



CITY OF COTTONWOOD
CITY COUNCIL CHAMBERS
826 N. MAIN STREET

HISTORIC PRESERVATION COMMISSION

AGENDA

May 11, 2016 6:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES OF APRIL 13, 2016 MEETING
4. INFORMATIONAL REPORTS AND UPDATES: *A brief summary of current events by Chairperson, Commission members, and/or staff. (The public body does not propose, discuss, deliberate, or take legal action on any matter brought up during this summary unless the matter is properly noticed for legal action.)*
5. CALL TO THE PUBLIC: *This is the time for the public to comment on any matter that does not appear on the agenda. Commission members may not discuss items not identified on the agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or scheduling the matter for consideration at a later date. Comments are limited to five minutes for each person*
6. NEW BUSINESS: The following items are for Discussion, Consideration and Possible Action by the Commission:
 - a. Discussion regarding historic status of former church building at northeast corner of E. Pima Street and N. 1st Street (102 E. Pima Street) and potential listing as historic landmark.
 - b. Discussion regarding exterior design alterations to the Hippie Emporium (1123 N. Main Street) located in proximity to designated historic resources.
7. OLD BUSINESS: The following items are for Discussion, Consideration and Possible Action by the Commission:
 - a. Historic Plaque and Sign Topper Program for Historic District.
8. ADJOURNMENT

Pursuant to A.R.S. § 38-431.02(B) the Commission may vote to go into executive session on any agenda item for discussion and consultation for legal advice with the City Attorney.

The Cottonwood Council Chambers is accessible to the handicapped in accordance with Federal "504" and "ADA" laws. Those with needs for special typeface print or hearing devices may request these from the Planning Department at 634-5505 (TDD 634-5526). All requests must be made at least 24 hours before the meeting.

City of Cottonwood
Historic Preservation Commission Regular Meeting
Minutes
April 13, 2016 6:00 P.M.
Council Chambers 826 N. Main Street, Cottonwood, Arizona
86326

1. CALL TO ORDER

Chairman Elinski called the meeting to order at 6:01 p.m.

2. ROLL CALL

Historic Preservation Commission Members Present:

Tim Elinski, Chair Christian Vernosky, Vice Chair Annabel Sclippa
Glenda Farley Karen Leff Marie Palowoda

Historic Preservation Commission Members Absent:

Ryan Bigelow

Staff Members Present:

Berrin Nejad, Community Development Director
Charlie Scully, Community Development Planner
Scott Ellis, Community Development Planner
Jim Padgett, Community Development Assistant Planner/Code Enforcement Coordinator
Christina Papa, Community Development Planning Technician, Recorder

3. APPROVAL OF MINUTES FOR MARCH 9, 2016 MEETING

Motion: *To approve the minutes from 3/9/2016*

Made by: *Commissioner Leff*

Second: *Commissioner Palowoda*

Vote: *Unanimous*

4. INFORMATIONAL REPORTS AND UPDATES

- 1.) Introduction of Jim Padgett.
- 2.) Civic Center update, architect has been selected.
- 3.) Hippie Emporium.
- 4.) Annabel's article for the Healing Arts Center was published.
- 5.) Bank robbery reenactment this weekend.

5. DISCUSSION ITEM

- a. Merkin Winery-Staff

Staff made a brief presentation, then applicant made a brief summary of the work being done. Vice Chairman Vernosky asked the applicant if they would be sealing the metal on the building. Applicant responded yes. Chairman Elinksi mentioned that he liked the use of the metal on the building. Applicant mentioned to the commission that they had originally had copper to be put on the building but the owner wanted to do the metal. Chairman Elinksi also mentioned that he liked how the project was tying into the direction that Old Town is heading as far as Design. Commissioner Farley mentioned that this design brings back the building closer to the 1930/1920's then the existing design of the building.

b. Clemenceau Building Improvements-David Snyder

Applicant David Snyder made a brief presentation of the project. Commissioner Palowoda asked the applicant if the lighting being proposed would meet Dark Sky requirements. Applicant responded that it will be LED lighting, they will be down facing with a shade on the top. Chairman Elinksi asked the applicant if there was any way to use what was existing on the building. Applicant responded that the existing lighting on the building is shot. Commissioner Farley asked the applicant how long the proposed windows would last before they would need to be replaced. Applicant responded that he was unsure and would have to ask the architect. Vice Chairman Vernosky had some concerns regarding the historic designation and if the changing of the windows would result in a loss of that designation. Commissioner Farley shared that concern and too hoped that the building would not lose its historic designation. Vice Chairman Vernosky asked the applicant if they were able to speak with their architect about the windows. Last year when the district came in to discuss upcoming changes the commission asked if they could see if there was another option for the windows besides replacement of them. Applicant responded that they did not. Both Chairman Elinksi and Vice Chairman Vernosky expressed to the applicant that maybe speak to the architect regarding the windows, because it may be less expensive to work with what is existing, than doing a full replacement, the commission cannot make you do anything, but may be something to look into. Applicant mentioned to the commission that is definitely something they can look into.

6. OLD BUSINESS

a. HISTORIC PLAQUE- Staff.

Chairman Elinks mentioned that there may be a way to fund the plaques through the Home Tour, put in a request for funding and City Council can decide. Staff mentioned that they could look at different prices, buying in bulk might save some money. Vice Chairman Vernosky mentioned that the city could do a regular plaque, or standard one, and if private property owners wanted something different they can do that on their own. Chairman Elinks mentioned that there should be two price points that the city would put up and then a deluxe one that could be offered, however, individuals that wanted that deluxe one would have to pay for that themselves. Staff mentioned that there are different styles and word maximums on the plaques, but what the commission wants on them shouldn't be something that cannot be done. Chairman Elinks mentioned that he would work with staff, after that it will go to City Council, it would be good to start with three landmarked properties and then work on a program for the plaques.

7. NEW BUSINESS

a. SIGN TOPPERS- Commissioner Sclipa/Staff.

Brief presentation by Commissioner Sclipa and Staff. Commissioner Sclipa mentioned that there was a historic sign topper on top of the sign on North Main Street and Pinal. Vice Chairman Vernosky asked if they would change the street signs to match the historic sign toppers. Commissioner Sclipa responded that they would not, they would remain how they look currently. There was a discussion among the commissioners regarding the design of the sign topper and what they thought they would like to see on them. Vice Chairman Vernosky mentioned that Commissioner Sclipa should take her design, which was presented, a little further and bring it back to the commission to review it. Chairman Elinks agreed.

8. CALL TO THE PUBLIC

No comments.

9. ADJOURNMENT

Motion: *To adjourn the meeting.*

Made by: *Commissioner Sclipa*

Second: *Commissioner Palowoda*

Vote: *Unanimous*

The meeting was adjourned at 7:41 p.m.



