

City of Cottonwood
Historic Preservation Commission Regular Meeting Minutes
May 6, 2015 6:00 P.M.
Council Chambers 826 N. Main Street, Cottonwood, Arizona 86326

1. CALL TO ORDER

Vice Chair Sclipa called the meeting to order at 6:00 p.m.

2. ROLL CALL

Historic Preservation Commission Members Present:

Glenda Farley	Annabel Sclipa, Vice-Chair
Ryan Bigelow (6:02 pm)	Karen Leff Marie Palowoda
Chris Vernosky	

Historic Preservation Commission Members Present:

Tim Elinski, Chair

Staff Members Present:

Berrin Nejad, Community Development Director
Charlie Scully, Community Development Long Range Planner
Christina Papa, Community Development Senior Administrative Assistant, Recorder

3. APPROVAL OF MINUTES FOR APRIL 8, 2015 MEETING

Motion: *To approve the minutes from 4/8/2015 with changes*

Made by: *Commissioner Leff*

Second: *Commissioner Farley*

Vote: *Unanimous*

4. INFORMATIONAL REPORTS AND UPDATES

Commissioner Sclipa mentioned that there was another one of her articles printed in the Verde Independent. Commissioner Bigelow did a presentation to City Council regarding on up on the Historic Preservation Commission. Commissioner Vernosky mentioned to the commission about three (3) properties that he is working on in Old Town.

5. CALL TO THE PUBLIC

No comments.

6. OLD BUSINESS

- a. Review of Historic Property Inventory and Maps-Old Town and Main & Mingus areas-Staff

Planner Scully presented to the commission the list of addresses, and has already received additional information from Commissioner Farley, staff will fill in the missing information. Staff is still working on the map to make it bigger, and add addresses and years. Commissioner Sclipa mentioned that she was happy to see this. Commissioner Bigelow asked where the data came from for the dates.

Commissioner Farley mentioned that the dates are mostly from the County, others are from newspaper articles. Commissioner Bigelow asked if the commission can get an update on the map when the new data is added, this would help to approach places for the Home Tour Program. Staff will provide the commission with an updated map for the added data.

7. NEW BUSINESS

- a. Outreach Strategy for Historic Overlay Zoning Proposal-Staff

Planner Scully mentioned that there should be a presentation to the public, more focused approach and see what the response is. Commissioner Sclipa asked how close they are on the information, and if the commission needed to hold off on the maps until this is done. Staff mentioned that the maps really need to be done first before work finishes up on the pamphlet. Commissioner Farley mentioned that the downtown area has a survey already done for the buildings, and that information could be passed out to the businesses, many owners in Old Town take more pride in their buildings. Commissioner Palowoda asked if they could do that with the non-commercial buildings. Staff mentioned that they should start in small segments.

8. ADJOURNMENT

Motion: *To adjourn the meeting.*

Made by: *Commissioner Bigelow*

Second: *Commissioner Leff*

Vote: *Unanimous*

Vice Chair Sclipa adjourned the meeting at 6:34 p.m.