

COTTONWOOD PUBLIC LIBRARY ADVISORY BOARD MEETING

Minutes

Wednesday, November 18, 2015 @ 4:30 pm

Library Meeting Room

Agenda

Call to Order	Meeting called to order at 4:30 P.M. by president Margo Mitchell.
Roll call	Present: Connie Gilmore, Margo Mitchell, John O’Neil, Victoria Park, Judy Paulus, Joe Stack, Nancy Trupiano, Library Supervisor Mary Griffith, Youth Services Coordinator Joyce Read Absent: Library Manager Vanessa Ward
I. Approval of Minutes	Connie moved that the minutes be accepted as revised. Judy seconded. <i>Minutes approved as amended.</i>
II. Library Manager’s Report	<ul style="list-style-type: none"> • There were a total 3,007 reference questions and 19,967 directional questions for the month. These figures show a 12% increase of in reference questions and 44% increase in directional questions from last month. Judy pointed out what a large increase this is. • We had a total of 115 programs with 1,172 in attendance vs. 84 programs with 997 in attendance in September, for a 36% increase in programs and 17.5% increase in attendance. We had a total of 3835 holds placed and 3217 holds filled in the month of October vs. 4,177 holds placed and 3,532 holds filled in September, for an 8% decrease in holds placed and an 8.9% decrease in holds filled. • We had 483 people use the Smart Table and 167 youth on the Early Literacy tablets. The STEAM kits had 157 uses in October. The Job Service computer had 23 users in October. • The Artists Corner have had Al Vesey and Margo Mitchell with oil painting, Victoria Parks with watercolors, and Eileen Galloway doing crochet, creating an audience of 90 people throughout the month. The next artist is a spray paint artist on December 1, outside. The Halloween Party had 168 in attendance. • The use of E books is steadily climbing.
III. Youth Services Report	<ul style="list-style-type: none"> • Youth Services collaborated with the Arizona Children's Association to bring a two-session Parenting class on Saturday, November 7 and 14th. We also have a Foster Parent Open House on Thursday, November 19 and Thursday, December 10th, sponsored by the Intermountain Centers for Human Development. • We have some great activities planned for International Games Day @ Your Library, which is scheduled on Saturday, November 21 from 10am-2pm. We will have board and card games, as well as electronic games. Adults will also be participating in a variety of games in the Large Print room. • TLC is planning for their float Christmas Parade. The theme this year is centered on Dr. Seuss characters. • Shirley and Marsha have been doing a lot of outreach, with great success.

	<ul style="list-style-type: none"> The registration on Paws to Read will begin on December 7. Early readers, K – 3 graders, can sign up for a 15 minute time to read to a therapy dog. Two certified therapy dogs, a Great Dane and a Labradoodle, are participating. The program will start in January.
IV. Old Business:	<ul style="list-style-type: none"> Maintenance update—The bollards on the 6th Street side are working. The ones on the parking lot side are not working. An electrician is dealing with the problem. Margo wondered if some of the construction on the west side of the building affected the wiring. AzLA Conference—Mary and Joyce will be attending the conference in Flagstaff on November 19 & 20. Thanks to the Bookmarks for the funding their attendance.
V. New Business:	<ul style="list-style-type: none"> Planning is underway for the next Sci-Tech Festival—April 2-8, 2016. The library will be participating on April 8 with the program “Techies Have More Fun...at the Library.” For more information, see www.vvscitech.org
VI. Yavapai Library Network/ Adult Services Update	<ul style="list-style-type: none"> The Artists Corner continues to be a success. It is presented on the first and third Tuesdays each month. The Seed Library is now done until February. Verde Valley Libraries are presenting “Let’s Talk,” on December 4th. The event will take place at the Parks and Recreation building from 1-4 pm. “Let’sTalk” is sponsored by Arizona Humanities, National Endowment for the Humanities, and Verde Valley Libraries. <p>Mary has over 10 tables confirmed for “Coffee with a Vet & Veterans’ Fair.” We will have a film screening of PBS’s “Debt of Honor; Disabled Veterans in American History,” directed by Ric Burns, followed by a community discussion. Tables will be staffed with personnel from the VA Hospital, on topics such as: Home-based Primary Care, VA Medical Foster Care Program, Benefits and Pension, Sight Disabled Help, Public Relations, and Homeless Veterans. The VFW Post 7400, American Legion Post 25, Vetraplex, Arizona State Library Talking Books, and OLLI will all be participating. Mayor Joens will be attending as well.</p> <p>The movie and “coffee with a vet” will be repeated at the Sedona Public Library Monday, 12/7/15 at 6 pm. This is the first program of collaboration between the four Verde Valley libraries: Cottonwood Public, Camp Verde Public, Sedona Public, and Yavapai College—Verde Valley Campus.</p>
VII. Correspondence	There was no correspondence of note this month.
VIII. Public Comment	There was no public comment.
IX. Future Agenda items & calendar updates	“Let’s Talk” follow-up AZLA conference Maintenance follow-up Sci Tech Festival Christmas Parade <i>Next meeting December 16, 4:30 PM</i>
X. Adjournment.	<i>Joe moved we adjourn, Judy seconded. Motion approved unanimously.</i> Meeting adjourned at 5:30 P.M.

Respectfully submitted,

Connie Gilmore, Secretary