

City of Cottonwood
Historic Preservation Commission Regular Meeting Minutes
April 8, 2015 6:00 P.M.
Council Chambers 826 N. Main Street, Cottonwood, Arizona 86326

1. CALL TO ORDER

Chairman Elinski called the meeting to order at 6:01 p.m.

2. ROLL CALL

Historic Preservation Commission Members Present:

Tim Elinski, Chair	Glenda Farley	Annabel Sclipa, Vice-Chair
Ryan Bigelow	Karen Leff	Marie Palowoda
Chris Vernosky		

Staff Members Present:

Berrin Nejad, Community Development Director
Charlie Scully, Community Development Long Range Planner
Christina Papa, Community Development Senior Administrative Assistant, Recorder

3. APPROVAL OF MINUTES FOR MARCH 11, 2015 MEETING

Motion: *To approve the minutes from 3/11/2015*

Made by: *Commissioner Palowoda*

Second: *Commissioner Sclipa*

Vote: *Unanimous*

4. INFORMATIONAL REPORTS AND UPDATES

Changed May meeting from the 13th to the 6th due to Annual Historic Preservation Conference in Flagstaff. Commissioner Sclipa mentioned that an article was published last month. Commissioner Leff mentioned the possibility of landmarking the billboard in old town at next month's meeting.

5. CALL TO THE PUBLIC

No comments.

6. OLD BUSINESS

- a. MAP-POTENTIAL OVERLAY ZONING DISTRICT- Staff
Planner Scully updated the commission on the preliminary overlay zoning district map, this was the map that the commission previously looked at and marked the

boundaries of the overlay district. Commissioner Farley had asked if the map could be revised. Staff mentioned that it could still be changed. Commissioner Vernosky asked how this would affect the residential areas and future development, will this restrict development. Staff responded that the overlay district is separate. It is intended to keep the historical architecture to the buildings, it will not change the use that is allowed with the current zoning. Commissioner Vernosky had mentioned that these are questions that he has heard in passing and would like a better understanding of the overlay district. Commissioner Elinski mentioned to the commission that this will not affect the zoning, or use, or re-zoning any property within this overlay district.

b. MAP- PRELIMINARY INVENTORY MAPS-OLD TOWN AND MAIN & MAIN AND MINGUS AREAS-Staff

Planner Scully presented the review of the preliminary inventory maps to the Commission. Commissioner Farley mentioned a color change on the map, which it was hard to make out some of the places. Commissioner Sclipa asked where the data came from, and how the Intern chose the colors used. Staff responded that Commissioner Farley provided staff with the information used on the map, and the colors were random. Commissioner Elinski mentioned that if there aren't enough homes it may be harder to implement an overlay district, but that it doesn't prevent the commission from landmarking. Commissioner Vernosky mentioned that maybe with Commissioner Farley's help there could be information on the maps in regards to when parts were subdivided. Commissioner Farley mentioned that in 1917 the Scott's Edition was subdivided. Commissioner Elinski mentioned that maybe those areas could be a muted color. Commissioner Vernosky mentioned that maybe they be outlined. Commissioner Palowoda asked if it was the goal to have all the houses color coated (to indicate that they are historic). Commission member responded that it is. Commissioners Palowoda and Sclipa both mentioned that there are more homes that are not on the map.

7. NEW BUSINESS

a. CLG ANNUAL STAFF REPORT TO SHPO- Staff

Planner Scully presented background from Frankeberger from SHPO, on how the State and Federal reports are different. Commissioner Sclipa mentioned adding to the report the publication information on articles posted in local newspaper. Commissioner Farley had mentioned that she has done about 1,000 articles about the Verde Valley, and about 700 of Cottonwood. Staff had mentioned updating City Council on the progress of the Historical Preservation Commission. Commissioner Elinski asked staff when the report was due. Staff responded that there was no firm date, but that Frankeberger mentioned that in spring would be good. Commissioner Farley had mentioned that the sooner that the report is submitted the better. Commissioner Elinski asked staff to put the commission on the council's agenda for an update and asked the commission if anyone would be present to present the update. Commissioner Bigelow offered to present the update to City Council on behalf of the commission.

Motion: ***To approve the CLG Annual Staff Report to SHPO with the following addition, that the publication of articles in the newspaper be added.***

Made by: Commissioner Elinski
Second: Commissioner Vernosky
Vote: Unanimous

8. ADJOURNMENT

Motion: To adjourn the meeting.

Made by: Commissioner Bigelow
Second: Commissioner Elinski
Vote: Unanimous

Chairman Elinski adjourned the meeting at 7:09 p.m.

DRAFT