

## Minutes of the Cottonwood Public Library Board Meeting, June 20, 2012

The meeting was called to order at 4:35 p.m. by Joan Lambard, Vice-Chairman. In attendance were board members Margo Mitchell, Joan Lambard, Thelma Fisher, Connie Gilmore, and Liz Fuller, also Vanessa Ward, the Library Manager and Mary Griffith, the Library Coordinator. Chairman, Tyler Harding and member DeDe Ewald were absent. Minutes from the meeting of May 16, 2012 were approved as corrected: Lambard instead of Lombard and Manheim instead of Mannheim.

The Library Manager, Vanessa Ward, had given the board copies of graphs comparing 2012 to 2011 in the areas of program attendance for preschool, juvenile, young adult and adult; circulation; internet usage; inter-library loans; and volunteers. The statistics show growth and numbers were higher when compared with the same months as last year.

The flyers in the utility bills have been very successful at spreading the word about the library programs. Each time a set of bills go out, there is a large increase in phone calls asking about the computer classes.

Mary Griffith, Library Coordinator gave the board attendance figures for the number of youth participating in the various youth programs. There is a lot of interest and the majority of programs are very well attended. The Summer Reading Program has 309 juveniles signed up so far.

Old Business: The Bookmarks Benefit at the Manheim Gallery has been very successful. A little more than half of the paintings have sold, with many still for sale. Margo Mitchell reported that she is going to buy more canvases as there have been additional requests for specific paintings.

The date for the paving for the parking lot is still the third week in August, however as of this date, the library will be open as usual.

The Library policy was discussed and should be ready for final approval at the September Board Meeting.

New Business: On September 10, 2012, the library will begin opening on Mondays from 10-2 with the addition of 2 part-time staff.

Also, the library will soon begin offering fax services. The details will appear in the Library Policy Manual.

The RFID is going well. There are very few books remaining to be tagged. We will meet the goal of July 1 for self-checkout.

Future agenda items are: the policy manual and the RFID.

Connie Gilmore moved the meeting be adjourned and Margo Mitchell seconded. The meeting was adjourned at 5:30 p.m.