

COTTONWOOD PUBLIC LIBRARY ADVISORY BOARD MEETING

Minutes

Wednesday, May 18, 2016 @ 4:30 pm

Library Meeting Room

Agenda

Call to Order	Meeting called to order at 4:33 P.M. by president Margo Mitchell.
Roll call	Present: Kyla Allen, Connie Gilmore, Margo Mitchell, John O'Neil, Victoria Park, Judy Paulus, Library Manager Vanessa Ward, Youth Services Coordinator Joyce Read Absent: Joe Stack, Library Supervisor Mary Griffith
I. Approval of Minutes	Judy moved that the minutes be accepted as stated. Kyla seconded. <i>Minutes approved as written.</i>
II. Library Manager's Report	<ul style="list-style-type: none">*The number of programs offered went down, but attendance remained high. The monthly comparison did include Spring Break, which affects statistics.*There was an incident with two people who had service dogs. The library has now posted signs regarding service dogs. "Please do not pass your pet off as a fake service animal." This has become a common issue in a variety of venues.*The Job Service computer had 16 users in April.*We featured four artists in April in our "Artist's Corner with 80 viewers. We had 62 donated puzzles and 79 patrons working on a puzzle at our puzzle table.*Author J.A. Jance's visit garnered 97 attendees.
III. Youth Services Report	<p>April was a busy month for Youth services staff.</p> <ul style="list-style-type: none">*Jan Marc, aka "The Janimal" had his first "Cartooning for Kids" session on April 2. It was well-attended for a first offering, with eight kids.*We participated in the Verde Valley Sci-Tech Festival and the Verde Valley Comic Expo. Both events were well-attended. Anne Roberts led the Mystery Planet and Maker Mars activities. The Sci-Tech Fest introduced a number of new STEAM kits for kids to try.*We had good outreach a 4th grade class doing animal research and a 5th grade class researching the Civil War.*"Paws to Read" continues to be a successful program, with four dogs and handlers reading with young people.*Preview of Youth Services Summer Reading Programs: "On Your Mark, Get Set, Read!" for the Tynys and Juveniles and "Get in the Game" for the Teens. Registration begins on May 23rd and the programming and logging in of reading minutes begins on June 6. We have some great presenters and prizes this year, thanks to Bookmarks funding. See www.cottonwood.azsummerreading.org.

<p>IV. Old Business:</p>	<p>*Volunteer luncheon—The luncheon went well. Kyle did a good job on the prizes.</p> <p>*Maintenance--roof, chairs, painting/parking lot: The City has allotted \$50,000 for the roof in the new budget. Five chairs have been reupholstered so far. There is enough fabric to do five more with the same fabric. There are 60 yards available in a similar color which will be used to cover chairs by the computers. Vanessa will look for a complimentary colors that will blend with the existing colors for additional chairs. The parking lot is scheduled to be chip sealed next Sunday.</p> <p>*Budget—Vanessa presented staffing needs at the City Council budget work session. The Council had the opportunity to ask questions of Vanessa. The budget will probably remain the same as last year, with no increase in staff, but no reductions.</p>
<p>V. New Business:</p>	<p>Board member term expiration dates—Judy, Joe, and John’s terms expire on July 20, 2016. They have expressed an interest in re-applying.</p>
<p>VI. Adult Services Update</p>	<p>*The Artist’s Corners continues to be popular. If you know of anyone that is interested in signing up for the Artist’s Corner, please tell them to call Mary or Kyle to schedule a time. We have openings in June and beyond.</p> <p>*The Seed Library was here five times in the Lobby and counted 179 people that checked out seeds. It continues to be a great success.</p> <p>*We had an average of 791 people per day that visited our library in April. The total count since January is 87,764 patrons divided by the 92 days that we were open, equals 954 per day.</p> <p>*The Internet usage for sessions had a total of 2991 in April, of which 2543 was in the adult area of the library. The total for the year so far is 10,645 just in the adult area.</p> <p>*Special Events in May will include:</p> <ol style="list-style-type: none"> 1. May 3rd, artist Walker Bidwell, Knitting & Crochet 9-12 2. May 3rd, artist The Carl Campio, Copper Creations 1-5 3. May 13th, U of A, Eat Smart, Live Strong 2-3 4. May 13th, U of A, My Plate 4-5 5. May 17th, artist Debbie Garney, precious metal clay 9-12 6. May 17th, artist Charles Lawson, clay play 1-5 7. May 21st, Council for Educational Travel, student exchange info 10:30-12:00 8. May 28th, Author’s Tara Majuda & Mitch Bolnick 10:30-12:00 <p>*Preview of Adult Summer Reading Programs: The Adult SRP early registration begins May 24th through www.cottonwood.azsummerreading.org. We will also have a link on our webpage. We will be playing “Book Shelf Bingo” again and will give the bingo cards out starting June 7th. The Chocolate Lady will end our first week with a chocolate presentation for grownups on June 11th. July 30th will be the end of the SRP with a Meet and Greet, from 12:30 until 1:45, where we will hand out prizes. This year we have two Kindle Fires and a package of three USB’s for the first, second and third place drawings.</p>

	*June 4 th will be the starting date for the “Color Your Cares Away”, coloring program, and will run the first Saturday of every month.
VII. Correspondence	<ul style="list-style-type: none"> • There was a comment about the Yavapai Library Network website books displayed upon log-in not being appropriate for children. Vanessa tried to contact the person for clarification, but got no response. • Compliments to several library staff members for their patience working with a variety of age groups. • “Great library, too bad so few hours.” • A request to label large print books for visually impaired children. • Comments about the improved noise level with the installation of the new lights that don’t buzz.
VIII. Public Comment	There was no public comment.
IX. Future Agenda items & calendar updates	<p>Summer Reading Program report Maintenance update Budget report <i>Next meeting is September 21, 2016, 4:30 PM.</i></p>
X. Adjournment.	<p><i>Kyla moved we adjourn, Judy seconded. Motion approved unanimously.</i> Meeting adjourned at 5:34 P.M.</p>

Respectfully submitted,

Connie Gilmore, Secretary