

# COTTONWOOD PUBLIC LIBRARY ADVISORY BOARD MEETING

## Minutes

Wednesday, September 18, 2013 @ 4:30 pm

Library Meeting Room

### Agenda

Call to Order	Meeting called to order at 4:27P.M, by president Tyler Harding.
Roll call	Present: Tyler Harding, Dede Ewald , Richard Smith, Judy Paulus, John O’Neill, Library Manager Vanessa Ward, Library Supervisor Mary Griffith Absent: Connie Gilmore, Margo Mitchell
I. Approval of Minutes	DeDe Ewald moved that the minutes be accepted as stated. Richard Smith seconded. <i>Minutes approved as written.</i>
II. Library Manager’s Report	*There were a total of 3,054 reference questions and 20,219 directional questions for the month. We had a total of 80 programs with 1,228 in attendance. We had a total of 3,169 holds place and 2, 623 holds filled. We were approved for new carpet this fiscal year. J. A. Jance will be here , Sept. 23, 2013, at 10:30 at the Parks & Rec. Bldg. Judy and Dede offered to bring cookies and we will use some of the punch we have from the grand opening that was not used.
III. Youth Services Report	Response has been well received from our youth regarding “The Hideaway.” Three youth who used to sit outside and tried to get other kids outside with them, cried when they called parents that they wanted to say inside at “”The Hideaway” and had to leave. Staff members, Jeff Clark, will be in charge of the LegoRobotics workshops and Liz Guerra is in charge of the animation workshops. September’s statistics should reflect the increase in attendance through the Digital Literacy grant.
IV. Old Business:	*Cigarette receptacle- everyone was made aware of where the receptacle is placed and there aren’t any plans to put one at the 6 <sup>th</sup> St entrance *Budget- The book budget is \$41,000 and the Network/Technology budget is \$35,000, which is a slight increase from last year. *LSTA grant-Grant monies are being spent. There have been patron requests for a Digital Photography workshop. Vanessa has checked with the grant funders and has money left over in her grant to add this workshop. She is looking into finding a facilitator for Yavapai college to offer this. *Secretary of State visit- Vanessa thanked the board for the cookies and drinks. The drinks will be used at a later date due to her decision to only have water upstairs. *Items to discuss with the Mayor and City Council were discussed. Concerns to be presented are: <ul style="list-style-type: none"> <li>• reclassification of a clerk to a specialist, due to increasing and ever changing technology and to reflect the level of skill needed</li> <li>• Chairs need to be cleaned for health safety issues</li> <li>• Safety for people walking across from Parks &amp; Rec, loose gravel, possible steps</li> <li>• Buzzing lights need to be fixed</li> </ul>

V. New Business:	*Fundraiser event- "Allie Ollie Boutique" will be giving a Fashion Show on Dec. 7, 2013 from 3-5 pm for the library. More details will be reported at the next meeting as the final plans will be worked out by then.
VI. Yavapai Library Network Update	*Camp Verde Public Library had their demolition/groundbreaking ceremony.
VII. Correspondence	*Vanessa received a "Reconsideration of Material" letter from a patron. The title in question was "Two boys kissing." The patron felt that the material was inappropriate and expressed the reasons why. The boards discussed and agreed that the library cannot show bias. Vanessa did state that she gave the patron a copy of the "Freedom to Read", (Attachment 1) statement and a copy of the "Library Bill of Rights", (Attachment 2) found in our library policy.
VIII. Public Comment	No public comment
IX. Future Agenda items & calendar updates	<i>Next meeting—Wednesday, Oct. 16, 4:30 P.M.</i> <i>Agenda items—LSTA grant, new policies,</i>
X. Adjournment.	<i>Dede Ewald moved we adjourn, Richard Smith seconded. Motion approved unanimously.</i> Meeting adjourned at 5:30 P.M.

Respectfully submitted,  
Judy Paulus, acting secretary