

Cottonwood Public Library Board of Trustees
Regular Meeting 16, March 2010

Present: Jay Fleishman, Joan Lambard, Susan Hawley, Tyler Harding, Vanessa Ward, Circulation Supervisor, Mary Griffith, Library Clerk, John O'Neill, Library Director,

Absent: Dede Ewald, Thelma Fisher, Liz Fuller

The meeting was called to order at 4:30 p.m.

Minutes of the previous meeting were reviewed and approved as amended.

LIBRARY DIRECTORS REPORT: Per the City Finance Director, the City's income from sales shows a small increase but the State has cost the City \$50,000 recently. Our book budget used to be \$110,000 and was cut to \$20,000 this year and is supposed to be \$20,000 for next year. Our network and technology budget was \$33,000 and was cut to \$29,000. There is no way we can make it on that amount with the courier, YLN bills and the collection expenses that have gone up about 20% this year.

OLD BUSINESS: The Library Volunteer party is scheduled for April 18th at the new Cottonwood Recreational Center. Jerona will be the caterer and the entertainment will be a demonstration of Tai-kwon do. The board members are asked to bring beverages consisting of cranberry juice, ginger ale and iced tea. The Recreation Center has an ice machine available. The theme and decorations will be "spring time" so staff and board members are asked to dress using spring colors. Bobbie Gooslin will be donating the flowers again this year, and Joan will be doing the certificates.

NEW BUSINESS: Eric Kee put in his resignation and his last day is Wednesday March 17th, 2010. Eric's duties included working the main Reference Desk. He also worked the late shift of Tuesday, Wednesday and Thursday from 10:30 a.m. until 7:30 p.m. Friday 8:30 a.m. to 5:30 p.m. and the Saturday shift of 8:00 a.m. to 5:00 p.m. Because of the hiring freeze, we are unable to replace him which means we had to reschedule all of the staff's responsibilities to include training and working the Reference Desk as well as rotating the Saturday work shift. The person working Saturday will have to take Monday off which will leave us short each week.

John researched getting Books Online and found that you would have to guarantee spending a set amount of money per year, a lot of the authors available were not familiar and if you did purchase a book online only one person could check it out at a time. It would have ended up costing us 15% of our current budget. Prescott Public Library does have books online available if you activate your card with them.

YAVAPAI LIBRARY NETWORK UPDATES: We are still scheduled to begin using the Symphony Workflows software in July.

CORRESPONDENCE: None

PUBLIC COMMENT: None

FUTURE AGENDA ITEMS: Volunteer Luncheon

The next meeting is scheduled for April 20th, 2010 at 4:30pm.

The meeting was adjourned at 5:07 p.m.

Respectfully submitted,

Mary Griffith