

MINUTES OF THE ANNUAL MEETING OF THE CITY OF COTTONWOOD ALTERNATE PENSION AND BENEFIT PLAN BOARD HELD DECEMBER 13, 2013 AT 12:00 P.M. AT THE COTTONWOOD PUBLIC SAFETY BUILDING FIRE DEPARTMENT CONFERENCE ROOM, 191 SOUTH 6TH ST., COTTONWOOD, ARIZONA

Fire Chief Mike Kuykendall called the meeting to order at 12:11 p.m. Roll call was taken as follows:

Roll Call

<u>Board Members - Present</u>	<u>Board Members - Vacant</u>	<u>Visitors</u>
Mike Kuykendall, Fire Chief	3 Vacancies	None
Diane Joens, Mayor		
Rudy Rodriguez, Board Secretary/Treasurer		

APPROVAL OF THE DECEMBER 20, 2012 MEETING MINUTES – Mayor Joens motioned to approve the minutes as presented and Chief Kuykendall seconded. The motion was approved unanimously.

New Business

DISCUSSION AND POSSIBLE ACTION ON THE FUTURE OF THE ALTERNATE PENSION AND BENEFIT TRUST - Mr. Rodriguez opened the meeting discussing the need to eliminate the trust as it is today since it no longer serves the purpose of which it was intended. Some of the items discussed was the lack of volunteer participation due to strict training requirements, volunteers there only until they get a job, difficulty meeting Board quorums with the lack of participants. Mention was made to protect the two current retirees, Terry Tasa and Eugene Ortiz. This item will be going to the City Council for their approval as well.

The Trustees present voted to disband the Trust. Chief Kuykendall made the motion to disband, Mayor Joens seconded. The vote was unanimous.

DISCUSS AND POSSIBLE ACTION ON THE USE OF TRUST MONIES TO HIRE CONSULTANT TO PROVIDE LEGAL GUIDANCE TO DISSOLVE THE ALTERNATE PENSION AND BENEFIT TRUST – Mr. Rodriguez discussed that with the motion to disband, there would be a need to hire special counsel to assist in the disbanding of the Trust as well as provide guidance on how best to dispose of the remaining funds being held in a suspense account. Our City Attorney recommends this action be taken in order to do it correctly. He is prepared with a few names to assist in this endeavor.

The City Attorney also checked and the payment for such counsel can be paid from trust funds. Chief Kuykendall made the motion and Mayor Joens seconded. The vote was unanimous.

DISCUSS AND POSSIBLE ACTION ON THE ELIMINATION OF CONTRIBUTION FROM THE CITY'S GENERAL FUND TO THE ALTERNATE PENSION AND BENEFIT TRUST FOR THE ANNUAL FIRE INSURANCE PREMIUM – Mr. Rodriguez presented the recommendation that the rescind Resolution #2360 eliminating the contribution from the City's General Fund to the Alternate Pension and Benefit Trust for the annual fire insurance premium, this amount being \$23,000 - \$30,000 annually.

There not being any cause to continue contributing to the APBT. Chief Kuykendall made the motion and Mayor Joens seconded. The vote was unanimous. This item will be going to the City Council for their approval.

ANNUAL REPORT ENDING JUNE 30, 2013 – Mr. Rodriguez presents the Trust’s Annual Report showing the total market value of the investments at \$188,195.31. Trust did well this year with overall gains of \$17,155.22. The Board also reviewed the investments and the distributions within the plan. The Board was also informed that all the investments were transferred from LPL to Ameritrade.

Treasurer Rodriguez also informed the Board that the state reports would be submitted to the State Fire Marshal’s office before the January 31st deadline.

The Board voted to approve the Annual Report with Chief Kuykendall making the motion, and a second from Mayor Joens. The vote of the board was unanimous.

Adjournment

With no other business at hand, Mayor Joens made a motion to adjourn, and a second came from Chief Kuykendall. The vote of the board was unanimous.

ATTEST:

Jesus R. Rodriguez, Board Secretary/ Treasurer

