



CITY OF COTTONWOOD
CITY COUNCIL CHAMBERS
826 N. MAIN STREET

HISTORIC PRESERVATION COMMISSION

AGENDA

September 14, 2016 6:00 P.M.

1. CALL TO ORDER.
2. ROLL CALL.
3. APPROVAL OF MINUTES OF July 13, 2016 MEETING
4. INFORMATIONAL REPORTS AND UPDATES: *A brief summary of current events by Chairperson, Commission members, and/or staff. (The public body does not propose, discuss, deliberate, or take legal action on any matter brought up during this summary unless the matter is properly noticed for legal action.)*
5. CALL TO THE PUBLIC: *This is the time for the public to comment on any matter that does not appear on the agenda. Commission members may not discuss items not identified on the agenda. Action taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or scheduling the matter for consideration at a later date. Comments are limited to five minutes for each person*
6. OLD BUSINESS: The following items are for Discussion, Consideration and Possible Action by the Commission: None.
7. NEW BUSINESS: The following items are for Discussion, Consideration and Possible Action:
 - a. Planning for Cottonwood Home Tour - November 12, 2016.
 - b. Review of Historic Landmark Procedures and Potential Properties for Designation.
8. ADJOURNMENT.

Pursuant to A.R.S. § 38-431.02(B) the Commission may vote to go into executive session on any agenda item for discussion and consultation for legal advice with the City Attorney.

The Cottonwood Council Chambers is accessible to the handicapped in accordance with Federal "504" and "ADA" laws. Those with needs for special typeface print or hearing devices may request these from the Planning Department at 634-5505 (TDD 634-5526). All requests must be made at least 24 hours before the meeting.

City of Cottonwood
Historic Preservation Commission Regular Meeting
Minutes
July 13, 2016 6:00 P.M.
Council Chambers 826 N. Main Street, Cottonwood, Arizona
86326

1. CALL TO ORDER

Chairman Elinski called the meeting to order at 6:00 p.m.

2. ROLL CALL

Historic Preservation Commission Members Present:

Tim Elinski, Chair Christian Vernosky, Vice Chair Glenda Farley
Ryan Bigelow Karen Leff Marie Palowoda

Historic Preservation Commission Members Absent:

Annabel Scippa

Staff Members Present:

Berrin Nejad, Community Development Director
Charlie Scully, Community Development Planner
Christina Anderson, Community Development Planning Technician, Recorder

3. APPROVAL OF MINUTES FOR MAY 11, 2016 MEETING

Motion: *To approve the minutes from 5/11/2016*

Made by: *Commissioner Bigelow*

Second: *Chairman Leff*

Vote: *Unanimous*

4. INFORMATIONAL REPORTS AND UPDATES

- 1.) District Office Restoration & Renovation.
- 2.) 2016 Historic Preservation Conference.
- 3.) Historic Home & Building Tour.
- 4.) Hippie Emporium.

5. CALL TO THE PUBLIC

No public comment.

6. OLD BUSINESS

- a. HISTORIC LANDMARK PLAQUE- Staff.

Staff made a brief presentation/recap from the May meeting, and would like to move forward with ordering plaques for three (3) landmarked properties. Staff informed the commission that Economic Development will put \$600.00 towards the plaque program. Chairman Elinski thought that the examples that were provided in the packets were great, and is excited to see this program moving forward. There was a brief discussion on adding the word local to the plaque, as to distinguish between local and national. Overall, the commission liked the word local added to the plaque. Chairman Elinski mentioned that what the properties were landmarked as is what should go on the plaque.

Motion: *That we apply the following changes:*
 1.) *Cottonwood Community Civic Club 1939*
 2.) *Old Cottonwood Jail 1929*
 3.) *Garrison's Liberty Garage 1924*
 And to keep the design of plaque as it was presented.

Made by: *Vice Chairman Vernosky*
Second: *Commissioner Bigelow*
Vote: *Unanimous*

7. NEW BUSINESS

a. REVIEW OF CONTRIBUTING PROPERTY STATUS FOR THE COTTONWOOD COMMERCIAL HISTORIC DISTRICT-Staff

Brief presentation by Staff going through the list of contributing properties. The commission made brief comments and statements on the list of properties as they were being presented, a lot of the properties that were presented were non-qualifying when the original survey was done but now are. Chairman Elinski mentioned may look to State Historic Preservation Office (SHPO) for funds to have someone to assist in going through the properties, a current survey is due; if the Commission wants we can pursue funding to assist in a review there were a lot of holes in the past two surveys. Vice Chairman Vernosky mentioned that they take a look at three buildings a month and go through them. Chairman Elinski responded that they should do that and in the meantime look to SHPO. Vice Chairman Vernosky continued on that and said that the commission should do the leg work and then go to SHPO. Staff responded yes, that is what SHPO said and then the rate would be cheaper because the leg work is already done.

8. ADJOURNMENT

Motion: *To adjourn the meeting.*

Made by: *Vice Chairman Vernosky*
Second: *Commissioner Palowoda*
Vote: *Unanimous*

The meeting was adjourned at 8:06 p.m.