

City of Cottonwood
Historic Preservation Commission Regular Meeting Minutes
April 9, 2014 6:00 P.M.
Council Chambers 826 N. Main Street, Cottonwood, Arizona 86326

1. CALL TO ORDER

Chairman Elinski called the meeting to order at 6:10 p.m.

2. ROLL CALL

Historic Preservation Commission Members Present:

Tim Elinski, Chair Annabel Sclipa, Vice Chair
Glenda Farley Ryan Bigelow Karen Leff

Staff Members Present:

Dan Lueder, Development Services General Manager
Berrin Nejad, Community Development Director
Scott Ellis, Community Development Planner
Christina Papa, Community Development Senior Administrative Assistant, Recorder

3. APPROVAL OF MINUTES FOR MARCH 12, 2014 MEETING

Motion: To approve the minutes from 3/12/2014

Made by: Commissioner Bigelow

Second: Commissioner Elinski

Vote: Unanimous

4. INFORMATIONAL REPORTS AND UPDATES

Berrin had mentioned to commission about an upcoming conference and if in the past commissioners attended them. Commission responded that they did attend some, Dan Lueder had mentioned that staff has a van available to use for traveling if more than a couple individuals would like to attend. Berrin had mentioned funding may be available for the conference if commissioners were interested, staff will send an e-mail out to commissioners regarding the upcoming conferences.

5. CALL TO THE PUBLIC

No comments.

6. OLD BUSINESS

- a. HOME TOUR UPDATE –Tim & Ryan
Commissioner Bigelow had reached out to a couple of individuals and has not yet received a response back. Chairman Elinski had mentioned that he contacted three individuals and two were soft commitments, and one has not responded.
- b. DESIGN REVIEW PROGRAM UPDATE-Chris Vernosky
Staff cleared up some confusion in regards to this topic, and informed Commission that Commissioner Vernosky came into the City office to get paperwork regarding the design review guidelines that the commission was looking at and other documents as he is a new member of the commission. Commissioner Vernosky in the last meeting was interested in helping the subcommittee working on the design review. Staff had mentioned to Commissioner Vernosky that they have a rough outline of a design review and they will meet with Commissioner Vernosky and work on getting a rough draft to present to the commission.

7. NEW BUSINESS

- a. Consideration of approval of Historic Landmark status for : the Old Cottonwood Jail building, 1101 N. Main Street.
Berrin presented the commission with the landmarking history and noted that staff and Commissioner Farley added information as a background showing the historic relevance. Staff asked commission if they would like to change the name on the staff memo, since there was some concerns with it being called the Old Cottonwood Jail since that was a name that it was never given/called. Commissioner Farley stated that it has to stay with the original owner name which was the Upper Verde Justice Court and Jail. Chairman Elinski asked that the name be changed to the Upper Verde Justice Court and Jail/aka Old Town Jail, staff will make the changes. Commissioner Farley had also mentioned that the case number should be changed from HL 14-001 to HL 14-002, since the commission has been looking at the Civic Center for landmarking before the Jail. Staff will make the internal changes to the staff memo. Commission had questions regarding recent addition work that was not 50 years old. Commissioner Scippa talked about what SHPO had mentioned as what they would accept and this would fall within that criteria for landmarking. Chairman Elinski said that his concern is not there because the commission will see a lot of these changes in the Old Town District and there is a lot of historic integrity to the buildings regardless of some of the changes that were made within the 50 years. Commission was worried about setting a precedent and commission wants to ensure that they stick to the guidelines, commission continued back and forth about the additions and whether or not they want to approve it.

Motion: ***To approve the landmarking of the Upper Verde Justice Court and Jail/aka Old Town Jail with the following stipulations:***

- 1. Change the name of the landmark to reflect the Upper Verde Justice Court and Jail/aka***

- Old Town Jail, and remove Old Cottonwood Jail.*
2. *Change the number from HL 14-001 to HL 14-002.*
 3. *Research and correct the name Breeman to Brennan.*

Made by: Commissioner Sclippa
Second: Commissioner Elinski
Vote: 4-1

b. CONSIDERATION OF APPROVAL OF HISTORIC LANDMARK STATUS FOR: THE COTTONWOOD CIVIC CENTER BUILDING, 805 N. MAIN STREET

Berrin presented the commission with the staff report and the attached exhibits for this landmarking property. Berrin did have a question in regards to the architects on the property. Commissioner Farley clarified that it is not two people but it was a company called Lescher & Mahoney. Commissioner Farley pointed out a couple of spelling errors within the staff report; staff will make changes as requested.

Motion: To approve the landmarking of the Cottonwood Community Club House/aka Cottonwood Civic Center

Made by: Commissioner Leff
Second: Commissioner Sclippa
Vote: Unanimous

There was a brief discussion about upcoming renovations inside the Civic Center.

8. ADJOURNMENT

Motion: To adjourn the meeting.

Made by: Commissioner Sclippa
Second: Commissioner Elinski
Vote: Unanimous

Chairman Elinski adjourned the meeting at 7:00 p.m.