

City of Cottonwood
Historic Preservation Commission Regular Meeting
Minutes
September 9, 2015 6:00 P.M.
Council Chambers 826 N. Main Street, Cottonwood, Arizona
86326

1. CALL TO ORDER

Chairman Elinski called the meeting to order at 6:02 p.m.

2. ROLL CALL

Historic Preservation Commission Members Present:

Tim Elinski, Chair Glenda Farley
Ryan Bigelow Karen Leff
Marie Palowoda

Historic Preservation Commission Members Absent:

Annabel Sclipa, Vice Chair
Christian Vernosky

Staff Members Present:

Berrin Nejad, Community Development Director
Tyler Roberts, Community Development Assistant Planner
Christina Papa, Community Development Planning Technician, Recorder

3. APPROVAL OF MINUTES FOR AUGUST 12, 2015 MEETING

Motion: To approve the minutes from 8/12/2015

Made by: Commissioner Palowoda

Second: Commissioner Leff

Vote: Unanimous

4. INFORMATIONAL REPORTS AND UPDATES

Fandango- update with Building Inspector Steve Jackson.

5. CALL TO THE PUBLIC

No comments.

6. OLD BUSINESS

- a. APPROVAL OF PROGRAM RESOURCES BROCHURE-Staff

Commissioner Farley had mentioned that the date 1879 was not correct and that in fact Cottonwood was founded in 1885. Chairman Elinski mentioned that the commission should look into those dates and figure out what date should be used. Chairman Elinski asked the commission if they had any other changes to the brochure other than the date. Commissioner Farley mentioned that the one picture on the front of Bing's Burger needed to be changed as it is not a historical place. Staff mentioned to the commission that they were all asked to provide pictures to staff for the brochure, Vice Chair Sclippa was the only one that provided pictures and they were not able to be used due to them being pictures of individuals, staff needs whatever pictures that the commission wants to use and it will be added to the brochure, besides the date and the photos is there anything else that the commission would like to change. Commissioner Farley had mentioned that the wording under financial incentives where it says historical places to change it to..... Chairman Elinski mentioned that before staff changes the date that they need to see the research, this should be put on the agenda.

There was a brief discussion regarding the date.

Commissioner Bigelow mentioned that all evidence of the 1885 and the 1879 date needs to be looked at, and once that has been done a decision on what date should be used can be made. Chairman Elinski asked commission if they would like to table this item. Staff asked commission if they can just take the date out for now. Chairman Elinski listed changes to staff of taking the 1879 date out, changing historic property to historic places, and take the Bing Burger photo off and add a new photo. Staff asked commission if they will be providing staff the photos. Chairman Elinski mentioned that he could take the photos, and also mentioned that the photos used should be of properties that have been landmarked, such as the Civic Center, the Old Jail, and hopefully Garrison's property (Liberty Garage). Commissioner Farley mentioned that maybe they should use the Civic Center, Garrison's property, and a historic home. Chairman Elinski mentioned that they are only looking at commercial properties. Commissioner Leff mentioned that the Eden House is very colorful and would be a good photo to use on the cover. Chairman Elinski mentioned that all commercial or some residential, what does the commission think? this is intended to go along with the overlay district, the commission should maybe see how the brochure goes with that first and then look into a residential one. Staff mentioned that another brochure can be made. Commissioner Bigelow said that they should start with what they have now.

Motion: Motion to approve the Program Resources Brochure with the following changes; the date be removed, historic property be replaced with historic places, and the photos on the cover be replaced with the Civic Center, Old Town Jail, and the Liberty Garage.

Made by: Commissioner Elinski
Second: Commissioner Bigelow
Vote: Unanimous

- b. APPROVAL OF HISTORIC PROERTY INVENTORY AND MAPS-OLD TOWN AND MAIN & MINGUS AREAS-Staff

Commissioner Leff mentioned that buildings that have been gutted, and redone completely should reflect a different color on the map. Chairman Elinski mentioned that changes can be made to a certain extent, and wanted to know about the gray structures and if the commission is looking into dates for those ones. Staff asked if Commissioner Farley would like to take the map again to fill it in more, or if it looked good. Commissioner Farley thought that it looked good. Chairman Elinski mentioned that changes can always be made later as it is an electronic file. A member of the public suggested that there should be some recognition that a building was originally built and is historic, even though it has had modifications. Chairman Elinski agrees, they should be recognized as a historic structure with modifications, these buildings could have been torn down and rebuilt brand new, but instead the people that bought them used the structures.

Motion: *Motion to approve Cottonwood Historic District map with changes.*

Made by: *Commissioner Glenda*
Second: *Commissioner Leff*
Vote: *Unanimous*

7. NEW BUSINESS

a. LANDMARKING LIBERTY GARAGE-Staff

Chairman Elinski likes that all the information is attached, and appreciates all the hard work that went into the application, that everything is filled out and the property owners willingness to landmark his property, also that this will be the first privately owned property to be landmarked. Property owner Randy Garrison came up to speak to the commission briefly about his property.

Motion: *Motion to approve the Liberty Garage Landmark.*

Made by: *Commissioner Leff*
Second: *Commissioner Elinski*
Vote: *Unanimous*

b. PUBLIC OUTREACH LETTER-Staff

Chairman Elinski asked if this was going to be posted in the newspaper. Staff responded that this would be a letter that can be sent to individuals. Commissioner Palowoda mentioned that it could be put in with the water bills and sent out that way. Staff mentioned that this would be something that they could take to Old Town Association (OTA), just as something to be used for public outreach. Chairman Elinski mentioned that he wasn't sure why the commission wouldn't approve it, and the document would have more weight if it came from the commission. Staff will make revisions to the letter and send it out to the commission for input and any further modifications. Commissioner Farley asked if it could get sent out with the water bills. Staff mentioned that they will

mail them out individually. Chairman Elinksi mentioned that it would probably be more effective if it was sent out on its own and not in the water bills.

Motion: *Motion to approve the Public Outreach Letter with changes.*

Made by: *Commissioner Elinksi*

Second: *Commissioner Leff*

Vote: *Unanimous*

8. ADJOURNMENT

Motion: *To adjourn the meeting.*

Made by: *Commissioner Bigelow*

Second: *Commissioner Palowoda*

Vote: *Unanimous*

Chairman Elinksi adjourned the meeting at 7:40 p.m.

APPROVED