

SUMMARY MINUTES OF THE REGULAR MEETING OF THE COTTONWOOD AIRPORT COMMISSION OF THE CITY OF COTTONWOOD, ARIZONA, HELD MAY 20, 2010 AT THE COTTONWOOD COUNCIL CHAMBERS, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

Vice-Chairman Moeny called the meeting to order at 6:00 p.m.

Roll call was taken as follows:

Commission Members Present

Jim Moeny, Vice-Chairman
Doug Palmquist, Commission Member
Bill Tinnin, Commission Member
Allyson Waak, Commission

Commission Members Absent

Aleck Gradijan, Chairman

Staff Members Present

Tim Costello, Public Works Director
Dan Lueder, Development Services General Manager
Barb Herrick, Administrative Coordinator

PLEDGE OF ALLEGIANCE TO THE FLAG

Vice-Chairman Moeny led the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Moeny asked if there were any comments or corrections to the minutes of the Airport Commission meeting held on April 15, 2010. Mr. Tinnin moved to accept the minutes as presented and Mr. Palmquist seconded the motion. The vote was unanimous in favor of the approval of the minutes as written.

BRIEF SUMMARY OF CURRENT EVENTS

Mr. Costello informed the commission that the term for three seats on the commission will be up on July 1, 2010. The three seats belong to Aleck Gradijan, Jim Moeny and Allyson Waak. An advertisement for the vacancies has been placed and incumbents are encouraged to re-apply. He noted that the applications can be obtained through the city's website or at the Human Resources office at 816 N. Main St. The advertisement and an application form have been posted at the Terminal Building at the airport also. The closing date for applications is June 2.

Mr. Costello mentioned that the city has access to a public auction site on the city web page. Currently on the auction are some of the old signs from the airport, if anybody might be interested.

The new "Operating Rules Manual" was handed out to commission members. The booklet was effective May 6, 2010.

Regarding the new signs at the airport, we are having new signs made for the Terminal Building. We are using the salvaged sign from the old Carpet One building and we are having a new "face" made for it. The illuminated sign is 10 feet wide by 5 feet tall and it will fit the ramp side of the airport terminal building. It should be installed in about 30 days. Regarding the signs on the highway, ADOT rejected the first request, but we are going to appeal it.

Vice-Chairman Moeny asked about the status of the 310 and the Mooney. Mr. Costello informed the members that we are ready to submit to the director of ADOT Aeronautics that the 310 has been abandoned and then the state will proceed with their actions. A certified letter has been sent to the owner of the Mooney and we are waiting for a reply.

Mr. Costello was also asked if there has been any news on the Block Grant for the solar energy. He stated that we are working on a "design/build" contract. The actual site for the solar panels would be determined by the recommendation of the team selected to do the "design/build".

CALL TO THE PUBLIC

None

UNFINISHED BUSINESS

Monthly Fuel Usage

Mr. Costello noted that the May usage represents about half of the month. It was also mentioned that Prescott has recently started providing self-serve fuel and their pricing is very competitive, which could affect our sales.

Update regarding Cottonwood Airfest 2010

Mr. Moeny noted that the committee is moving forward with the planning for the October 16 event. He mentioned that the Verde Valley Wine Consortium will hopefully have a tent at the event, and that we are working with the Fort Tuthill Military Museum to get some re-enactors here for the event. Also, Mr. Moeny stated that because of Mr. Costello's efforts with the Commemorative Air Force, we hope to have a C45 and a SNJ at the event and they may be offering rides. In addition, we are moving forward with more balloon activity and additional commitments from the Warbirds. It was also asked if there was any interest from the skydive community. Mr. Costello said he was trying to contact Red Rock Skydiving for a commitment.

Mr. Lueder asked if there was any potable water available for water bottles. He suggested that they could promote water conservation and also the Airfest event by providing water bottles with the information on the bottles.

Update regarding FBO start of operations

Mr. Costello informed the commission members that the City Council approved the FBO contract and agreement at the May 18 meeting and they are happy to be moving in a positive direction. The start date for Barnstormers is June 1.

NEW BUSINESS

Update and discussion of Terminal Building remodel

Mr. Costello explained all the changes that are taking place at the Terminal Building. The remodeling consists of removing 20 feet of wall to give access from the ramp to the lobby. New carpet and vinyl flooring are being installed. Also, the CAUA (Cottonwood Airport Users Association) have bought tables and chairs for the lobby. The CAUA are now conducting their Saturday coffee meetings in the lobby of the Terminal Building.

SET FUTURE AGENDA ITEMS

No items were noted at this time

ADJOURNMENT

Mr. Tinnin made the motion for adjournment. Ms. Waak seconded the motion. The vote was unanimous and the meeting was adjourned at 6:29 p.m.