

City of Cottonwood
Historic Preservation Commission Regular Meeting
Minutes
May 11, 2016 6:00 P.M.
Council Chambers 826 N. Main Street, Cottonwood, Arizona
86326

1. CALL TO ORDER

Chairman Elinski called the meeting to order at 6:00 p.m.

2. ROLL CALL

Historic Preservation Commission Members Present:

Tim Elinski, Chair Annabel Sclipa Glenda Farley
Karen Leff Marie Palowoda

Historic Preservation Commission Members Absent:

Christian Vernosky, Vice Chair Ryan Bigelow

Staff Members Present:

Berrin Nejad, Community Development Director
Charlie Scully, Community Development Planner
Christina Papa, Community Development Planning Technician, Recorder

3. APPROVAL OF MINUTES FOR APRIL 13, 2016 MEETING

Motion: To approve the minutes from 4/13/2016

Made by: Commissioner Farley

Second: Chairman Elinski

Vote: Unanimous

4. INFORMATIONAL REPORTS AND UPDATES

- 1.) HPC special meeting on June 15th, cancel regular meeting on June 8th.
- 2.) District Office work has begun.

5. CALL TO THE PUBLIC

No public comment.

6. NEW BUSINESS

- a. DISCUSSION ON 102 E PIMA ST.- Staff.

This was a discussion regarding the historic status of the former church building at the northeast corner of E. Pima Street and N. 1st Street and the potential listing as a historic landmark. Property owner Denise Kelly made a brief presentation to the commission

following a presentation by Staff. Chairman Elinski mentioned to the property owner that the building looked 50's and that there is a form to be filled out at the City office for landmarking, any future addition or substantial changes to be made on the property would have to come to this commission for approval if it was landmarked. Property owner asked the commission if exterior paint would need approval. Staff responded that there is a paint permit application that would need to be filled out, if an agreement cannot be made between the property owner and staff that it would come to the commission for approval. Commissioner Leff asked the property owner if the side windows had metal frames. Property owner responded that they were metal frames. Chairman Elinski mentioned to the property owner that there are other benefits to being landmarked, there is the Home-Tour, Matching Grant Program, and a Plaque. Property owner mentioned that they will work with Staff and start filling out the paperwork.

b. **HIPPIE EMPORIUM.- Staff.**

This was a discussion regarding the exterior design alterations to the Hippie Emporium. Commissioner Farley provided some historical background on the property. Commissioner Farley also mentioned to the property owner that it could be landmarked, and that the reason why it wasn't done when they came through and did the survey it was that it was not old enough at that point. Chairman Elinski mentioned to the property owner that the commission can give some direction, but could not design their building, also that the commission is there to preserve the history, really feel that the rock is important to the building, the paint can be removed however, it would be expensive to remove it. Property owner asked the commission what colors do they think that they can paint the building. Commissioner Farley mentioned that there was not a problem with the red color that was presented, some greens, reds, yellow, white, and sandstone, it has only been in the last couple of years where darker colors have been used, but that is not really historic. The property owner mentioned to the commission that their location is a turnaround point and that they want the building to stand out more. Commissioner Sclippa liked the design and the concept of covering the stone so that future owners could restore the stone. Commissioner Palowoda and Sclippa mentioned that the use of bat-and-board on the bottom and painted the sunset on the top as an idea. Chairman Elinski mentioned to the property owner that it is hard to visualize it on what was provided, really need to see what exactly you are putting on the building.

7. OLD BUSINESS

a. **HISTORIC PLAQUE & SIGN TOPPER PROGRAM**

SIGN TOPPER PROGRAM- Commissioner Sclippa

Brief presentation by Commissioner Sclippa. Staff asked if it was just historic or used in neighborhood. Chairman Elinski mentioned that they only recognized neighborhoods are not in the historic district, maybe get the signs up in the old town area. Commissioner Palowoda asked how many signs. Commissioner Sclippa mentioned that there are about 20 signs. Chairman Elinski the sign toppers would be nice, it was mentioned at the last budget meeting, if the commission made a recommendation to council, also they might be able to get the funding from the Home Tour and or Economic Development budget, even Old Town Association (OTA). Chairman Elinski also mentioned that we need to get an exact design.

Motion: To present the traditional historic brown color toppers and street signs to the bridge to bridge national historic district for funding with the

Cottonwood Development Committee, the City and the Old Town Association.

Made by: *Commissioner Sclippa*
Second: *Commissioner Palowoda*
Vote: *Unanimous*

HISTORIC PLAQUE- Staff

Staff made a brief presentation to the commission. Chairman Elinski mentioned that there would do a basic sign and if the individual wanted something different they would have to pay the difference. Staff the company that makes the plaques offers flexibility to be able to do that. Chairman Elinski asked the commissioner if they would like to make a recommendation to City Council. Commissioner Sclippa mentioned offering the plaque as an incentive for landmarking. Chairman Elinski mentioned that he would like to see the plaques out there, funding may be able to come from the Home Tour, and maybe Economic Development. Commissioner Palowoda reiterated that there would be two different signs, one for the national and local landmarked properties. Staff responded yes, and then a third option for the Cadillac version of the plaque. Chairman Elinski mentioned that the more they are out there the more they will sell themselves.

Motion: *Recommendation to present our plaque program to City Council, provide funding available for a basic 8 by 11 sign.*

Made by: *Chairman Elinski*
Second: *Commissioner Palowoda*
Vote: *Unanimous*

8. ADJOURNMENT

Motion: *To adjourn the meeting.*

Made by: *Commissioner Farley*
Second: *Chairman Elinski*
Vote: *Unanimous*

The meeting was adjourned at 7:40 p.m.