

Cottonwood Public Library Board of Trustees
Regular Meeting 17 November 2009

Present: Jay Fleishman, Dede Ewald, John O'Neill, Library Director, Thelma Fisher, Liz Fuller, Tyler Harding and Vanessa Ward, Circulation Supervisor, Mary Griffith, Library Clerk

Absent: Joan Lambard, Susan Hawley,

The meeting was called to order at 4:30 p.m.

Minutes of the previous meeting were reviewed and approved.

LIBRARY DIRECTORS REPORT: This evening the Finance Department will be presenting the City Council with possible options to reduce spending. There will probably be a hiring freeze. The state of Arizona gives a significant amount of money to the city each year, this year we will be losing about 17% of that. There is no acquisition budget which means that in about six months the only new books in our library will be the rental books. There will not be a City volunteer appreciation party this year. The Bookmarks Board approved funding for new staff computers, and we are looking at software compatibility with Symphony.

OLD BUSINESS: The Library will hold the annual Volunteer Luncheon on April 18th, 2010. Thelma motioned to hold a staff appreciation lunch at the library, Dede seconded the motion, it was voted on and accepted unanimously. The date was set for January 6th, 2010 from 12:00 p.m. to 2:30 p.m.

The Expansion Repairs are still in the process of being completed.

NEW BUSINESS: The last board meeting will be May 18, 2010.

The Youth Services Headphone Policy was reviewed, with changes made in the last sentence from the words "headphone set" to "earbuds". Jay moved to accept the policy, Thelma seconded, the Board voted and the policy was accepted unanimously.

YAVAPAI LIBRARY NETWORK UPDATES: The training for the new software has begun using on-line videos. Mary and Vanessa should be fully trained by January in Circulation, Susan and Krysta in Cataloging, and the rest of the staff in February. The data test module will be here after some additional changes are made. The tentative date to be up and running is March 17th, 2010.

CORRESPONDENCE: None

PUBLIC COMMENT: None

FUTURE AGENDA ITEMS: Update on water leaks
Test Module for the YLN Network migration
Staff appreciation Lunch

The next meeting is scheduled for December 15th, 2009 at 4:30pm.

The meeting was adjourned at 5:24 p.m.

Respectfully submitted,

Mary Griffith