

SUMMARY REPORT OF ACTION TAKEN AT THE CITY OF COTTONWOOD
BOARD OF ADJUSTMENT MEETING, HELD DECEMBER 5, 2012
AT THE COTTONWOOD RECREATION CENTER
150 SOUTH 6TH STREET, COTTONWOOD, ARIZONA

This summary is a statement of discussions engaged in and action taken by the Board of Adjustment of the City of Cottonwood, Arizona, at a regular meeting pursuant to A.R.S. § 38-431.02(D), and being provided as required by A.R.S. § 38-431.01(D).

CALL TO ORDER & ROLL CALL

Chairperson Henry called the meeting to order at 6:03 p.m. Roll call was taken as follows:

Board of Adjustment Members Present

Tosca Henry, Chair	Carol Hulse
Brian Brooks, Vice Chair	Mary Eichman
Millard Meccia	

Staff Members Present

George Gehlert, Community Development Director
Leslie Wager, Senior Administrative Assistant /Recorder

APPROVAL OF MINUTES OF JANUARY 18, 2012

Motion: *To approve the minutes of 1/18/2012 as written.*

Made by: *Member Hulse*

Second: *Member Eichman*

Vote: *4 in favor, 1 abstained from voting*

ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

Motion: *To re-appoint Tosca Henry as Chairperson.*

Made by: *Member Eichman*

Second: *Vice Chair Brooks*

Vote: *3 in favor, 2 abstained from voting*

Motion: *To re-appoint Brian Brooks as Vice Chairperson*

Made by: *Member Eichman*

Second: *Member Hulse*

Vote: *4 in favor, 1 abstained from voting*

APPROVAL OF BY-LAWS

Motion: *To approve the By-Laws with one amendment; that meetings may be scheduled as needed by Staff*

Made by: *Chairperson Henry*

Second: *Member Eichman*

Vote: *Unanimous*

CALL TO THE PUBLIC

No public.

NEW BUSINESS

V 12-002 Consideration of a Variance to enable relief from the Cottonwood Zoning Ordinance, Section 404.H.8.b and 404.H.8.e (height and setback requirements), in order to enable installation of a ninety foot wireless communication tower approximately thirty-six feet from property boundary. Address: 705 E. Aspen. APN: 406-42-097L. Owner: VFW Post 7400. Agent: Campbell A&Z, LLC.

Motion: *To postpone action regarding the request in order to provide the applicant more time to provide additional information demonstrating hardship for the request of variance.*

Made by: *Chairperson Henry*

Second: *Member Hulse*

Vote: *Unanimous*

INFORMATIONAL REPORTS AND UPDATES

There were no reports or updates.

ADJOURNMENT

Motion: *To adjourn the meeting*

Made by: *Chairperson Henry*

Second: *Vice Chair Brooks*

Vote: *Unanimous*

Chairperson Henry adjourned the meeting at 7:45 p.m.