

A G E N D A

REGULAR MEETING OF THE COTTONWOOD AIRPORT COMMISSION, TO BE HELD WEDNESDAY, NOVEMBER 7th , 2012 AT 6:00 P.M., AT THE COTTONWOOD COUNCIL CHAMBERS BUILDING, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE TO THE FLAG

IV. APPROVAL OF MINUTES – REGULAR MEETINGS OF SEPTEMBER, 2012.

V. BRIEF SUMMARY OF CURRENT EVENTS BY AIRPORT COMMISSION AND/OR STAFF MEMBERS. THE PUBLIC BODY DOES NOT PROPOSE, DISCUSS, DELIBERATE OR TAKE LEGAL ACTION ON ANY MATTER BROUGHT UP DURING THIS SUMMARY UNLESS THE SPECIFIC MATTER IS PROPERLY NOTICED FOR LEGAL ACTION. THE ITEMS LISTED BELOW MAY BE DISCUSSED AND LEGAL ACTION TAKEN OR DIRECTION GIVEN:

1. Airport Lights and PAPIS
2. GPS Approach
3. Beacon and windsock
4. AWOS
5. Minimum operating Procedures
6. Runway overlay project
7. ERAU Training
8. Solar Panel Production
9. Airport Wall of Honor
10. Airfest
11. Airport Mechanic
12. On-call design consultant
13. Apron Seal

VI. CALL TO THE PUBLIC -- *This portion of the agenda is set aside for the public to address the Commission regarding an item that is not listed on the agenda for discussion. However, the Commission cannot engage in discussion regarding any item that is not officially listed on the agenda for discussion and/or action (A.R.S. §38-431.02.A.(H).) Therefore, pursuant to A.R.S. §38-431.01.G., action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. (Comments are limited to a 3-minute time period.)*

VII. NEW BUSINESS

1. Discussion and possible recommendation to City Council of moving Airport Commission meetings to quarterly instead of monthly.
2. Air traffic pattern map
3. Wall of Honor Nominations

VIII. ADJOURNMENT

Pursuant to A.R.S. § 38-431.02(B) the Commission may vote to go into executive session on any agenda item pursuant to A.R.S. § 38-431.03(A)(3) and (4) for discussion and consultation for legal advice with the City Attorney.

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The Cottonwood Council Chambers is accessible to the handicapped in accordance with Federal "504" and ADA laws. Those with needs for special typeface print or hearing devices may request these from the Public Works Department at 634-8033 (TDD 634-5526). All requests must be made at least 24 hours before the meeting.

SUMMARY MINUTES OF THE REGULAR MEETING OF THE COTTONWOOD AIRPORT COMMISSION OF THE CITY OF COTTONWOOD, ARIZONA, HELD SEPTEMBER 5TH , 2012 AT THE COTTONWOOD COUNCIL CHAMBERS, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

Chairman Moeny called the meeting to order at 6:00 p.m.

ROLL CALL

Roll call was taken as follows:

Commission Members Present

- Jim Moeny, Chairman
- Bill Tinnin, Vice Chairman
- Rex Williams, Commission Member
- Ron Krumm, Commission Member

Commission Members Absent

None

Staff Members Present

- Morgan Scott, Development Services Operations Manager
- Susan Monroe, Administrative Coordinator- Airport/ Public Works

PLEDGE OF ALLEGIANCE TO THE FLAG

Chairman Moeny led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Jim Moeny asks the Commission for approval of the 8-1-12 Minutes. Bill Tinnin motions to approve, Ron Krumm seconds the motion.

Call to the Public

No public requests.

BREIF SUMMARY OF CURRENT EVENTS

- Brief Summary of events is presented by- Morgan Scott, Development Services Operations Manager
- GPS Approach. FAA has approved and the upcoming runway overlay project will install new markings per IFR standards. Overlay project is anticipated to begin Spring 2013.
- Beacon/Windsock. Not out to bid at this time. Project is with the city legal department. Estimated time to start this project would be before November 2013.

-AWOS. No update. Presently the FAA will not authorize the Super AWOS II system. We are inquiring with the Sedona Airport regarding the new AWOS system they have just purchased.

-Wall of Honor. Place on next Agenda potential nominees.

-Embry Riddle. No change. Once minimum operational standards have been established this may be addressed again. Request to set a date for a meeting regarding minimum operational standards was suggested.

-Airport Lights. A complaint was made from a pilot that they could not bring lights to full brightness when approaching the airport. A series of tests were conducted again on the ground and from pilots in the air. The problem cannot be duplicated at this time.

OLD BUSINESS

- 1) Airport Commission vs. Airport Committee. Work session was held. No decision at this time. Request was made to place this on the next Agenda.
- 2) Apron Seal- Manufacturer of current Apron Seal surface would like to use a local contractor to apply their materials. This project could start as early as this fall. Tenants would be notified at least one week prior to resurfacing in order to move and secure their planes.

NEW BUSINESS

- 1) Airport Mechanic Contract. Current contract is with the city attorney.
- 2) Request for an on-call Design Consultant is currently with the city attorney. Hope to hire a consultant in December 2012.

Adjournment

A motion to adjourn was made by commission member Bill Tinnin. Motion was seconded by Rex Williams.