indicated this project is with ADOT who will let us know when to place the application with the FAA for the publishing of the approach.

#2 EMBRY RIDDLE- Morgan Scott discusses that the Mayor has asked for information on the Golden Eagles interest in the airport. Once Risk Management reviews insurance certification the team should be able to proceed. Motion was made by Bill Tinnin to allow the Golden Eagles to proceed with their training 1-21-11. Motion was seconded by Hal Cope.

NEW BUSINESS

Solar Project- Presented by Scott Mangarpan. Mr. Mangarpan indicates that the project is close to starting work. Solar project is possible due to a \$90,000 Federal grant that was administered by the State of Arizona. Mr. Mangarpan shows a presentation showing all potential locations that had been looked at and the pro's to locating the solar panels on top of the covered tie down structure. Building permits have been obtained, hoping for APS confirmation in approximately 3 weeks. Construction is expected to begin in February. Mr. Scott mentions ample time will be given for any aircraft that needs to be relocated out of the covered tie-down area.

Date Change for Airport Commission Meeting- Mr. Scott proposes to the Commission the possibility of changing the Airport Commission Meeting to not compete with the Chambers Mixer on the same evening. Motion was made by Rex Williams to accept 1st Wednesday evening of each month at 6 p.m. Motion was seconded by Bill Tinnin.

Call to the Public- None.

Adjournment

A motion to adjourn was made by Commission member Ron Krumm. Motion was seconded by Rex Williams. Meeting adjourned at 6:50 p.m.

APRON SEAL UPDATE

From: Jim Peters [mailto:gripflex2@aol.com]
Sent: Saturday, March 03, 2012 9:11 AM
To: Morgan Scott
Cc: Jim Moeny; Dan Lueder
Subject: Re: Cottonwood Airport Apron Pavement Preservation

I understand your frustration. You do not know how much I regret not using our Missouri aggregate for your airport. We have several large projects scheduled for the late spring in the southwest. We want to come by your airport right before we start those projects. I would also like you to share my contact info with members of the board so they can contact me directly so I can explain everything directly. I could be on a speaker phone for the board meeting if you wish.

JimPeters

LPS APPROACH UPDATE FROM ADOT

From: Holly Hawkins [mailto:HHawkins@azdot.gov]
Sent: Monday, March 05, 2012 10:54 AM
To: Morgan Scott
Subject: RE: AZ Airport LPV Surveys Update

Just that FAA in LA and ADOT are working with FAA folks from Seattle about the next steps for building the approaches.

Holly L. Hawkins, P.E.
State Airport Engineer
ADOT MPD - Aeronautics Group
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