



CITY OF COTTONWOOD
CITY COUNCIL CHAMBERS
826 N. MAIN STREET

HISTORIC PRESERVATION COMMISSION

AGENDA

April 13, 2016 6:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES OF MARCH 9, 2016 MEETING
4. INFORMATIONAL REPORTS AND UPDATES: *A brief summary of current events by Chairperson, Commission members, and/or staff. (The public body does not propose, discuss, deliberate, or take legal action on any matter brought up during this summary unless the matter is properly noticed for legal action.)*
5. CALL TO THE PUBLIC: *This is the time for the public to comment on any matter that does not appear on the agenda. Commission members may not discuss items not identified on the agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or scheduling the matter for consideration at a later date. Comments are limited to five minutes for each person*
6. OLD BUSINESS: The following items are for Discussion, Consideration and Possible Action by the Commission:
 - a. HISTORIC PLAQUES
7. NEW BUSINESS: The following items are for Discussion, Consideration and Possible Action by the Commission:
 - a. SIGN TOPPERS
8. DISCUSSION ITEMS:
 - a. Merkin Winery-Staff
 - b. Clemenceau Building Improvements-David Snyder
9. ADJOURNMENT

Pursuant to A.R.S. § 38-431.02(B) the Commission may vote to go into executive session on any agenda item for discussion and consultation for legal advice with the City Attorney.

The Cottonwood Council Chambers is accessible to the handicapped in accordance with Federal "504" and "ADA" laws. Those with needs for special typeface print or hearing devices may request these from the Planning Department at 634-5505 (TDD 634-5526). All requests must be made at least 24 hours before the meeting.

City of Cottonwood
Historic Preservation Commission Regular Meeting
Minutes
March 9, 2016 6:00 P.M.
Council Chambers 826 N. Main Street, Cottonwood, Arizona
86326

1. CALL TO ORDER

Vice Chairman Vernosky called the meeting to order at 6:03 p.m.

2. ROLL CALL

Historic Preservation Commission Members Present:

Christian Vernosky, Vice Chair Annabel Sclippa
Glenda Farley Ryan Bigelow Karen Leff Marie Palowoda

Historic Preservation Commission Members Absent:

Tim Elinski, Chair

Staff Members Present:

Berrin Nejad, Community Development Director
Charlie Scully, Community Development Planner
Christina Papa, Community Development Planning Technician, Recorder

3. APPROVAL OF MINUTES FOR FEBRUARY 10, 2016 MEETING

Motion: *To approve the minutes from 2/10/2016*

Made by: *Commissioner Sclippa*

Second: *Commissioner Bigelow*

Vote: *Unanimous*

4. INFORMATIONAL REPORTS AND UPDATES

- 1.) Main Street Plaza Design Review was approved at the February Planning and Zoning Commission meeting.
- 2.) Civic Center received the approval to solicit architecture's, all bids are due by the last week in March, at that time a selection committee will be formed to choose one.
- 3.) Commissioner Sclippa is getting closer to finishing the article regarding the Healing Arts Center (old Marcus J. Lawrence building).

5. CALL TO THE PUBLIC

No comments.

6. OLD BUSINESS- None.

7. NEW BUSINESS

a. **HISTORIC PLAQUE-** Staff.

Staff made a brief summary of the different plaques. Vice Chairman Vernosky mentioned that all the examples of plaques looked like they were from the National Registrar. Staff mentioned that there were some more examples of plaques on the last page that are different, and there are some price differences. Commissioner Bigelow would like to see plaques for both the local landmarked properties and national ones. Staff mentioned to the commissioner that there are a variety of companies that make plaques, along with all sorts of different designs. The commission had some discussion on properties that already had plaques, and on what qualifies a property to have one. Commissioners brought up funding for the plaques, Commissioner Bigelow mentioned that he was not sure how much they would have in the matching grant program. Vice Chairman Vernosky thought that the commission finding the funding for the plaques might be a good incentive. Staff mentioned that it could be presented to City Council and give them a list of people that would be interested in the plaques. Staff mentioned to the commission that more research can be done on the plaques, can reach out to other communities that do this and see what the cost involved are and how they do them. Commissioner Bigelow mentioned that this might be a great Economic Development incentive as well, and there might be funding available through that department. Vice Chairman Vernosky mentioned if they could get some kind of financial assistance that would be great. Commissioner Bigelow mentioned that if they could not get the funding through the City that maybe they can look into another way to get the funding. Staff mentioned that the commission would have to decide if they wanted to do an interpretive plaque or a marker. Commissioner Sclippa and Bigelow both liked the marker plaques, and felt that they were the one most commonly used that people would easily identify. Vice Chairman Vernosky asked that we put this item back on the agenda next month with more information and possible funding, also would like to see on the agenda a topic regarding a current survey of historic buildings in Cottonwood. Commissioner Sclippa also asked if they could add way finding signs to the agenda in regards to the historic district.

8. DISCUSSION ITEM- None.

9. ADJOURNMENT

Motion: *To adjourn the meeting.*

Made by: *Commissioner Sclippa*

Second: *Commissioner Palowoda*

Vote: *Unanimous*

The meeting was adjourned at 7:02 p.m.

Clemenceau School Building

Existing Windows



New Window Example

