

SUMMARY MINUTES OF THE REGULAR MEETING OF THE COTTONWOOD AIRPORT COMMISSION OF THE CITY OF COTTONWOOD, ARIZONA, HELD FEBRUARY 18, 2010 AT THE COTTONWOOD COUNCIL CHAMBERS, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

Chairman Gradijan called the meeting to order at 6:00 p.m.

Roll call was taken as follows:

Commission Members Present

Aleck Gradijan, Chairman (arrived late)
Jim Moeny, Vice-Chairman
Doug Palmquist, Commission Member
Bill Tinnin, Commission Member

Commission Members Absent

Allyson Waak, Commission

Staff Members Present

Dan Lueder, Development Services General Manager
Barb Herrick, Administrative Coordinator

PLEDGE OF ALLEGIANCE TO THE FLAG

Vice-Chairman Moeny led the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Moeny asked if there were any comments or corrections to the minutes of the commission meeting of the Airport Commission held on January 21, 2010. There were no comments regarding the minutes. Mr. Tinnin moved to accept the minutes as presented and Mr. Palmquist seconded the motion. The vote was in favor of the approval of the minutes as written.

BRIEF SUMMARY OF CURRENT EVENTS

Because Mr. Costello was unable to attend the meeting, the summary information was unavailable. Vice-Chairman Moeny asked Ms. Herrick if she had any information. She indicated that the wheels on the electronic gate had been replaced and the gate should work much easier. Mr. Moeny also noted that the "340" had been repaired and is now gone.

CALL TO THE PUBLIC

Mr. Mike Moriarty addressed the commission and he was curious about the increased aircraft activity, and he was wondering if the airport was growing. He is an aircraft enthusiast. Mr. Moriarty was informed that the commission members cannot engage in any conversation, but they can listen to any comments that are made.

UNFINISHED BUSINESS

Monthly Fuel Usage

Commission members reviewed the graph provided that represented the entire history of fuel sold using the self-fueling system. The current fuel price for the Cottonwood Airport is \$4.18.

Update and discussion regarding interview with FBO candidate

Mr. Palmquist updated the commission on the meeting that included himself, Mr. Gradijan, Mr. Costello, and Mr. Rodriguez to interview Barnstormers. He stated that the owner and the head of maintenance had arrived the day before to become familiar with the general area. He stated that the overall impression was very positive. The owner of the company is very oriented towards the business side and was interested in what the customer would want or need and then try to provide it. At this point, they are going to put together a proposal to present to us.

All possibilities with the fuel issues were discussed. The main focus of concerns were: 1) we never want to get in the position that we are not be able to get the fuel back, and, 2) we do not want to increase fuel prices to tenants, and it should be a reasonable rate and specified in the agreement.

After considerable discussion, Chairman Gradijan stated that our goals are to protect the interest of the city and protect the interest of the users of the airport.

Mr. Palmquist noted that in his conversation with Mr. Thayer of Barnstormers, he would like sit down with the city and look at the numbers so that he could present his proposal so that it would make sense.

Mr. Lueder suggested that we put together the monthly or yearly cost for the city to provide the service and then we can factor that in to whatever they are going to offer as profit. Then we can deduct the cost of what the city is spending now to provide the service with a real number.

Mr. Lueder also stated that because the fuel is the lifeblood of the airport, a termination clause should be tied to the fuel.

Update and discussion regarding changes to Ordinance 535

Vice-Chairman Moeny opened the discussion by stating that Steve Horton, City Attorney, has made additional changes.

Mr. Lueder noted that he was familiar with the changes. He stated the first change was under the "Heading of Definitions". The definition of "Tailgating" was added. He also added that there was a typo "closely". The major item was under Section 3.1.E. Mr. Horton contacted our insurance carrier and if we state that we can move an aircraft, our liability insurance will double. We also changed the language from "request" to "require".

Mr. Lueder stated that the city attorney has signed off on all of the changes and he is willing to support it.

Mr. Lueder informed the members that code enforcement is now under his management. He noted that once they have moved to their new facilities, there will be a meeting with the commission members to find out what are some of the issues at the airport. Instead of Mr. Costello, the Airport Commission or the FBO handling the situation, it could be handled by the code enforcement or Sgt. Gildehaus.

Chairman Gradijan made the motion to accept the document as changed for acceptance as an ordinance revision to be submitted to the city council for Ordinance 535. Mr. Tinnin seconded the motion and the vote was in favor.

Mr. Lueder suggested that the revisions be submitted for the March 16 council meeting.

Update regarding Airport Appreciation Day

Chairman Gradijan informed the members that they had their first meeting and Mr. Moeny was elected chairman of the committee. He also noted that Sedona Airport will be holding their airport event the last Saturday of September, which would be September 25. We had selected two days for the event, October 9 and October 16. We will be selecting a date for the event very shortly.

Mr. Moeny noted that we have just about the same committee as last year, and we have added Ron Burden. We are looking forward to a bigger and better event than last year.

Chairman Gradijan also stated that we are going to try to get more hot air balloons for this year.

NEW BUSINESS

Update on the FAA Airport Improvement Program (AIP) for FY 2010

Chairman Gradijan summarized by stating that the FAA is going to split in half the grant money we are going to receive. We have two major items we are looking at. The first is the GPS approach and the other is the 300 foot runway extension. Mr. Gradijan indicated in a conversation with Mr. Costello the displaced threshold project would cost approximately \$300,000. The FAA representative also indicated we might be able to get different funding to cover the cost of the survey for the approach.

Chairman Gradijan went on to explain that we can carry over the funds from Part A (the first half of the grant money) allowing us to have more funds for the runway extension.

After further discussion, Chairman Gradijan made a motion that prior to February 22, 2010 we request that our 2010 funds be carried over to the next year. Mr. Moeny seconded the motion

and the vote was unanimous.

SET FUTURE AGENDA ITEMS

No items were noted at this time

ADJOURNMENT

Mr. Moeny made the motion for adjournment. Mr. Tinnin seconded the motion. The vote was unanimous and the meeting was adjourned at 7:15 p.m.