

SUMMARY MINUTES OF THE REGULAR MEETING OF THE COTTONWOOD AIRPORT COMMISSION OF THE CITY OF COTTONWOOD, ARIZONA, HELD JANUARY 21, 2010, AT THE COTTONWOOD COUNCIL CHAMBERS, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

Vice-Chairman Moeny called the meeting to order at 6:00 p.m.

Roll call was taken as follows:

Commission Members Present

Jim Moeny, Vice-Chairman
Doug Palmquist, Commission Member
Bill Tinnin, Commission Member

Commission Members Absent

Allyson Waak, Commission Member
Aleck Gradijan, Chairman

Staff Members Present

Tim Costello, Public Works Director
Barb Herrick, Administrative Coordinator
Doug Bartosh, City Manager

PLEDGE OF ALLEGIANCE TO THE FLAG

Vice-Chairman Moeny led the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Moeny asked for comments or questions regarding the minutes of the meeting of the Airport Commission held on December 16, 2009. Mr. Tinnin moved to accept the minutes as presented and there was a second to the motion from Mr. Palmquist. The motion passed unanimously.

BRIEF SUMMARY OF CURRENT EVENTS

Mr. Costello informed the commission members that we have not heard anything yet in regards to the solar power grant.

Mr. Moeny inquired as to the status of a Cessna 340 that has been located in the transient parking for awhile, and is missing an engine. Mr. Costello noted that he had inquired about the plane and found that it was from a flight school in Prescott. The plane was on an “angel flight” and stopped at the Cottonwood Airport to fuel when they developed serious engine problems. They will be returning to replace the engine before the end of the month.

CALL TO THE PUBLIC

There were no comments from the public.

UNFINISHED BUSINESS

Monthly Fuel Usage

When referring to the graph that was provided, Mr. Costello indicated that the December sales were low but also comparable to last year in December. He also mentioned that we will be receiving another fuel shipment next week.

Update from Selection Committee participants after review of FBO Statements of Qualifications

Mr. Costello stated that the Selection Committee met and reviewed the three submittals. After reviewing and rating, the list was narrowed to one applicant. An interview with the applicant is set for February 5. Mr. Costello said that during the process of the interview they will be talking about the proposal, with the expectation that the applicant will come back with a proposal for us. He went on to say that before the actual agreement is finalized it will be presented to the Airport Commission to make a recommendation to City Council for their consideration. Mr. Costello noted that there is always the possibility that we cannot reach an agreement and we might have to re-advertise.

Mr. Tinnin wanted to know why we would have to re-advertise. Mr. Palmquist responded by saying that there were three applications, but the one applicant had years of FBO experience and had been successful in a business environment and had a realistic viewpoint of what to expect.

Mr. Costello also stated that the applicant was the only one that is currently running an FBO and has a track record. The applicant's name is Barnstormers Pilots Club from Pontiac, Michigan.

Review and possible motion regarding changes to Operating Rules, Ordinance 535

Vice-Chairman Moeny asked if the Operating Rules submitted in the packet had been reviewed by the attorney. Mr. Costello noted that the attorney had reviewed the document and made only minor changes. Mr. Costello informed the members that the Errata Sheet at the back of the Operating Rules has been removed and indicated that any changes to the Operating Rules by ordinance will be included at the end of the document.

Mr. Palmquist made a motion to accept the document and forward it on the City Council for their approval.

Mr. Tinnin questioned the wording on §6.1.E. and felt it should say "yield the right of way to all powered aircraft". Mr. Palmquist indicated that the statement is "word for word" in FAR 103.

After a brief discussion, Mr. Tinnin seconded the motion. The motion passed.

NEW BUSINESS

Discussion and possible motion regarding the 2010 Airport Appreciation Day

Vice-Chairman Moeny stated that the event in October 2009 was a successful event and we would like to do it again. Mr. Moeny asked for a vote of support from the Airport Commission for the event in 2010.

Mr. Costello mentioned that it would help if we could have a small amount of money budgeted for the event. He noted that last year the event cost \$900, and it would help if \$2,500 could be budgeted from airport revenues. Mr. Costello stated that he believes that last year's event was the most highly attended city event of the year.

Mr. Bartosh also noted that an agreement with a FBO could impact how things are handled and how much money would be available. It was mentioned that Hangar B might not be available.

Mr. Bartosh stated that with the success that we had in the first year, City Council would probably support it.

Mr. Moeny stated that we have had a lot of positive feedback from the participants at last year's event and many have indicated that they would like to come back.

Mr. Tinnin made the motion that the Airport Commission supports the 2010 Airport Appreciation Day and it was seconded by Mr. Palmquist. The vote was in favor.

SET FUTURE AGENDA ITEMS

1. None at this time

ADJOURNMENT

The meeting was adjourned at 6:35 p.m.