

SUMMARY MINUTES OF THE REGULAR MEETING OF THE COTTONWOOD AIRPORT COMMISSION OF THE CITY OF COTTONWOOD, ARIZONA, HELD OCTOBER 20, 2011 AT THE COTTONWOOD COUNCIL CHAMBERS, 826 NORTH MAIN STREET, COTTONWOOD, ARIZONA.

Chairman Moeny called the meeting to order at 6:00 p.m.

ROLL CALL

Roll call was taken as follows:

Commission Members Present

Jim Moeny, Chairman
Bill Tinnin, Vice Chairman
Doug Palmquist, Commission Member
Rex Williams, Commission Member
Hal Cope, Commission Member

Commission Members Absent

none

Staff Members Present

Susan Monroe, Administrative Coordinator- Airport/ Public Works
Dan Lueder, Development Services General Manager

PLEDGE OF ALLEGIANCE TO THE FLAG

Chairman Moeny led the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion was made by Chairman Moeny requesting an addendum of the Sept 15, 2001 Minutes to be presented by the next meeting to be held November 17, 2011. Motion was seconded and the vote was in favor to review for approval addendum to the minutes at the November 17, 2011 meeting.

UNFINISHED BUSINESS

Update and discussion regarding LPV (GPS) approach(es)

Development Services General Manager Lueder will contact and request for the vendor to provide written documentation on a time frame and status for the current project.

Airfest 2011

Chairman Moeny stated that the Airfest went without incident, Kids Hangar was well received, car participation was slightly down from last year, great crowd, fun and was very successful. Additional comments were made by the commission that the event was well done and well controlled, wash stations were extremely handy and many compliments were heard by the crowd at the gate upon leaving that they really enjoyed the Airfest. Suggestions were also made by the commission to consider additional advertisement to keep momentum up for the event quarterly.

2013-2017 ACIP

Chairman Moeny makes a motion to put the runway extension back on the agenda but with low priority on the 2013-2017 ACIP. The motion was seconded and approved by the commission.

Committee member Palmquist made a motion to request an extension date for 2012. Suggestion was to request the introduction date start June 2012 with complete recommendations to follow by September 2012. The motion was seconded and approved by the commission.

-Development Services General Manager Lueder discussed a possible land trade of the mentioned 11.6 acres that would be of no additional cost to the Cottonwood Municipal Airport and advised he will update the commission with a true deadline when he becomes aware of any additional information.

-Commission members discussed for consideration improvements around Hangar B, possibly from ADOT/ACIP funds such as paving around perimeter, and a possible shaded area for a mechanic.

-Discussion was also made regarding a covered hose reel for washing planes vs. the proposed wash rack.

-Suggestion was made that money saved could be used to potentially develop additional covered tie down spaces.

-Development Services General Manager Lueder also proposed using reclaimed water for the wash area to be considered.

Chairman Moeny makes a motion to put the AWOS project to the number one position for the 2013-2017 ACIP. The motion was seconded and approved by the commission.

Monument Sign

Present monument sign is being repaired for approximately \$500.00 vs. the proposed construction of a new sign with the estimated cost of \$4,000.00 to construct a new sign. The present monument sign has been refaced with a stucco-bonding material and is curing before stain can be applied to complete the restoration.

Airport Mechanic

Discussion begins by commission members with concerns regarding the probability for a mechanic/business to earn a profit at the Cottonwood airport. Development Services General Manager Lueder reviews several areas such as possible advertisement ideas for a future mechanic and all areas the commission has concerns for regarding the lease contract. In addition advises he will take their concerns with the current lease contract for review and bring to the commission for review to the November 2011 meeting.

Seal Coat Apron

Development Services General Manager Lueder advises Seal Coat repairs have been completed by Cactus Asphalt.

AWOS

Commission member Palmquist indicates that Belford Instruments and Super AWOS are available to give presentations of their products. Commission and Development Services General Manager Lueder agree on November 10th 2011 for 6 p.m. at the Cottonwood Council Chambers Building.

Set Future Agenda Items

1. LPV (GPS) approach(es)
2. ACIP- timeframe
3. Mechanic- contract review
4. Motor Oil
5. AWOS- status

Call to the Public

Compliments from the public regarding the success of Airfest 2011. Suggestion for additional advertisement via press releases, AOPA publishing of future events.

Adjournment

A motion to adjourn was made by Vice Chairman Tinnin. The motion was seconded and approved. The commission adjourned at 7:47 p.m.