

SUMMARY MINUTES OF THE REGULAR MEETING OF THE COTTONWOOD AIRPORT COMMISSION OF THE CITY OF COTTONWOOD, ARIZONA, HELD MARCH 17, 2011, AT THE COTTONWOOD COUNCIL CHAMBERS, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

Chairman Gradijan called the meeting to order at 6:00 p.m.

Roll call was taken as follows:

Commission Members Present

Aleck Gradijan, Chairman
Jim Moeny, Vice-Chairman
Doug Palmquist, Commission Member
Bill Tinnin, Commission Member

Commission Members Absent

Marv Lamer, Commission Member

Staff Members Present

Tim Costello, Public Works Director
Dan Lueder, Development Services General Manager
Barb Herrick, Administrative Coordinator

PLEDGE OF ALLEGIANCE TO THE FLAG

Mr. Palmquist led the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Moeny made the motion to accept the minutes as presented, and it was seconded by Mr. Tinnin. The vote was in favor to accept the minutes as presented.

BRIEF SUMMARY OF CURRENT EVENTS

Mr. Costello briefed the commission members on three items. As discussed at the last meeting, Man Gate 305 has been changed so that it will be locked at all times and can be accessed by entering a security code. New signs have been posted indicating the changed hours of the Terminal from 8 a.m. to 5 p.m.

Also follow-up from the last meeting, regarding the aerostat balloon in Camp Verde, Mr. Costello stated that he contacted the proponent group and their plans have changed. They are no longer considering the facilities in Camp Verde. They are looking for a new, higher site.

Mr. Costello also mentioned that there was an incident at the airport on Sunday, March 13 when a Mooney aircraft that is based at our airport had the nose gear collapse on landing, causing damage to the aircraft and propeller strikes on the runway. The pilot was uninjured and the minor damage to the runway was repaired.

UNFINISHED BUSINESS

Update and discussion regarding LPV (GPS) approach(es)

Mr. Costello stated that the contractor is still working and that they submitted the Imagery Plan to the FAA through the website and that stage of the work has now been approved. The Quality Control Plan submitted by the contractor was also approved. A visual display of the flight layout from the Imagery Plan was shared with the commission members for their review.

Chairman Gradijan inquired as to whether any conclusions have been drawn from the information provided. Mr. Costello noted that they still have to process all the data before they can determine if there are any problems.

Discussion of establishing a program to recognize significant supporters of the airport

Commission members were provided with two pages to review. One page for consideration was the criteria for the "Wall of Honor" and the other page listed the criteria for "Benefactors". Chairman Gradijan asked for comments or suggestions of the criteria listed. The general comments indicated that they were in favor of the criteria listed. It was also mentioned that the commission does not want to move too fast so that they can get input from the airport community. The information has been posted at the Terminal Building for about two months. It was suggested that more ideas could be discussed at the next meeting.

NEW BUSINESS

Update and discussion regarding the Cottonwood Airfest 2011

Chairman Gradijan opened by stating that under advisement of the city attorney, the item should be tabled at this time.

SET FUTURE AGENDA ITEMS

None

CALL TO THE PUBLIC

Chairman Gradijan asked if anyone had anything to say. Mr. Dale Williams commented that he would have liked to have something to say, but because it was not on the agenda no one could respond, he would have to wait another month to talk about the operations at the airport. He stated that he was totally caught off guard to find that the fuel concessions had been transferred to the city. He stated that those at the airport are totally "in the dark" about the situation with the FBO.

Mr. Lueder responded by stating that the city is not sure of what the situation is with the FBO, but when we know, we will make sure the airport users are aware. Mr. Lueder noted that the city

did take over the fueling functions. He commented that once we found out that there was no fuel at the airport, the city acted very quickly to make sure there was fuel.

ADJOURNMENT

Mr. Moeny made the motion for adjournment. Mr. Tinnin seconded the motion. The vote was unanimous and the meeting was adjourned at 6:18 p.m.