

**City of Cottonwood**  
**Historic Preservation Commission Regular Meeting Minutes**  
**March 11, 2015 6:00 P.M.**  
**Council Chambers 826 N. Main Street, Cottonwood, Arizona 86326**

**1. CALL TO ORDER**

Chairman Elinski called the meeting to order at 5:59 p.m.

**2. ROLL CALL**

**Historic Preservation Commission Members Present:**

Tim Elinski, Chair      Glenda Farley      Annabel Sclipa, Vice-Chair  
Karen Leff              Marie Palowoda      Chris Vernosky

**Historic Preservation Commission Members Absent:**

Ryan Bigelow

**Staff Members Present:**

Berrin Nejad, Community Development Director  
Charlie Scully, Community Development Long Range Planner  
Christina Papa, Community Development Senior Administrative Assistant, Recorder

**3. ELECTION OF CHAIR PERSON AND VICE CHAIR PERSON**

Opened to floor for nominations of Chair Person and Vice Chair Person, Commissioner Farley recommended that the existing commissioners remain Chair and Vice Chair.

**Motion:**            *To appoint Commissioner Elinski as Chair Person, and Commissioner Sclipa as Vice Chair Person.*

**Made by:**          *Commissioner Farley*

**Second:**          *Commissioner Leff*

**Vote:**              *Unanimous*

**4. APPROVAL OF MINUTES FOR FEBRUARY 11, 2015 MEETING**

**Motion:**            *To approve the minutes from 2/11/2015*

**Made by:**          *Commissioner Leff*

**Second:**          *Commissioner Palowoda*

**Vote:**              *Unanimous*

## 5. INFORMATIONAL REPORTS AND UPDATES

Charlie reported on status of CLG as an informational update, also informed the commission of the CDBG grant awarded to the City. Berrin informed the commission that staff has signed up Commissioner Farley and Commissioner Elinski for the Historical Preservation Conference in Flagstaff. Commissioner Sclippa mentioned that she has not gotten a response regarding the article that she wrote. Staff recommended that she resend it to them and they will get it processed. Commissioner Vernosky mentioned that he reached out to a couple of property owners regarding landmarking, he would like to have a handout to give to property owners that he is approaching with information regarding the benefits in landmarking.

## 6. CALL TO THE PUBLIC

No comments.

## 7. NEW BUSINESS

### a. MAIN STREET PLAZA- Staff

Berrin provided the commission with the background of the project, applicant presented the project to commission. Commission made comments and asked questions to applicant. Commissioners thought that it was a nice project and really liked the courtyard. Commissioner Sclippa liked the incorporation of the Quonset Hut on the new building to match the surrounding Quonset Hut design that exists on Main Street. Overall, the Commission thought that this will be a nice addition to Old Town.

### b. REVIEW OF ANNUAL STRATEGIC PLAN-Staff

Charlie presented the review of the annual strategic plan to the Commission. Commissioner Elinski asked why it said “postponed” next to the Civic Center listing on National Register. Charlie mentioned that it was locally landmarked but that SHPO had said to wait to put it on the National Register, he mentioned that he would put on there that it was landmarked locally. Commissioner Elinski also mentioned that the Commission would like to meet the summer deadline to get a Historic District in place. Commissioner Sclippa was happy to see our 2<sup>nd</sup> Historical Home and Building Tour on the Strategic Plan, and would like to incorporate that it is the 100<sup>th</sup> anniversary of historic Main Street.

## 8. ADJOURNMENT

**Motion:**            *To adjourn the meeting.*

**Made by:**        *Commissioner Sclippa*

**Second:**        *Commissioner Vernosky*

**Vote:**            *Unanimous*

Chairman Elinski adjourned the meeting at 7:07 p.m.