

SUMMARY MINUTES OF THE REGULAR MEETING OF THE COTTONWOOD AIRPORT COMMISSION OF THE CITY OF COTTONWOOD, ARIZONA, HELD MARCH 18, 2010 AT THE COTTONWOOD COUNCIL CHAMBERS, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

Chairman Gradijan called the meeting to order at 6:00 p.m.

Roll call was taken as follows:

Commission Members Present

Aleck Gradijan, Chairman
Jim Moeny, Vice-Chairman
Doug Palmquist, Commission Member
Bill Tinnin, Commission Member
Allyson Waak, Commission

Commission Members Absent

Staff Members Present

Tim Costello, Public Works Director
Dan Lueder, Development Services General Manager
Barb Herrick, Administrative Coordinator

PLEDGE OF ALLEGIANCE TO THE FLAG

Chairman Gradijan led the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Gradijan asked if there were any comments or corrections to the minutes of the Airport Commission meeting held on February 18, 2010. There were no comments regarding the minutes. Mr. Moeny moved to accept the minutes as presented and Ms. Waak seconded the motion. The vote was in favor of the approval of the minutes as written.

BRIEF SUMMARY OF CURRENT EVENTS

Mr. Costello informed the commission that the City Council heard the first reading of the changes to the ordinance. The second and third reading will be at the next meeting, and then it will be effective 30 days after the approval.

The second item was an update on the grant from the Arizona Department of Commerce through the Department of Energy. The grant amount is \$93,000 and it would be used to install solar panels at one of three city facilities, including the airport. We have received the grant offer, and we will begin processing it.

Mr. Costello invited the commission members to the Employee/Volunteer Appreciation Potluck to be held Friday, March 26 at the Recreation Center.

The last item presented was that Mr. Costello and Chairman Gradijan were recorded for a local TV show in which they talked about the airport and the Airfest 2010. The recording can be seen on their cable TV channel and also at verdevalleytv.com.

Chairman Gradijan mentioned the MatForce parade to be held March 27 and noted that they will have a couple cars in the parade displaying signs that say "Cottonwood Pilots support MatForce".

CALL TO THE PUBLIC

None

UNFINISHED BUSINESS

Monthly Fuel Usage

Mr. Costello noted that the March reading is an actual reading for half of the month and not the estimate for the full month. He also informed the members that the wholesale fuel price is up by 30 cents a gallon at this time.

Mr. Gradijan asked if we were going to try to deplete the fuel load before the FBO takes over. Mr. Costello did not think it would be a problem, and it would probably be close based on when we purchase fuel next.

Update and discussion regarding FBO candidate

Mr. Costello stated that we have an agreement in principle and we are now working on the legal aspect. Barnstormers made a proposal and we made counter-proposal. They accepted our counter proposal. We are looking at a start time of June 1 for Barnstormers.

The final agreement is being written so that the city will be relinquishing control of the fuel to them and we will lease our fuel farm equipment to them. We will be paid a flowage fee of 10 cents a gallon in addition to a rental fee for the fuel farm equipment. The rental fee will start out at \$1500 a month. They will also pay rent on the hangar equivalent to the last FBO.

Mr. Costello also stated that he will bring back the agreement to the commission and then passed on to the City Council.

Update regarding Cottonwood Airfest 2010

Mr. Moeny announced that the name of the event has been changed to Cottonwood Airfest 2010. The date of the event has been set for October 16 and our theme will be WWII aviation. He also noted that the planning at this time is going well and everything is coming together.

Ms. Waak asked if we are going to have the same people as last year. Mr. Moeny stated that we would have the same people, and hopefully many more.

Mr. Lueder suggested a possible location for additional parking if needed. Mr. Gradijan stated that they are going to address different options for parking so that it will be better than last year, but they will probably address those issues a couple of months in advance of the event.

NEW BUSINESS

Discussion and possible action regarding signage for the airport

Chairman Gradijan stated that there are signs on Hwy 89A for the airport, but nobody seems to be able to find them. He noted that he frequently gets comments from people asking where the airport is.

Mr. Costello noted that we are able to get right-of-way permits from ADOT for signs, but they have to fit with their standards. Using a visual aide, Mr. Costello displayed the sign on Hwy 89A and also the sign in front of the airport. The size of the sign on Hwy 89A was discussed, and the general consensus was that it needs to be larger and say "Cottonwood Municipal Airport". Mr. Costello also indicated that the sign in front of the airport needs to be revitalized.

Mr. Gradijan also requested a sign on the ramp side of the Terminal Building that said "Cottonwood Municipal Airport". The sign would serve as a welcome to pilots and also identify ownership of the airport.

Mr. Lueder suggested looking at the illuminated signs that were recently removed from the Carpet One building to save costs.

Mr. Gradijan explained that we would like to create a good image for the Cottonwood Municipal Airport.

SET FUTURE AGENDA ITEMS

No items were noted at this time

ADJOURNMENT

Ms. Waak made the motion for adjournment. Mr. Tinnin seconded the motion. The vote was unanimous and the meeting was adjourned at 6:33` p.m.