

COTTONWOOD PUBLIC LIBRARY ADVISORY BOARD MEETING

Minutes

Wednesday, October 21, 2015 @ 4:30 pm

Library Meeting Room

Agenda

Call to Order	Meeting called to order at 4:30 P.M. by president Margo Mitchell.
Roll call	Present: Margo Mitchell, Victoria Park, Judy Paulus, Joe Stack, Library Manager Vanessa Ward, Library Supervisor Mary Griffith, Youth Services Coordinator Joyce Read Absent: Connie Gilmore, John O'Neil, Nancy Trupiano
I. Approval of Minutes	Judy Paulus moved that the minutes be accepted as stated. Joe Stack seconded. <i>Minutes approved as written.</i>
II. Library Manager's Report	There were a total of 2,684 reference questions and 1,378 directional questions for the month. We had 84 programs with 997 in attendance. The Seed Library's Grand opening had over 130 people attending.
III. Youth Services Report	Tutoring with Jane allows Parents to call and make appointments for their children to get one on one tutoring. If they are not able to make it during the Thursday session from 4pm to 5 pm, Jane refers them to Tutor.com, which is a great resource for one on one tutoring online. The Homework room has been remodeled to include two computers specifically for home work and one for the online catalog. Jeff is working with TLC on the Christmas Float. This year's theme is "A Dr. Seuss Christmas". Shirley has been doing a lot of Outreach, and the regular Story times that she and Marcia do are generating more participation. This last one had 54 attendees, including a lot of fathers with children. Joyce has recruited two volunteers for a new "Paws to Read" program beginning in January. 3 children per session will be allowed to sign up to read to their service animals. Joe Stack volunteered his service animal if needed in the future.
IV. Old Business:	An electrician has been called to diagnose the issue with the bollards outside. Maintenance will have to get a lift to reach the lighting on the 6 th street entrance, which 5 of 8 lights are not on. The 6 th street door came completely off the hinge, and maintenance was able to put it back on with the help of a staff member. Holmes Glass was called in to re-attach it correctly.
V. New Business:	The Cottonwood Public Library is happy to be hosting a newly formed group called "The Signing Circle". The group aims to bring together the Deaf community of the Verde Valley. Rose knows sign language and sat in on the first session. It takes place the second Wednesday of every month from 4:30 to 5:45. The City Council approved E-Rate, which will reimburse the Library up to 90% of their internet access and telecommunication costs and 85% of internet related equipment. Yavapai County Education Service Agency will be handling most of the contact with IT and vendors. The Cottonwood Bookmarks are sponsoring Mary and Joyce's attendance at the AzLA Conference in Flagstaff this year in November.
VI. Yavapai Library Network Update/Adult Services	The Adult SRP went well and we have had a lot of positive feedback. The Grand Prize went to Nita O. and Therese D. and Pat B. both won \$25.00 gift certificates to Starbucks. Margaret F. was thrilled to win a handmade snake that she had her eye

	<p>on. Next year we will allow time for a meet and greet after the Raffle for patrons to share ideas about what they read. The Author's Forum was a success once again. We had over 30 authors, with attendance over 130. Most everyone enjoyed the new layout. J.A. Jance was well received with over 120 participants. Adventures Unlimited donated 10% of their sales to the Cottonwood Bookmarks, which was \$10.00 more than Jance's last visit.</p> <p>The new Artist's Corner is going very well. We had over 40 people the first day and over 50 the second day.</p> <p>The YLN Tech meeting talked about 3-D printers and what programs we would like to have, if we were able to get a 3-D printer.</p> <p>The SED library just purchased a document station and Kevin from IT and Michael from the SED Library IT were able to meet here and discuss programming tips and tricks.</p> <p>SED, VER and CTW met with Ellie Hutchison, the Program Director with Arizona Humanities, and then met again with SED, VER and YCV. It was decided that we would partner together for a "Let's Talk" program. The focus will be on facilitating discussions on important topics around the Verde Valley. The first program will be held at the Parks and Rec. Dept. on Dec. 4th, 2015, and will entail a discussion about Veteran needs, then a viewing of a movie. We are working on partnering with the local VFW and American Legion and Mary has a meeting set up with a local sight impaired vet and Lori Hallerman with the VA.</p>
VII. Correspondence	A patron requested that the library be open until 8 or 9 pm at least one night a week. At this time we are unable to extend our hours until we get the two staff positions back that were frozen a few years ago.
VIII. Public Comment	There was no public comment.
IX. Future Agenda items & calendar updates	<i>Please email the Library Manager with any future agenda items</i>
X. Adjournment.	<i>Judy Paulus moved we adjourn, Joe Stack seconded. Motion approved unanimously. Meeting adjourned at 5:25 P.M.</i>

Respectfully submitted,

Mary Griffith, Library Supervisor