

**City of Cottonwood**  
**Historic Preservation Commission Regular Meeting**  
**Minutes**  
**October 14, 2015 6:00 P.M.**  
**Council Chambers 826 N. Main Street, Cottonwood, Arizona**  
**86326**

**1. CALL TO ORDER**

Chairman Elinski called the meeting to order at 6:02 p.m.

**2. ROLL CALL**

**Historic Preservation Commission Members Present:**

Tim Elinski, Chair      Annabel Sclipa Vice Chair      Glenda Farley  
Ryan Bigelow          Karen Leff                                      Marie Palowoda  
Christian Vernosky

**Historic Preservation Commission Members Absent:**

**Staff Members Present:**

Berrin Nejad, Community Development Director  
Tyler Roberts, Community Development Assistant Planner  
Christina Papa, Community Development Planning Technician, Recorder

**3. APPROVAL OF MINUTES FOR SEPTEMBER 9, 2015 MEETING**

**Motion:**            *To approve the minutes from 9/9/2015*

**Made by:**         *Commissioner Palowoda*

**Second:**         *Commissioner Farley*

**Vote:**             *Unanimous*

**4. INFORMATIONAL REPORTS AND UPDATES**

- 1.) OTA Meeting, to present the overlay district proposal, they had some concerns.
- 2.) Matching Grant- City Council approved matching funds up to \$1,500 to the commission from the proceeds of their Historic Home Tour.
- 3.) Historic Home Tour Update-Ryan Bigelow and Tim Elinski updated commission.

**5. CALL TO THE PUBLIC**

No comments.

**6. NEW BUSINESS**

- a. DISCUSSION REGARDING HISTORIC STATUS OF 753 N. MAIN STREET, HEALING ARTS CENTER, FORMERLY MARCUS J. LAWRENCE MEMORIAL HOSPITAL- (*this was an open discussion with the owners of the Healing Arts Center*)  
Property owners presented the commission with the history of how their family obtained the property and what they have been told by others regarding its history. Chairman Elinksi mentioned that the commission can assist with landmarking the building if that is something that they would want to do. Commissioner Vernosky suggested that the commission provide them with information on how they can go about landmarking. The applicant asked the commission how they would landmark their building. Commissioner Farley let the applicant know that there is a form that they would need to fill out, and that she already had a packet of historical information regarding their property to provide them for the application, and if it is of their interest they can fill out a couple more forms to get the property nationally registered. Chairman Elinksi mentioned to the owners that there are currently three commercial properties that have been landmarked so far, they consist of, the Old Town Jail, the Civic Center, and the Liberty Garage. The owners asked the commission if it was too late to be on the Historic Home Tour this year. Chairman Elinksi mentioned that it was for this year, but would like to have them be a part of future years.

**7. OLD BUSINESS**

- a. APPROVAL OF PROPERTY INVENTORY MAP-HISTORIC OVERLAY DISTRICT MAP

**Motion:** *Motion to approve the property inventory map of the Historic Overlay District..*

**Made by:** *Vice Chair Sclippa*

**Second:** *Chairman Elinksi*

**Vote:** *Unanimous*

- b. APPROVAL OF HISTORIC PROERTY INVENTORY AND MAPS-OLD TOWN AND MAIN & MINGUS AREAS

**Motion:** *Motion to approve the property inventory maps of Old Town and Main & Mingus w/ the change of the date on the Healing Arts Center to reflect 1939.*

**Made by:** *Commissioner Farley*

**Second:** *Commissioner Palowoda*

**Vote:** *Unanimous*

- c. FOUNDING DATE OF COTTONWOOD-Commissioner Farley

Commissioner Farley presented to the commission the research and documentation that shows the founding date of Cottonwood was in 1885 and not 1879. Commissioner Vernosky asked if a Post Office establishes a town. Commissioner Farley mentioned that

it would depend, the name Cottonwood was not used to describe the town until the Post Office arrived to the area.

***Motion:***        ***Motion to establish officially the founding date to July 9, 1885 and to make a recommendation to City Council to change the date on all the City signs.***

***Made by:***        ***Commissioner Farley***

***Second:***        ***Commissioner Leff***

***Vote:***            ***Unanimous***

## 8. ADJOURNMENT

***Motion:***        ***To adjourn the meeting.***

***Made by:***        ***Commissioner Vernosky***

***Second:***        ***Commissioner Leff***

***Vote:***            ***Unanimous***

The meeting was adjourned at 7:02 p.m.