

City of Cottonwood
Historic Preservation Commission Regular Meeting Minutes
February 11, 2015 6:00 P.M.
Council Chambers 826 N. Main Street, Cottonwood, Arizona 86326

1. CALL TO ORDER

Chairman Elinski called the meeting to order at 6:01 p.m.

2. ROLL CALL

Historic Preservation Commission Members Present:

Tim Elinski, Chair Glenda Farley Ryan Bigelow
Karen Leff Chris Vernosky

Historic Preservation Commission Members Absent:

Annabel Scippa, Vice-Chair
Marie Palowoda

Staff Members Present:

Berrin Nejad, Community Development Director
Charlie Scully, Community Development Long Range Planner
Scott Ellis, Community Development Planner, Recorder

3. APPROVAL OF MINUTES FOR JANUARY 21, 2015 MEETING

Motion: To approve the minutes from 1/21/2015

Made by: Commissioner Vernosky

Second: Commissioner Bigelow

Vote: Unanimous

4. INFORMATIONAL REPORTS AND UPDATES

Berrin updated the commission about the departments two (2) new interns, along with an update regarding a brochure being made for benefits of landmarking. Berrin also mentioned that the conference is coming up and the City will pay for commission members to attend, Glenda Farley & Tim Elinski will attend. Glenda mentioned that Annabel is working on "Then and Now" Articles, also that Bootleggers ripped out a 1925 window, it was a copper framed window and asked if permits were obtained. Staff responded that everything was permitted.

5. CALL TO THE PUBLIC

No comments.

6. OLD BUSINESS

- a. LANDMARKING PROGRAM-Staff
 - i. Application- Charlie mentioned that it was not in the packet and will be put on next month's agenda.
 - ii. Mapping Study- Map was made of the historical area for commission to define an overlay district. The commission viewed map and determined an overlay boundary. Commission agreed on preliminary boundary for overlay district.

- b. DESIGN REVIEW GUIDELINES-Staff
Berrin let commission know that the changes that they requested have been made.

7. NEW BUSINESS

- a. EXCEPTIONS FOR MINOR WORK- Staff
Charlie reviewed a handout that was given to the commission. Chairman Elinski mentioned that he felt strongly that many things should be done administratively so residents are more agreeable, there should be no involvement in paint color, and general maintenance, etc. would like staff to provide examples of exemptions in ordinance. Commissioner Vernosky had questions regarding 1,000 square foot addition requiring design review, and thought that the number should be smaller, and that 1,000 square feet is more than what most historic houses are. No number should be mentioned, instead staff should determine if it needs to go to commission. Overall the commission did not think that paint should be reviewed by them.

- b. NEW ADDITIONS TO HISTORIC PROPERTIES-Staff
Charlie discussed an article and made a presentation showing different architectural styles that fit/don't fit with existing historical buildings throughout the world.

8. ADJOURNMENT

Motion: *To adjourn the meeting.*

Made by: *Commissioner Vernosky*

Second: *Commissioner Leff*

Vote: *Unanimous*

Chairman Elinski adjourned the meeting at 8:03 p.m.