

SUMMARY MINUTES OF THE REGULAR MEETING OF THE COTTONWOOD AIRPORT COMMISSION OF THE CITY OF COTTONWOOD, ARIZONA, HELD JUNE 17, 2010 AT THE COTTONWOOD COUNCIL CHAMBERS, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

Chairman Gradijan called the meeting to order at 6:00 p.m.

Roll call was taken as follows:

Commission Members Present

Aleck Gradijan, Chairman
Jim Moeny, Vice-Chairman
Doug Palmquist, Commission Member
Bill Tinnin, Commission Member
Allyson Waak, Commission Member

Commission Members Absent

Staff Members Present

Tim Costello, Public Works Director
Dan Lueder, Development Services General Manager
Barb Herrick, Administrative Coordinator

PLEDGE OF ALLEGIANCE TO THE FLAG

Chairman Gradijan led the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Gradijan asked if there were any comments regarding the minutes of the Airport Commission meeting held on May 20, 2010. Mr. Moeny moved to accept the minutes as presented and Mr. Tinnin seconded the motion. The vote was unanimous in favor of the approval of the minutes as written.

BRIEF SUMMARY OF CURRENT EVENTS

Mr. Costello addressed the commission and informed them that at the City Council meeting on June 15 the Council appointed three new commissioners to the Airport Commission for the next term that begins July 1, 2010. The three new members are Aleck Gradijan, Jim Moeny and Marv Lamer.

Mr. Costello noted that we are still working on the Solar Energy Grant, but there is nothing new to report at this time.

The contractor that did the slurry seal coat at the airport was at the airport to repair a couple of areas. The work done was all under warranty.

Mr. Costello informed the members that a designated parking area at the airport has been established. The location is between Hangar B and Hangar C. We defined the parking spaces by putting down old utility poles and marking them as parking spaces.

Mr. Gradijan wanted to know what would be the next step after the 30-day notice had been served on the owner of the Mooney. Mr. Costello stated that he has met with the owner and he has made some progress on resolving the issues. Mr. Costello noted that the aircraft is not up to the standard that it needs to be, and there will be more action to get things resolved. Mr. Gradijan asked if things could be resolved before our Airfest.

Mr. Gradijan asked if the 310 information had been turned over to ADOT Aeronautics. Mr. Costello said he had talked to ADOT and they had received our letter and have started the abandonment process.

Mr. Moeny asked about the progress on the signs. Mr. Costello indicated that the sign is being made, but he does not have an arrival date yet. He also stated that in a recent discussion with ADOT, they might be putting up the highway sign that says "Cottonwood Airport" at the intersection of Hwy 89A and Mingus Avenue.

Mr. Gradijan inquired about refurbishing the concrete sign in front of the Terminal Building. Mr. Costello commented that it is not in the process at this time and he is waiting for the next fiscal year for available money.

Mr. Gradijan requested that the new commission member receive the rules of order, bylaws, the operating rules and contact information for commission members.

CALL TO THE PUBLIC

None

UNFINISHED BUSINESS

Monthly Fuel Usage

Mr. Gradijan asked if the commission will continue to receive the monthly fuel usage when the FBO takes control so that we can monitor the trends. Mr. Costello noted that we will still receive fuel amounts, but we won't know what the timing will be.

Update regarding Cottonwood Airfest 2010

Mr. Moeny noted that the committee is moving forward and we are getting more participants all the time, and it looks like we will have a good event in October. Mr. Palmquist asked if posters were available yet. Mr. Moeny said that the final draft is in production.

Mr. Lueder suggested that they could promote water conservation and also the Airfest event by providing water bottles with the information on the bottles.

Update regarding the Barnstormer (FBO) start of operations

Mr. Costello informed the commission members that Barnstormer started on June 1, 2010. They have been using a fuel truck to do most of the fueling. In addition, they have hosted two Saturday morning coffee meetings.

Update and discussion of Terminal Building remodel

Mr. Costello opened the discussion by noting that all the construction changes are completed. The door controllers are not completed yet, but it will probably be similar to the other door that is already set up.

Mr. Gradijan stated that he has received comments about the changes at the Terminal Building and that everything is much more functional.

Mr. Costello added that public seating for the Terminal Building is on order. It should be here in 3-4 weeks. In addition to the other improvements, we have an aviation art collection that has been loaned to us for the Terminal Building. It is a five-piece collection of numbered prints and has been loaned to us by Commission Member Allyson Waak.

NEW BUSINESS

Recognition of Commission Member Allyson Waak for three years of service on the Airport Commission

Mr. Gradijan stated that Allyson will be leaving the Commission. He went on to say that at the Council meeting the Mayor thanked Ms. Waak for serving for three years. Mr. Gradijan then presented Allyson with a Service Award in recognition for her contribution to the Commission and the City.

SET FUTURE AGENDA ITEMS

1. Elect a chairman for next one-year term
2. Elect a vice-chairman for next one-year term

ADJOURNMENT

Ms. Waak made the motion for adjournment. Mr. Moeny seconded the motion. The vote was unanimous and the meeting was adjourned at 6:30 p.m.